



**DEPUTY SHERIFFS' EDUCATION
AND TRAINING BOARD
2011 ANNUAL REPORT**

Mark R. Zimmer
Chairman

Tom Corbett
Governor

DEPUTY SHERIFFS' EDUCATION AND TRAINING BOARD

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A Message from the Chairman

This report on the Deputy Sheriffs' Education and Training Board's activities during 2011 serves as a review of the Board's accomplishments and future goals. It is my pleasure to present this report to you.

In February 1984, the Deputy Sheriffs' Education and Training Board was created by Act 1984-2, the Deputy Sheriffs' Education and Training Act, to train and certify deputy sheriffs employed by the Commonwealth's 67 county sheriffs' offices. The Board operates with the oversight and staff support of the Pennsylvania Commission on Crime and Delinquency (PCCD). The Board has continued to implement and improve the training and certification processes as delineated by the Act.

The Board also strives to stay current with the changing needs of the Commonwealth's sheriffs as well as their role in the criminal justice system defined by the Legislature and the courts.

During 2011, the Board has made significant strides to enhance the Deputy Sheriffs' Training and Certification Programs. A number of new subjects were developed and revisions have been made to the existing curriculum. Multiple online and residential merit courses were also offered to supplement the programs mandated by Act 1984-2. The Board has also begun a program to develop an in-house instructor capability for each sheriff.

Given the goals achieved during the past 27 years, the Board will continue to meet the training needs of the Commonwealth's sheriffs and their deputies, and continue moving forward with the development of new and innovative training programs.

William G. Pettigrew, Jr., Chairman



BOARD MEMBERSHIP

William G. Pettigrew, Jr., Chairman
Superintendent, Mars Area School District

Carmen Deluca
Retired Commander
Allegheny County

Roger S. Gunesch
Deputy Sheriff, Erie County

Chester Hawkins
Sheriff, Clearfield County

D. Webster Keogh
Judge, Court of Common Pleas
Philadelphia County

Todd A. Martin
Sheriff, Monroe County

Kurt E. Montz *
Deputy Chief
Bureau of Criminal Investigations
Office of Attorney General

Jody S. Smith, Vice Chairwoman
Chief Deputy, Cumberland County

* Representing Attorney General Linda Kelly

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Mark R. Zimmer
Chairman, PCCD

Linda Rosenberg
Executive Director, PCCD

Bureau of Training Services

John Pfau
Manager

Donald Numer
Training Supervisor

Douglas O. Hummel
Planner

BOARD ORGANIZATION

The Deputy Sheriffs' Education and Training Board was created as an advisory board to the Pennsylvania Commission on Crime and Delinquency (PCCD) by Act 1984-2, the Deputy Sheriffs' Education and Training Act. The 10-member Board is composed of two Common Pleas Court judges, two sheriffs, three current or former deputy sheriffs, one educator, one county commissioner and the Pennsylvania Attorney General.

Act 1984-2 directed the Board to establish, implement and administer a program of basic and continuing education training for deputy sheriffs. The Act requires that newly hired deputy sheriffs attend basic training in order to be certified as a deputy sheriff. In addition, all deputies are required to renew their certification through biennial continuing education.

The Board has the power to make rules and regulations encompassing all matters related to the operation of the training program and the certification of deputy sheriffs. The Board operates under the review and approval of PCCD, which provides the requisite administrative structure and staff support.

During 2011, the Board continued to offer the expanded basic training program (760 hours). Merit training was offered, including several web-based training programs. The Board continues to focus on revising the continuing education program.

Activities of the Board, and its staff, as well as training programs, are supported independent of the PCCD General Fund budget. This is accomplished through a surcharge on all legal papers served by sheriffs' offices. PCCD is responsible for making disbursements from the Deputy Sheriffs' Education and Training Account, a restricted receipts account maintained by the Office of State Treasurer, for the costs of the training program, its administration, and the expenses of the Board.

