

COMMONWEALTH OF PENNSYLVANIA
PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

MINUTES OF COMMISSION MEETING
PCCD BUILDING
3101 NORTH FRONT STREET
HARRISBURG, PA
December 14, 2016

Before: Honorable Josh Shapiro, Chairman
Tomas Aguilar, for Honorable Karen Murphy,
Commissioner
James E. Anderson, Commissioner
Mark H. Bergstrom, Commissioner
Colonel Tyree C. Blocker, Commissioner
Honorable Mary Jane Bowes, Commissioner (via
conference call)
Philip Damiani, Commissioner
Thomas Darr, Commissioner (via conference call)
John P. Delaney, Jr., Esq., Commissioner
Honorable Elizabeth Doyle, Commissioner (via
conference call)
Honorable James J. Fitzgerald III, Commissioner
H. Corky Goldstein, Esq., Commissioner
Matthew H. Haverstick, Esq., Commissioner (via
conference call)
Curtis Jones, Jr., Commissioner (via conference call)
Sheriff Bob Kolar, Commissioner
Dennis R. Marion on behalf of Honorable Ted Dallas,
Commissioner (via conference call)
Honorable Edward M. Marsico, Jr. Commissioner
Honorable Matthew B. McConnell, Commissioner (via
conference call)
Dr. Edward B. Michalik, Jr., Commissioner (via
conference call)
Dr. Edward P. Mulvey, Commissioner (via conference
call)
Honorable Joseph A. Petrarca, Commissioner
James J. Rieland, Commissioner
Delilah Rumburg, Commissioner
Sean R. Ryan, Commissioner
Richard D. Steele, Commissioner
Honorable Jennifer R. Storm, Commissioner
James E. Turner, Commissioner
Honorable Mike Vereb, Commissioner
William F. Ward, Esq., Commissioner
Christine Wechsler Rayer, Esq., Commissioner
Honorable John Wetzel, Commissioner
Michele Minor Wolf, Commissioner (via conference
call)
Amy Zapp for Honorable Bruce Beemer, Commissioner

Guests

Mike Kozup, on behalf of David Volkman
Charlie O'Neill, on behalf of Honorable Randy Vulakovich
Luis Rosa, on behalf of Leo Dunn
Samantha Williams

Staff

Derin Myers, Acting Executive Director
Kirsten Kenyon, Director, Office of Research and Children's Advocacy
Valerie McMahon, Director, Office of Victims Services
Robert Merwine, Director, Office of Criminal Justice System Improvements
Mike Pennington, Director, Office of Juvenile Justice and Delinquency Prevention
Debra Sandifer, Chief Counsel
Jeffrey Blystone
Kathy Buckley
Danielle Chubb
Christina Cosgrove-Rooks
Chris Epoca
Holly Koppenhaver
Matthew Leonard
Roi Ligon
Luanne Melia
Natalie Novotny-Goles
Daisy Pagan
Chuck Risio
Maddy Roman Scott
Marcy Szumanski
Jackie Weaknecht

Chairman Shapiro called the December 14, 2016 meeting of the Pennsylvania Commission on Crime and Delinquency (PCCD) to order at 10:04 a.m. A quorum of members was present. The first order of business was to review the Minutes from the September 14, 2016 Meeting. *There was no public comment on the minutes. Commissioner Steele made a motion to approve the minutes from the September 14, 2016 PCCD meeting as submitted. Commissioner Turner seconded the motion and the minutes were approved by unanimous vote.*

The next item on the agenda was the Chairman's Report. Chairman Shapiro introduced Commissioner Goldstein as a new Commission member and announced that Commissioner Damiani has been reappointed to the Commission for another term. In terms of staffing, Chairman Shapiro shared that two critical leadership positions have been filled since the last Commission meeting. Valerie McMahon has taken over as the Director of the Office of Victims' Services (OVS). Chairman Shapiro thanked Kathy Buckley and the OVS staff for their hard work during this transition. Additionally, Roi Ligon has been hired as the Director of the Philadelphia Office of Safe School Advocate. Next, Chairman Shapiro offered an update on PCCD's efforts to address the statewide heroin epidemic. PCCD must step up and do more, because it is uniquely positioned to train people to make their communities safer. The Opioid Symposium and other initiatives are efforts toward that end, but Chairman Shapiro feels that this needs to remain as one of PCCD's priorities going forward. The Governor and the legislature advanced a number of bills and initiatives, but there has to be more of a holistic, comprehensive effort.

