



**DEPUTY SHERIFFS' EDUCATION
AND TRAINING BOARD**

2004 ANNUAL REPORT

20th ANNIVERSARY

DEPUTY SHERIFFS' EDUCATION AND TRAINING BOARD
2004 ANNUAL REPORT

TABLE OF CONTENTS	PAGE
I. A Message from the Chairman	1
II. The Year in Review	2
III. Board Organization	3
IV. Board Financial Report	6
V. Training and Certification Programs	7
VI. Tables	10
VII. Training Status of Deputies Per County	11
VIII. Deputy Sheriffs' Training Bulletins	12

Deputy Sheriffs' Education and Training Board
Pennsylvania Commission on Crime and Delinquency
P.O. Box 1167, Harrisburg, Pennsylvania 17108-1167
Telephone (717) 705-3693 -- Toll Free (800) 692-7292, Option #2
FAX (717) 783-7140
www.pccd.state.pa.us



A Message from the Chairman

The year 2004 signifies the 20th anniversary that the Deputy Sheriffs' Education and Training Board (DSETB) and the Pennsylvania Commission on Crime and Delinquency (PCCD) administered the deputy sheriffs' training. This report on the Board's activities serves as a review of the Board's accomplishments and future goals. It is my pleasure to present this report to you.

In February 1984, the Deputy Sheriffs' Education and Training Board was created by Act 1984-2, the Deputy Sheriffs' Education and Training Act, to train and certify deputy sheriffs employed by the Commonwealth's 67 county sheriffs' offices. The Board operates with the oversight and staff support of the PCCD. As you will see, the Board has continued to implement and improve the training and certification processes delineated by the Act.

It may be interesting to note some of the changes from 1994, the 10th Anniversary of the training program. In 1994, deputy sheriffs' basic training was limited to 160 hours and only covered topics such as civil law, court related functions, and officer safety. By 2004, the basic training curriculum is 760 hours and includes all aspects of Pennsylvania Law, patrol operations, investigations, emergency vehicle operations, anti-terrorism training, defensive tactics, and physical fitness. This expanded program was developed to meet the needs of today's deputy sheriff who may be called on to patrol his county, investigate crimes, respond to incidents, participate in various task forces and cooperative checkpoints as well as the more traditional court related roles.

Given the goals achieved during the past 20 years, the Board will continue to meet not only the training needs of the Commonwealth's sheriffs and their deputies but also will continue moving forward with the development of new and innovative training programs.

Carmen C. DeLuca, Chairman

2004: The Year in Review

Since its inception, the Deputy Sheriffs' Education and Training Board has trained and certified 3,773 deputy sheriffs through basic training and has renewed the certification of all deputies through its biennial continuing education program. The year 2004 was the twentieth year of deputy sheriffs' training administered by the Board and the Pennsylvania Commission on Crime and Delinquency (PCCD) under the provisions of Act 1984-2, the Deputy Sheriffs' Education and Training Act.

During 1999 and 2000, the Board and its training development contractor, Temple University's Department of Criminal Justice, produced and delivered a core 560-hour curriculum. The Board's basic training delivery contractor, Pennsylvania State University's Justice and Safety Institute, presented the first pilot basic program in July 2000. During that and subsequent basic and waiver programs, Temple University, with feedback from Pennsylvania State University, revised and fine-tuned the curriculum into its present form. Additionally, during the development process the Board reviewed and revised its regulations, policies and procedures, which support the training programs and provide direction to staff, sheriffs' departments, and deputy sheriffs on issues related to training and certification. The Board is actively engaged in these tasks, which will continue to be pursued through 2005.



The passage of Act 1998-10 has provided a positive future for the Board's training programs. Act 10 provided an increase in the surcharge collection, which is the sole source of funds supporting Board training, and provided the Board the opportunity to expand the hours allotted for training. Since the Fall of 1998, the Board has proceeded with its plan for the development and implementation of expanded basic training under the capability provided by Act 10.

On December 12, 2002 the Independent Regulatory Review Commission approved the regulations of the Deputy Sheriffs' Education and Training Board, which included the expansion of the Deputy Sheriffs' Basic Training Program from 560 hours to 760 hours. The increased hours included the topics of Patrol Procedures and Operations, Motor Vehicle Code/Accident Investigation, D.U.I. Enforcement, Criminal Investigation, and Drug-Related Investigations. The first 760-hour (19-week) basic training began in August 2003.