In addition, the Act provides for reimbursement to each county for expenses associated with the training of deputy sheriffs. The Board provides 100 percent of the tuition and allowable living and travel expenses during training. Also, counties are reimbursed 100 percent for each deputy's salary while he or she attends training.

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
DEPUTY SHERIFFS' EDUCATION AND TRAINING ACCOUNT
COMBINED STATEMENT OF CASH RECEIPTS, EXPENDITURES, AND COMMITMENTS
FOR STATE FISCAL YEAR 2011 – 2012 AS OF DECEMBER 31, 2011**

RECEIPTS	RECEIPTS	TOTAL	BALANCE
Balance from Previous Year			\$13,662,066.42
Fee Collections			
7/1/11 – 12/31/11	\$2,112,794.33		
Estimated Collections: 1/1/12 – 6/30/12	\$2,463,653.67	\$4,576,448.00 **	
TOTAL FUNDS AVAILABLE AT 12/31/11 *			<u>\$18,238,514.42</u>
EXPENDITURES AND COMMITMENTS			
	EXPENDITURES	COMMITMENTS	TOTAL
Administration:	\$143,333.90	\$61,501.71	\$204,835.61
Education:			
Pennsylvania State University PO 4300184855 Curriculum Development 12/1/09 – 11/30/12	\$46,928.55	\$522,158.41	\$569,086.96
Pennsylvania State University PO 4300185802 Basic Training 1/1/10 – 2/29/12	\$1,016,758.28	\$2,863,360.28	\$3,880,118.56
Temple University PO 4300198520 Continuing Education 1/1/10 – 10/31/11	\$202,305.88	\$208,781.57	\$411,087.45
Temple University PO 4300302788 Continuing Education 11/1/11 – 9/30/13	\$0.00	\$929,919.47	\$929,919.47
Reimbursements to Counties	\$699,507.72		<u>\$699,507.72</u>
TOTAL EXPENDITURES AND COMMITMENTS DECEMBER 31, 2011	\$2,108,834.33	\$4,585,721.44	<u>\$6,694,555.77</u>
BALANCE AT DECEMBER 31, 2011 *			<u>\$11,543,958.65</u>

*Includes estimated fee collections through June 30 2012

** Revised revenue projection 12-5-11

2011: The Year in Review

Since its inception, the Deputy Sheriffs' Education and Training Board has trained and certified 5,174 deputy sheriffs through basic training and has renewed the certification of all deputies through its biennial continuing education program. In 2011, it was the 27th year of deputy sheriffs' training administered by the Board and the Pennsylvania Commission on Crime and Delinquency (PCCD), under the provisions of Act 1984-2, the Deputy Sheriffs' Education and Training Act.

During 1999 and 2000, the Board and its training development contractor, Temple University's Department of Criminal Justice, produced and delivered a 560-hour core curriculum. The Board's basic training delivery contractor, Pennsylvania State University's Justice and Safety Institute, presented the first pilot basic program in July 2000. During that and subsequent basic and waiver programs, Temple University, with feedback from Pennsylvania State University, revised and fine-tuned the curriculum into its present form. Additionally, during the development process, the Board reviewed and revised its regulations, policies and procedures, which support the training programs and provide direction to staff, sheriffs' offices, and deputy sheriffs on issues related to training and certification. The Board is actively engaged in these tasks, which will continue through 2012.

The passage of Act 1998-10 has provided a positive future for the Board's training programs. Specifically, it provided an increase in the surcharge collection, which is the sole source of funds supporting Board training, and provided the Board the opportunity to expand the hours allotted for training. Since the fall of 1998, the Board has proceeded with its plan for the development and implementation of expanded basic training under the capability provided by Act 10.

On December 12, 2002, the state Independent Regulatory Review Commission approved the regulations of the Deputy Sheriffs' Education and Training Board, which included the expansion of the Deputy Sheriffs' Basic Training Program from 560 hours to 760 hours. The increased hours included the topics of Patrol Procedures and Operations, Motor Vehicle Code/Accident Investigation, D.U.I. Enforcement, Criminal Investigation, and Drug-Related Investigations. The first 760-hour (19-week) basic training began in August 2003.