Chairman Shapiro noted that the Law Enforcement Executive Policy Board worked diligently to articulate important issues that should be considered regarding body-worn cameras, but ultimately the General Assembly adjourned without adopting new legislation regarding body-worn cameras. There seems to be bipartisan consensus on this topic and Chairman Shapiro believes they will come back to it at the beginning of next session.

Another major discussion PCCD is involved in is the Justice Reinvestment Initiative (JRI), Phase II. The workgroup has met for almost a year, and the final meeting will be held later this afternoon to finalize its recommendations. If all the recommendations are agreed upon by the workgroup and ultimately approved by the legislature and the Governor, the savings generated will be in excess of \$100 million over five years. All JRI information is available on the PCCD website, and will be distributed to the Commission members after it is voted on later today.

Next on the agenda was the Executive Director's Report. Derin Myers said the federal budget has moved forward as a continuing resolution. For PCCD, this means the federal awards will stay mostly level with last year, including Victims of Crime Act (VOCA) funding. This will represent three years of significant increases under this funding stream, and will allow PCCD to do some future planning with sustainability in mind. The Victims' Service Advisory Committee (VSAC) has been active in strategically allocating these resources. The federal government has notified PCCD that it will audit the 2012-2015 VOCA awards. PCCD has been monitoring what those audit reports look like across other states, and it is significant. The fiscal audit will begin on January 9th, with on-site work lasting about three weeks. As a follow-up to the discussion at the last Commission meeting, Mr. Myers said PCCD staff went to the City of Chester in October and met with Mayor Kirkland to discuss programs PCCD is involved in, and opportunities for PCCD to assist the city. There are opportunities for coordination around victims' compensation, delinquency prevention activities, and law enforcement training. PCCD will remain active with Chester, and other nearby community groups to find ways for programming to connect with them.

At the last Commission meeting, Mr. Myers mentioned that expenditures are significantly exceeding the annual revenue of the Deputy Sheriff Fund. At that time, PCCD was optimistic that the fee increase legislation would pass, but that did not happen. If expenditures and revenue remain as is, some hard decisions will need to be made in about 18 months. The Board has been active in finding ways to save

money, and PCCD is hopeful that the fee increase legislation will be on the calendar in the next legislative session.

Next, Mr. Myers said the Intermediate Punishment (IP) program only serves Level 3 and 4 offenders, but there has been interest in extending eligibility to Level 2 offenders. After careful consideration, it was determined that there are opportunities and resources that can be made available to support Level 2 offenders. Mr. Myers said PCCD has made progress in the past couple of months in one area relative to its entry-level staff position. For nearly a decade, PCCD has worked to get one specification moved over to actively consider victims' services as part of the qualification, and that has now been done. It will be rolled out in the next couple of months, and it should make a difference in PCCD's ability to attract good people into all those program areas. Finally, Mr. Myers noted that access to all the PCCD Advisory Committee private areas has now been given to all of the members of the Commission.

Next on the agenda was the Mental Health and Justice Advisory Committee (MHJAC) Report.