As indicated, the accomplishments of the Deputy Sheriffs' Education and Training Board included the expansion of the Deputy Sheriffs' Basic Training Program. A further look into the future goals of the Board's training programs includes the constant enhancement of curriculum and certification process, including the integration of progressive Internet technology. A detailed review of the Basic, Continuing Education, and Supervisory Training Programs is presented within the following pages.

BOARD ORGANIZATION

The Deputy Sheriffs' Education and Training Board was created as an advisory board to the Pennsylvania Commission on Crime and Delinquency (PCCD) by Act 1984-2, the Deputy Sheriffs' Education and Training Act. The ten-member Board is composed of two Common Pleas judges, two sheriffs, three current or former deputy sheriffs, one educator, one county commissioner and the Attorney General.

Act 1984-2 directed the Board to establish, implement and administer a program of basic and continuing education training for deputy sheriffs. The Act requires that newly hired deputy sheriffs attend basic training in order to be certified as a deputy sheriff. In addition, all deputies are required to renew their certification through biennial continuing education.

The Board has the power to make rules and regulations encompassing all matters related to the operation of the training program and the certification of deputy sheriffs. The Board operates under the review and approval of the PCCD, which provides the requisite administrative structure and staff support.

During 2004, the Board continued to offer the newly expanded basic training program (760 hours). Merit training was offered, including the introduction of several web-based training programs. The Board will focus on revising the continuing education program.

Activities of the Board, its staff, and training programs are supported independent of the PCCD General Fund budget. This is accomplished through a surcharge on all legal papers served by sheriffs' departments. The PCCD is responsible for making disbursements from the Deputy Sheriffs' Education and Training Account, a restricted receipts account maintained by the Office of State Treasurer, for the costs of the training program, its administration, and the expenses of the Board.

In addition, the Act provides for reimbursement to each county for the expenses associated with the training of deputy sheriffs. The Board provides 100% of the tuition and allowable living and travel expenses during training. In addition, counties are reimbursed 100% of each deputy's salary while he or she attends training.



BOARD MEMBERSHIP

Carmen Deluca, Chairman
Commander, Allegheny County

Chester Hawkins, Vice Chairman
Sheriff, Clearfield County

Harry Forbes, Commissioner
Pike County

Roger Gunesch
Deputy, Erie County

Lawrence D. Gerrard *
Regional Director, Eastern Regional Office
Office of Attorney General

William H. Romine, Jr.
Sheriff, Mercer County

Dr. William G. Pettigrew, Jr.
Superintendent
Mars Area School District

Barry Horn
Sergeant, Cumberland County

D. Webster Keogh
Judge, Court of Common Pleas
Philadelphia County

Michael J. Barrasse
Judge, Court of Common Pleas
Lackawanna County

* Representing Attorney General D. Michael Fisher

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Walter M. Philips, Jr., Esq.
Chairman, PCCD

Michael J. Kane, Esq.
Executive Director, PCCD

Bureau of Training Services

Stephen Spangenberg
Manager

Donald Numer
Training Supervisor

Douglas O. Hummel
Planner



Carmen DeLuca
Chairman
Commander, Allegheny County



Chester Hawkins
Vice Chairman
Sheriff, Clearfield County



Michael J. Barrasse
Judge,
Lackawanna County



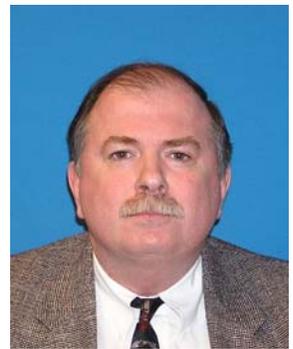
Harry Forbes
Commissioner
Pike County



Lawrence D. Gerrard
Regional Director
Office of Attorney General



Roger Gunesch
Deputy
Erie County



Barry Horn
Seargent
Cumberland County



D. Webster Keogh
Judge
Philadelphia County



Dr. William G. Pettigrew, Jr.
Superintendent
Mars Area School District



William H. Romine
Sheriff
Mercer County

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
DEPUTY SHERIFFS' EDUCATION AND TRAINING ACCOUNT
COMBINED STATEMENT OF CASH RECEIPTS AND EXPENDITURES
FOR STATE FISCAL YEAR 2004-05 AS OF DECEMBER 31, 2004**