As indicated, the accomplishments of the Deputy Sheriffs' Education and Training Board included the expansion of the Deputy Sheriffs' Basic Training Program. A further look into the future goals of the Board's training programs includes the continual enhancement of the curriculum and certification process, the integration of progressive Internet technology and the flexibility to meet the changing authority and needs of today's deputy sheriff. A detailed review of the Basic, Continuing Education, and Supervisory Training Programs is presented within the following pages.

DEPUTY SHERIFFS BY COUNTY: CERTIFIED VS. GRANDFATHERED

COUNTY	CERTIFIED*	GRAND-FATHERED	TOTAL	COUNTY	CERTIFIED*	GRAND-FATHERED	TOTAL
Adams	13	1	14	Juniata	9	0	9
Allegheny	152	1	153	Lackawanna	97	1	98
Armstrong	9	0	9	Lancaster	61	1	62
Beaver	53	2	55	Lawrence	17	0	17
Bedford	16	0	16	Lebanon	25	0	25
Berks	103	0	103	Lehigh	96	1	97
Blair	27	0	27	Luzerne	38	1	39
Bradford	8	0	8	Lycoming	9	2	11
Bucks	56	0	56	McKean	10	0	10
Butler	34	0	34	Mercer	18	0	18
Cambria	30	0	30	Mifflin	12	0	12
Cameron	2	0	2	Monroe	21	1	22
Carbon	13	1	14	Montgomery	110	0	110
Centre	28	0	28	Montour	9	0	9
Chester	66	1	67	Northampton	65	0	65
Clarion	18	0	18	Northumberland	9	0	9
Clearfield	11	1	12	Perry	11	0	11
Clinton	9	0	9	Philadelphia	198	3	201
Columbia	16	0	16	Pike	21	0	21
Crawford	7	0	7	Potter	2	0	2
Cumberland	32	0	32	Schuylkill	13	0	13
Dauphin	51	1	52	Snyder	8	0	8
Delaware	68	2	70	Somerset	13	0	13
Elk	13	0	13	Sullivan	6	0	6
Erie	33	0	33	Susquehanna	7	0	7
Fayette	5	0	5	Tioga	8	0	8
Forest	7	0	7	Union	9	0	9
Franklin	23	0	23	Venango	15	0	15
Fulton	5	0	5	Warren	9	0	9
Greene	7	0	7	Washington	36	0	36
Huntingdon	20	0	20	Wayne	12	0	12
Indiana	15	1	16	Westmoreland	78	1	79
Jefferson	18	0	18	Wyoming	10	0	10
				York	102	1	103
				TOTAL	2132	23	2155

* Number of certified deputies reported includes deputies certified as of 2011 and those scheduled for training in 2012.

TRAINING AND CERTIFICATION PROGRAMS

Basic Training

By the end of 2011, the Deputy Sheriffs' Education and Training Board and the Pennsylvania Commission on Crime and Delinquency, in accordance with the provisions of Act 1984-2, had completed the 27th year of providing initial certification to newly hired deputies. To provide this initial certification, the Board has held 68 basic training classes and 69 waiver classes, certifying a total of 5,174 deputy sheriffs since 1985.

From 1985 to 1999, basic training consisted of 160 hours of instruction presented during a four-week course and included major subject areas related to the duties of a deputy sheriff: civil and criminal law and procedure, court security, prisoner transport, mechanics of arrest, crisis intervention, professional development, self-defense, first aid and firearms. During 2000, the Board implemented delivery of an expanded, 560-hour basic training program under the provisions of Act 1998-10, which provided a significant expansion of instruction in the basic training topics noted above and related topics. In 2003, basic training was expanded to its current 19-week, 760-hour level. In 2005, the Board also established minimum fitness standards for certification under the basic training program.

