Pennsylvania Commission on Crime and Delinquency

JHELD Juvenile Holding Log: Juveniles Held at Police Departments

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| Police Department |       | County |       | ORI # |       | Reporting Period |       |
| Chief of Police |       | Point of Contact |       | Telephone |       |
| Chief of Police Email |       | Point of Contact Email |       |  |  |

Complete the following information for each juvenile held at your department. Please spell out “Yes” or “No”

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name | Reason Held(Enterstatute number only,e.g. 5503, 6103, etc.) | Race:AsianBlackN. AmerN.PacificWhite | HispanicYesNo | D.O.B | Sex(m/f) | In Station |  Securely Detained | Outcome (Released to:) | ChildLine Reporting |
| Date | Time Entered Dept | Time Left Dept  | Time in Secure Custody | Time Out Secure Custody | Total Time (Hrs. & Mins.) | Was it necessary to securely detain juvenile to a stationary object or hold in a locked room/cell? | P = parent/responsible adultSH = shelter facilityJD = juvenile detentionJP = juvenile probationCYS = county youth servicesO = other (specify) | If Juvenile was held over 6 hours, was this reported to ChildLine? 800-932-0313 YesNo |
| YesNo | Location Held |
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 Telephone reporting system information is provided on the reverse side of this form.

Please submit your information electronically in the JHELD Electronic Reporting System

Pennsylvania Commission on Crime and Delinquency

Telephone Reporting System Information

*If a juvenile is held non-securely or securely at your police department longer than the 6-hour limit, please call the Department of Human Services ChildLine toll-free number (800) 932-0313 and report the following basic information:*

* Your Name
* Your Telephone Number
* Name and Location of your Police Department

When you call ChildLine, a staff person will answer and take the basic report information noted above. The ChildLine toll‑free number has coverage 24 hours a day, seven days a week.

By the 10th day of the following month for which the JHELD Juvenile Holding Log is being submitted, please enter your information electronically in the JHELD Reporting System at [www.pccdjheld.pa.gov](http://www.pccdjheld.pa.gov). Do not mail or fax paper copies.

If you have any questions concerning completion of this form online, please call Seth Bloomquist at (717) 706-5437 or Monica Iskric at (717) 991-2156.

(09-18-2019)