RECEIPTS	RECEIPTS	TOTAL	BALANCE
Balance from Previous Year			\$7,975,164
Fee Collections			
7/1/04-12/31/04	\$2,412,793		
Estimated Collections	\$2,087,207	\$4,500,000	
ESTIMATED TOTAL FUNDS AVAILABLE AT 6/30/2003			\$12,475,164
 EXPENDITURES AND COMMITMENTS			
	EXPENDITURES	COMMITMENTS	TOTAL
Administration:	\$40,357	\$159,643	\$200,000
Education:			
Pennsylvania State University (SP8191210006-Basic Training)(1)	0	2,807,680	\$2,807,680
Temple University (SP8191210004-Continuing Education)(2) (SP8136050001-Continuing Education)(3)	0 120,717	5,840 94,950	\$5,840 \$215,667
Temple University (SP81017000010:700000-101 Curriculum Development) (4)	0	234,132	\$234,132
Reimbursements to Counties	\$332,220	\$667,780	\$1,000,000
 EST. TOTAL EXPENDITURES AND COMMITMENTS AT JUNE 30, 2005			\$4,463,319
ESTIMATED BALANCE AT JUNE 30, 2005			\$8,011,845

(1) Total contract is \$12,838,763. Contract period is 5/1/2000 through 8/31/2005.

(2) Total contract is \$726,340. Contract period is 10/1/1999 through 9/30/2003.

(3) Total contract is \$404,209. Contract period is 10/1/2003 through 9/30/2005.

(5) Total contract is \$513,675. Contract period is 3/1/2003 through 2/28/2005.

TRAINING AND CERTIFICATION PROGRAMS

Basic Training

By the end of 2004, the Deputy Sheriffs' Education and Training Board and the Pennsylvania Commission on Crime and Delinquency, in accordance with the provisions of Act 1984-2, had completed the twentieth year of providing initial certification to newly hired deputies. To provide this initial certification, the Board has held 47 basic training classes and 37 waiver classes, certifying a total of 3,773 deputy sheriffs since 1985.

From 1985 to 1999, basic training consisted of 160 hours of instruction presented during a four-week course and included major subject areas related to the duties of a deputy sheriff: civil and criminal law and procedure; court security; prisoner transport; mechanics of arrest; crisis intervention; professional development; self-defense; first aid; and firearms. During 2000, the Board implemented delivery of an expanded, 560-hour basic training program under the provisions of Act 1998-10, which provided a significant expansion of instruction in the basic training topics noted above and related topics. In 2003, basic training was expanded to its current 19-week, 760-hour level.



Waivers of basic training are issued for a limited class of deputies with prior Pennsylvania-based law enforcement experience and training. Prior to 2000, deputies eligible for a waiver of basic training were required to attend a 40-hour, one-week waiver course, which covered the topics of civil law and procedure, court security, and prisoner transport. During 2000, the Board implemented an expanded, 101-hour waiver course to parallel the expansion of basic training. After several classes, it was identified that the waiver students required less time to assimilate the same information due to their prior training and experience. In 2001, the Board approved a reduction in the waiver course to 80 hours although the same information is provided.



Between 1985 and 1999, the Board's basic training delivery contractor, the Dickinson School of Law, annually provided two, four-week basic training courses and two, one-week waiver training courses. Under the present phase of the expanded training, Pennsylvania State University delivers three, 19-week basic training classes and four, two-week waiver classes on a year-round basis. During 2004, 172 deputies successfully completed training; 52 in basic training and 120 in the waiver courses.

The Board, working with the Pennsylvania Department of Education, Division of Veterans/Military Education, has obtained recognition as an educational program under Title 38, United States Code, Section 3676 (GI Bill of Rights). This approval allows eligible deputy sheriffs who are also veterans, dependents, or National Guard and Reserve members to receive educational benefits for attendance at the Board's expanded basic or waiver training programs. Eligible deputies could qualify for tax-free benefits up to \$1,680.

Continuing Education

As a means of re-certifying deputies, Act 1984-2 requires attendance of continuing education every two years. The Deputy Sheriffs' Education and Training Board has organized continuing education into two-year training cycles, with the training conducted in 12 locations across the Commonwealth during each cycle. During 2004, 791 deputies attended scheduled continuing education courses. The Board's continuing education training delivery contractor, Temple University Department of Criminal Justice, provides the biennial training.