Waivers of basic training are issued for a limited class of deputies with prior Pennsylvania-based law enforcement experience and training. Prior to 2000, deputies eligible for a waiver of basic training were required to attend a 40-hour, one-week waiver course, which covered the topics of civil law and procedure, court security, and prisoner transport. During 2000, the Board implemented an expanded, 101-hour waiver course to parallel the expansion of basic training. After several classes, it was identified that the waiver students required less time to assimilate the same information, due to their prior training and experience. In 2001, the Board approved a reduction in the waiver course to 80 hours although the same information is provided.

Between 1985 and 1999, the Board's basic training delivery contractor, the Dickinson School of Law, annually provided two four-week basic training courses and two one-week waiver training courses. Under the present phase of the expanded training, Pennsylvania State University delivers three 19-week basic training classes and five two-week waiver classes on a year-round basis. During 2011, 182 deputies successfully completed training: 65 in basic training and 117 in the waiver courses.

The Board, working with the Pennsylvania Department of Education, Division of Veterans/Military Education, has obtained recognition as an educational program under Title 38, United States Code, Section 3676 (GI Bill of Rights). This approval allows eligible deputy sheriffs who are also veterans, dependents, or National Guard and Reserve members to receive educational benefits for attendance at the Board's expanded basic or waiver training programs. Eligible deputies could qualify for tax-free benefits up to \$1,368 per month.

Continuing Education

As a means of re-certifying deputies, Act 1984-2 requires attendance of continuing education every two years. The Deputy Sheriffs' Education and Training Board has organized continuing education into two-year training cycles, with the training conducted in 16 locations across the Commonwealth during each cycle. During 2011, 892 deputies attended scheduled continuing education courses. The Board's continuing education training delivery contractor, Temple University's Department of Criminal Justice, provides the biennial training.

The 2009-2011 training cycle began in October 2009 and offered two core curriculums including the following subjects: Module 1, Legal Updates and Pennsylvania Special Threat Groups; and Module 2, Legal Updates, Inmate Transportation, Courtroom Testimony and Ethical Conduct for Law Enforcement.

Supervisory Training

The Board has long recognized the need for more advanced training for chief deputies and veteran deputies in supervisory positions. During 2011, the Board, through its continuing education training delivery contractor, Temple University, provided supervisory training to 11 supervisory deputies. Both Basic and Advanced Supervisory Skills courses were offered, each including Legal Updates.

Merit Courses

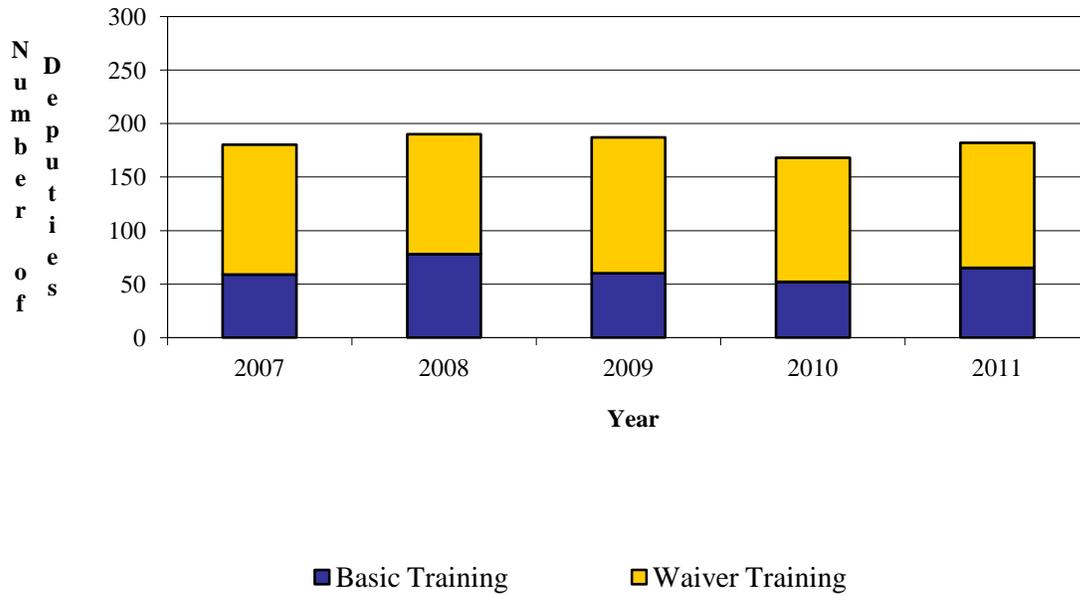
In addition to the training required by Act 1984-2, the Board identified a number of training programs needed by only a select number of sheriffs' offices or deputies. The Board developed a series of merit courses to better meet these specific needs. It was also determined that a number of delivery methods, including online, CD ROM based, and residential trainings would be utilized.

