



# DEPUTY SHERIFFS' TRAINING BULLETIN

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COMMONWEALTH OF PENNSYLVANIA

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## Hybrid Motor Vehicle Code Training

The Deputy Sheriffs' Education and Training Board (DSETB) authorized the development of a training program to provide deputies that graduated from the 160 or the 560-hour Basic Training Programs with the courses that enhanced the Basic Training Program to 760 hours. Through the DSETB's curriculum development contract, Temple University developed the 200 hour Hybrid Training Program to include the following courses: Law Enforcement Technologies, Patrol Procedures and Operations, Criminal Investigation, Pennsylvania Motor Vehicle Code, and Collision/Accident Investigations. The Hybrid Training Program is an opportunity for deputies to receive the necessary training to enhance their ability to perform law enforcement duties. Completion of the Hybrid Training Program is not a requirement to maintain certification as a deputy sheriff. In addition, this program does not count towards the mandatory continuing education requirement.

The Pennsylvania State University Justice and Safety Institute will offer the 200 hour Hybrid Training Program through a combination of correspondence study and classroom instruction.

The correspondence portion of the program accounts for 120 hours of instruction and requires the use of a computer with CD-ROM. The period of open enrollment will be from February 22, 2005 through April 1, 2005. Registration forms must come from and be approved by the employing sheriff. Upon enrollment, each deputy will be mailed the correspondence course material including a copy of the PA Motor Vehicle Code and four (4) compact discs (Law Enforcement Technologies, Patrol Procedures and Operations, Criminal Investigation, and PA Motor Vehicle Code). At the completion of the correspondence portion of the program, deputies must pass a comprehensive final exam. Participating sheriff's offices will be asked to administer the exam, which will be provided by the Penn State Justice and Safety Institute upon request of the sheriff. The exam is "open book". Deputies are permitted to use any course material issued by Penn State. Completed exams will be forwarded to Penn State for grading and the sheriff will be notified of the exam results. Deputies earning a 70% or higher are eligible for enrollment in the classroom portion of the program. The deadline to submit completed exams is July 29, 2005.

The classroom portion of the program accounts for 80 hours of instruction and will be held at

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Penn State from Monday, September 12, 2005 through Friday, September 23, 2005. Classroom instruction will consist of practical skills applications and written exams (including material presented in the correspondence portion of the program).

The Sheriff's offices are eligible for salary and mileage reimbursement for the 80-hour residential portion of the Hybrid Training Program. Lodging and meals will be provided to deputies attending the 80-hour residential course. Salary and other department costs associated with the 120-hour correspondence course are not eligible for reimbursement.

Initial enrollment in the correspondence portion of the Hybrid Training Program is limited to 75 deputies. Enrollment in the classroom portion of the program is limited to 20 deputies per class and is on a first come, first served basis for those who have completed the correspondence portion of the program. Enrollment in the September 12, 2005 residential class will close August 26, 2005. Additional correspondence course cycles and residential classes will be scheduled as the need is identified (based on the number of deputies who request/complete the correspondence portion). Deputies completing both portions of the Hybrid Course will be provided a completion certificate and the course completion and grades will become a part of their certification record.

**Please note that this program will not be offered indefinitely. Once we have exhausted the interest in this Hybrid Program, it will be discontinued.**

Attached is a copy of the Hybrid Training Registration Form and Instructions. Additional copies can be obtained from the Pennsylvania Commission on Crime and Delinquency Web Site at [www.pccd.state.pa.us](http://www.pccd.state.pa.us).

## **Hybrid Training Program Information**

Program Enrollment: \*Submit Hybrid Training Registration Form, with Sheriff's Signature

Program Enrollment Period: \*February 22, 2005 to April 1, 2005

Correspondence Portion: \*Course materials will be mailed upon enrollment.

\*At the completion of correspondence material Sheriff is to request an exam from Penn State and administer exam.

\*Mail completed exam to Penn State for grading.

\*Deadline for submission of completed exam is July 31, 2005.

\*Notification of grades and enrollment in classroom portion.

Classroom Portion: \*Class begins Monday, September 12, 2005 and ends on Friday, September 23, 2005.

\*Must have passed the correspondence exam with a score of 70% or higher to be enrolled in classroom instruction.

\*The first twenty (20) deputies to pass the correspondence test will be enrolled in the classroom portion.

\*Additional correspondence mailings and classroom instruction courses will be available as needed.