Since its initial effort to develop continuing education training, the Board has viewed the program as a means of maintaining the level of proficiency of each deputy sheriff. The continuing education is designed to refresh, update and expand upon the job-related knowledge of deputies.

During the 2003-2005 training cycle, continuing education provided three separate courses of instruction; Advanced Physical Security, State and Local Anti-Terrorism Training (SLATT), and Cultural Diversity and Domestic Violence. These 20-hour blocks of instruction included Legal Updates and Flying Armed training.

Supervisory Training

The Board has long recognized the need for more advanced training for chief deputies and veteran deputies in supervisory positions. During 2004, the Board, through its continuing education training delivery contractor, Temple University, provided supervisory training to 38 supervisory deputies at two locations around the Commonwealth. This training was on the Incident Command System and included Legal Updates and Flying Armed.



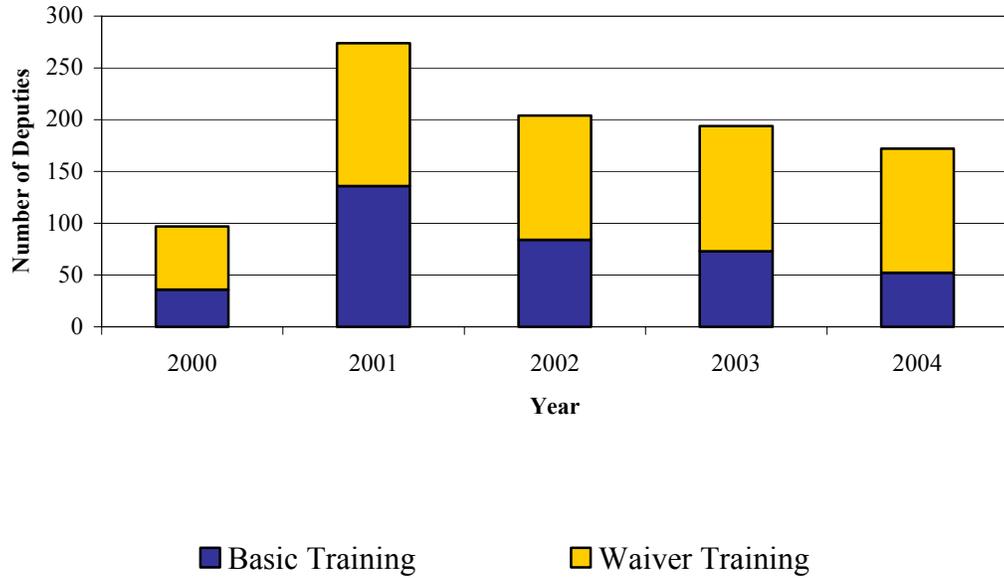
Merit Courses

In addition to the training required by Act 1984-2, the Board identified a number of training programs needed by only a select number of sheriffs' offices or deputies. The Board developed a series of Merit Courses to better meet these specific needs. It was also determined that a number of delivery methods, including online, CD ROM based, and residential trainings would be utilized.

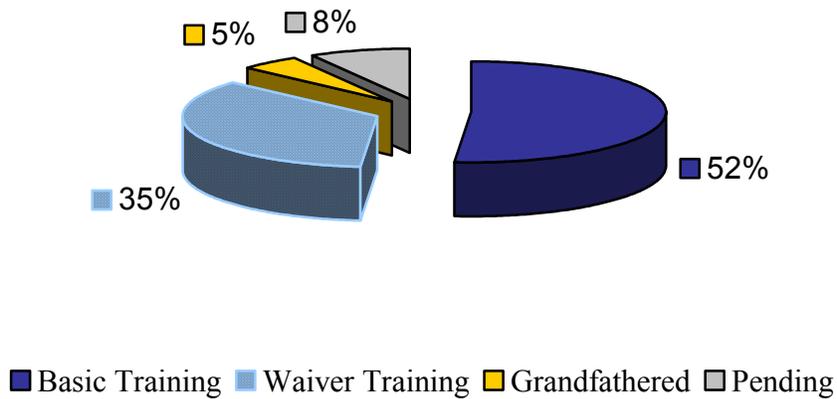
The Pennsylvania State University has offered a number of residential courses to include Emergency Vehicle Operations, Firearms Instructor Seminars, and Defensive Tactics. Temple University has offered Drivers Safety, Civil Law, Health and Wellness, and Legal Updates in a distance-learning format.