Temple University has offered Advanced Physical and Judicial Security, Criminal Law Review, Infectious Disease Prevention, Legal Updates and Use of Force, in a distance-learning format.

The Board also identified a need in some sheriffs' offices for an internal training capability. The Board developed a Train-The-Trainer program to assist sheriffs in establishing this capability. In 2011, two Basic Trainer courses were offered, with those graduates qualified to attend a Firearms Trainer course. Future Basic and subject-specific courses will be offered.

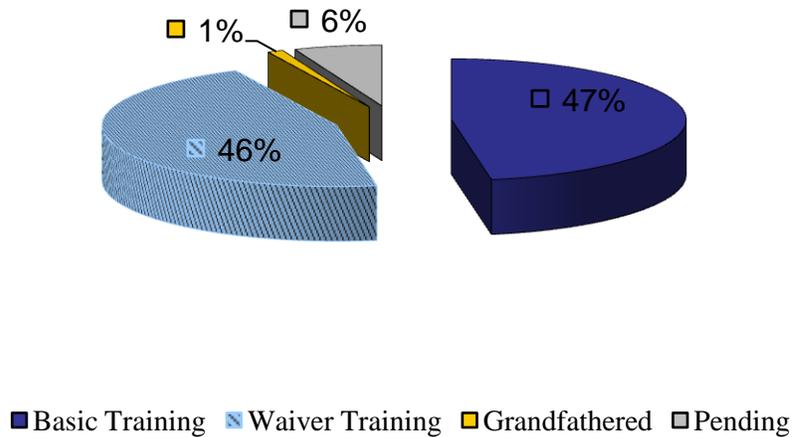
DEPUTY SHERIFF CERTIFICATIONS

Deputies Certified Per Year Through Basic And Waiver Training



STATUS OF CURRENTLY EMPLOYED DEPUTIES

By Method of Certification





DEPUTY SHERIFFS' TRAINING BULLETINS

During 2011, the Deputy Sheriffs' Education and Training Board continued to issue its periodical newsletter, the Deputy Sheriffs' Training Bulletin, which serves as a conduit to share information between the Board and sheriffs' offices concerning the training programs and activities of the Board. In addition, information and forms related to the deputy sheriffs' training programs of the Board are available on PCCD's web site at www.pccd.state.pa.us.

Number 108, January 2011

This bulletin provided an update to the PA Firearms License To Carry System.

Number 109, February 2011

This bulletin addressed the 2011 Train the Trainer Program Schedule.

Number 110, February 2011

This bulletin announced the 2011 Distance Learning Courses.

Number 111, March 2011

This bulletin addressed the PA Firearms License To Carry System and Grant Update.

Number 112, April 2011

This bulletin provided an update to the PA Firearms License To Carry System.

Number 113, May 2011

This bulletin addressed Rule 139, Rules of Juvenile Procedure.

Number 114, July 2011

This bulletin announced the 2012 Deputy Sheriffs' Basic Training schedule.

Number 115, July 2011

This bulletin announced the 2011-2013 Deputy Sheriff's Continuing Education Training Cycle.