Commissioner Ward said the MHJAC meeting was held on November 16, 2016. Carl Feldman, of the Department of Human Services (DHS) Policy Office, provided the Committee with a presentation on Act 76 of 2016 as it pertains to Medicaid Recidivism. The Committee also heard from Angela Episale, with the Department of Drug and Alcohol Programs (DDAP), on the Pennsylvania Screening, Brief Intervention and Referral to Treatment (SBIRT) project. Paul Turcotte, of the Bureau of Autism Services, provided the Committee with an update on the progress the Bureau has made in training justice professionals. Richard Cho, the Director of Behavioral Health with the Counsel of State Governments (CSG) Justice Center presented information on the progress being made on the Stepping Up initiative in Pennsylvania. Finally, MHJAC was briefed on the Crisis Intervention Training (CIT) study conducted by Dr. Edward Mulvey and the University of Pittsburgh.

1. *Commissioner Ward made a motion for the approval of five (5) initial applications requesting up to \$502,359 in federal Byrne Justice Assistance Grant (JAG) funds to support making communities safe through collaboration and targeted investments; to reduce the impact of crime on victims; and to develop and share relevant expertise, resources, and technical assistance both internally and with external partners. The motion was seconded by Commissioner Ryan.*

- Allegheny County Chief Executive Officer, "Data-Driven Mental Health Diversion" – 2014-JG-02-27145
\$144,692
- Luzerne County Chief Executive Officer, "Mental Health First Aid Training" – 2014-JG-01-27151
\$20,399
- Lycoming-Clinton Joinder Board, "CIT Training and Coordination Project" – 2014-JG-03-27153
\$55,440
- Chester County Commissioners, "Chester County CIT Training and Implementation" – 2014-JG-01-27157
\$131,840
- Mifflin County Commissioners, "Justice-Involved Individual Solutions (JIS)" – 2014-JG-05-27195
\$149,988

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzler, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro

2. *Commissioner Ward made a motion for the approval of five (5) initial applications requesting \$741,549 in state Mental Health Enhancement funds to support Pennsylvania’s initiative to expand the successful implementation of evidence-based practices, promising practices or innovative pretrial diversion strategies for justice-involved individuals with mental illness/co-occurring disorders, intellectual disabilities, and/or autism spectrum disorders. The motion was seconded by Commissioner Fitzgerald.*

- Lehigh County Chief Executive Officer, “Lehigh County MH-APD Liaison” – 2016-MH-ST-27249
\$150,000
- York County Commissioners, “CIT and Mental Health Pretrial Coordination” – 2016-MH-ST-27341
\$142,551
- Franklin County Commissioners, “Mental Health Co-Responder Program” – 2016-MH-ST-27420
\$150,000
- Bucks County Commissioners, “Magisterial District Judge Mobile Engagement Pilot” – 2016-MH-ST-27449
\$150,000
- Allegheny County Chief Executive Officer, “Allegheny County Mental Health Pretrial Diversion” – 2016-MH-ST-27454
\$148,998

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzler, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro

The Criminal Justice Advisory Committee (CJAC) Report was next on the agenda. Commissioner Vereb said CJAC’s last quarterly meeting was held on November 9, 2016. The Committee engaged in a discussion regarding Act 16 of 2016, medical marijuana. PCCD was identified within the Act to receive five percent of the revenue generated from licensing fees for distribution to law enforcement that demonstrate a need related to the enforcement of the provisions of the Act. The Committee also discussed the potential uses for the JRI-IP and Justice Assistance Grant (JAG) Under \$10K funds by law enforcement. PCCD hosted four Regional Law Enforcement Technology Forums in September and

October throughout the Commonwealth with approximately 400 officers in attendance. These forums focused on two pillars from the President’s Task Force on 21st Century Policing report.