DEPUTY SHERIFF CERTIFICATIONS
Deputies Certified Per Year Through Basic And Waiver Training



STATUS OF CURRENTLY EMPLOYED DEPUTIES
By Method of Certification



**DEPUTY SHERIFFS BY COUNTY: CERTIFIED VS.
GRANDFATHERED**

COUNTY	CERTIFIED*	GRAND- FATHERED	TOTAL	COUNTY	CERTIFIED*	GRAND- FATHERED	TOTAL
Adams	10	1	11	Juniata	10	0	10
Allegheny	145	26	171	Lackawanna	78	2	80
Armstrong	8	0	8	Lancaster	49	1	50
Beaver	35	3	38	Lawrence	15	0	15
Bedford	19	0	19	Lebanon	22	0	22
Berks	82	4	86	Lehigh	75	2	77
Blair	25	0	25	Luzerne	49	1	50
Bradford	7	0	7	Lycoming	6	3	9
Bucks	51	1	52	McKean	3	0	3
Butler	32	0	32	Mercer	17	1	18
Cambria	31	0	31	Mifflin	4	0	4
Cameron	3	0	3	Monroe	20	1	21
Carbon	8	1	9	Montgomery	104	6	110
Centre	18	0	18	Montour	11	0	11
Chester	51	1	52	Northampton	45	0	45
Clarion	20	0	20	Northumberland	12	0	12
Clearfield	7	0	7	Perry	11	2	13
Clinton	8	0	8	Philadelphia	216	25	241
Columbia	14	0	14	Pike	17	1	18
Crawford	7	1	8	Potter	3	0	3
Cumberland	29	3	32	Schuylkill	14	1	15
Dauphin	55	1	56	Snyder	6	0	6
Delaware	51	5	56	Somerset	24	0	24
Elk	10	0	10	Sullivan	6	0	6
Erie	37	1	38	Susquehanna	4	0	4
Fayette	4	0	4	Tioga	8	0	8
Forest	4	1	5	Union	9	0	9
Franklin	15	0	15	Venango	12	0	12
Fulton	5	0	5	Warren	18	2	20
Greene	8	0	8	Washington	43	0	43
Huntingdon	20	0	20	Wayne	15	0	15
Indiana	16	1	17	Westmoreland	75	1	76
Jefferson	24	0	24	Wyoming	5	0	5
				York	79	2	81
				TOTAL	1944	101	2045

* Number of certified deputies reported includes deputies certified as of 2004 and those scheduled for training in 2005



DEPUTY SHERIFFS' TRAINING BULLETINS

During 2004, the Deputy Sheriffs' Education and Training Board continued to issue its periodical newsletter, the Deputy Sheriffs' Training Bulletin, which serves as a conduit of information between the Board and sheriffs' departments concerning the training programs and activities of the Board. In addition, information and forms related to the deputy sheriffs' training programs of the Board are available on the PCCD website at www.pccd.state.pa.us.

Number 67, April 2004

This bulletin announced the dates of several residential merit courses, which included: Emergency Vehicle Operations (EVOC), Defensive Tactics, Advanced Defensive Tactics and Firearms Instructor Development. It also announced the development of the Hybrid Training Program and several on-line correspondence courses, which included: Defensive Driving, Health and Wellness, Civil Law and Legal Updates.

Number 68, May 2004

This bulletin announced the opportunity for deputies that graduated from the Deputy Sheriffs' Basic Training Program (either the 560 or 760 hour program) the ability to obtain college credits from the Pennsylvania State University.

Number 69, May 2004

This bulletin announced the implementation of physical fitness standards for the basic training program. The standards were under review pending final implementation for class sixteen, beginning January 5, 2005. The proposed standards included performance measures for sit-ups, push-ups, vertical jump and two mile run

Number 70, November 2004

This bulletin announced the final implementation of the physical fitness standards. The standards were adopted by the Board and set to be implemented with class sixteen, beginning January 5, 2005. The standards implemented included performance measures for vertical jump, sit-ups, 300 meter run, push-ups and 1.5 mile run. Testing procedures were explained.