1. *Commissioner Vereb made a motion for the approval of nineteen (19) initial applications requesting a total of \$2,186,239 in Justice Assistance Grant (JAG) funds to support making communities safe through collaboration and targeted investments, to reduce the impact of crime on victims, and the development and sharing of relevant expertise, resources and technical assistance within agencies and with external partners. The motion was seconded by Commissioner Turner.*

- Lehigh County Chief Executive Officer, “RIIC-Illicit Drug Identification and Tracking System” – 2014-JG-06-26895
\$148,050
- Beaver County Commissioners, “Implementing and Evaluating MRT” – 2014-JG-03-26964
\$150,000
- Eastern Pike Regional Police Department, “Pike County Law Enforcement Information Sharing” – 2014-JG-01-27110
\$93,331
- City of Lock Haven, “Police Patrol Car Computer Project” – 2014-JG-01-27111
\$73,562
- Employment Opportunity and Training Center of Northeastern Pennsylvania, “Community Reentry Opportunity Program” – 2014-JG-03-26945
\$150,000
- Community College of Philadelphia, “Reentry Support Project” – 2014-JG-03-27032
\$150,000
- Franklin County Commissioners, “Intensive Reentry Case Management” – 2014-JG-03-27064
\$150,000
- Family Service of Montgomery County Pennsylvania, “Montgomery County Women’s Reentry Initiative” – 2014-JG-03-27143
\$145,107
- Pinebrook Family Answers, “The Lehigh County Jail “T4C” Project” – 2014-JG-03-27148
\$150,000
- Lancaster County Commissioners, “Lancaster County Domestic Violence Court” – 2014-JG-02-26996
\$132,931
- Cumberland County Commissioners, “Assisting Crime Victims with Improved Forensics” – 2014-JG-01-27034
\$38,695
- Union County Housing Authority, “Union County Pre-Entry Justice Housing Program” – 2014-JG-02-27132
\$39,595
- Dauphin County Commissioners, “Crime Mapping Analysis for Dauphin County” – 2014-JG-01-27133
\$83,148
- Centre County Commissioners, “Specialty Treatment Court Viability Assessment” – 2014-JG-02-27137
\$24,400
- Mercer County Commissioners, “Mercer County CJAB Strategic Planning Project” – 2014-JG-06-27160
\$57,506

- Allegheny County Chief Executive Officer, “Using Technology for Targeted Crime Prevention” – 2014-JG-01-27174
\$149,916
- Adams County Commissioners, “Adams County E-citation and Data Sharing Initiative” – 2014-JG-01-27181
\$149,998
- Institute for Economic Development, “Chester City Security Camera Project” – 2014-JG-03-27185
\$150,000
- Berks County Commissioners, “2016 Video Visitation Implementation” – 2014-JG-02-27199
\$150,000

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Haverstick, Jones, Kolar, Marion, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Goldstein, Marsico, McConnell, Michalik

2. *Commissioner Vereb made a motion for the approval of two (2) initial applications requesting \$649,000 in Justice Assistance Grants (JAG) Under \$10K funds. Funds will support the purchase and implementation of a Rapid DNA Analysis System and the procurement of 1.5 million new facial plate capture technology licenses and six Messaging Queue Appliances resulting in a more robust JNET Facial Recognition System and JNET availability to law enforcement. The motion was seconded by Commissioner Damiani.*

- Bensalem Township, “Bensalem Rapid DNA Implementation Project” – 2015-JG-UX-27166
\$149,000
- Pennsylvania State Police/Pennsylvania Justice Network (JNET), “Facial Recognition (JFRS) and Messaging Queue High Availability Projects” – 2015-JG-UX-27526
\$500,000

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Blocker

3. *Commissioner Vereb made a motion to approve five (5) applications requesting \$334,322 in Paul Coverdell Forensic Science funds to support the accreditation of Forensic Crime Laboratories and/or the certification of Forensic Science Specialists in an accepted forensic science discipline. The motion was seconded by Commissioner Anderson.*

- Berks County Commissioners, “Lab and Analyst Accreditation ISO 17020” – 2016-FS-01-27476 \$15,990
- Cumberland County Commissioners, “Cumberland County Laboratory Accreditation” – 2016-FS-01-27490 \$62,400
- Allegheny County Chief Executive Officer, “Quality Improvements and Staff Certification” – 2016-FS-01-27496 \$98,812
- Pennsylvania State Police, “PSP Accreditation and Certification Maintenance” – 2016-FS-01-27504 \$110,889
- Erie County Chief Executive, “Mobile Device Acquisition Tool Improvement Project” – 2016-FS-01-27516 \$46,231

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Blocker, Michalik

4. *Commissioner Vereb made a motion to approve one (1) initial application requesting \$350,000 in Substance Abuse Education and Demand Reduction (SAEDR) funds to support the education of employers, unions, and employees about the dangers of substance abuse in the workplace and provide comprehensive drug-free workplace programs and technical resources for businesses, including, but not limited to, training for working parents to keep their children drug-free. The motion was seconded by Commissioner Anderson.*

- Gaudenzia Foundation Inc. DBA Access EAP, “Drug Free Workplace PA” – 2016-SE-03-27475 \$350,000

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro

5. *Commissioner Vereb made a motion to approve an augmentation request from the Commonwealth Prevention Alliance (CPA) in the amount of \$499,980 in Substance Abuse Education and Demand Reduction (SAEDR) funds for their existing award “Stop Opiate Abuse Campaign.” These funds will be used to educate youth, caregivers of youth, and employers about the dangers of opiate abuse and increase the awareness of the benefits of a drug-free Pennsylvania through media-related efforts that may include public service announcement, public awareness campaigns and media literacy. The CPA is working in collaboration with the University of Pittsburgh, Program Evaluation and Research Unit (PERU) to help counties develop effective responses to opioid abuse and to reduce overdose deaths in their communities. The motion was seconded by Commissioner Turner.*

- Commonwealth Prevention Alliance, “Stop Opiate Abuse Campaign (PaStop.org)” –
2015-SE-02-26482
\$499,980

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzell, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Mulvey

6. *Commissioner Vereb made a motion to approve a delegation of authority requested to the Pennsylvania Commission on Crime and Delinquency Executive Director to approve, with the approval of the Chairman of PCCD and the Chairman of the Criminal Justice Advisory Committee (CJAC), up to \$3,537,000 in state Justice Reinvestment Initiative (JRI) funds and up to \$1,200,000 in federal Byrne Justice Assistance Grant Under \$10k funds to support law enforcement equipment and training. The motion was seconded by Commissioner Storm.*

- “Justice Reinvestment-Innovative Policing”
\$4,737,000

Commissioner Delaney asked what factors are used in the formula. Bob Merwine responded the factors being considered so far include UCR rate and population. Chairman Shapiro asked for the reasoning behind requesting a delegation of authority instead of bringing the applications before the Commission for approval. Mr. Merwine said these funds must be spent by June 30, 2017, so handling it in this way gives the counties an additional three months. It also gives the County Justice Advisory Boards (CJABs) sufficient time to review the county requests and weigh in on how to allocate these funds.

With no further discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzler, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Blocker

The Victims' Services Advisory Committee (VSAC) Report was next on the agenda. Commissioner Delaney reiterated Chairman Shapiro's appreciation for Ms. McMahon joining OVS and for all the work Ms. Buckley and OVS staff have done.

1. *Commissioner Delaney made a motion to approve thirty (30) applications requesting up to \$3,750,000 for the second year of three-year projects for the federal STOP Violence Against Women Formula Grant allocation for 2016-2018. The motion was seconded by Commissioner Storm.*

- Adams County Commissioners, "2016-2018 STOP Grant Application" – 26325-2
\$125,000
- Allegheny County Chief Executive Officer, "Allegheny County STOP Violence Against Women" – 26384-2
\$125,000
- Helping All Victims in Need, Inc., "Armstrong County STOP VAWA Project" – 26311-2
\$125,000
- Women's Center of Beaver County, "Beaver County STOP Grant Advocacy Project" – 26351-2
\$125,000
- Your "Safe Haven", Inc., "STOP Violence Against Women" – 26299-2
\$125,000
- Berks County Women In Crisis, "Coordinated Community Response" – 26294-2
\$125,000
- A Woman's Place, "Bucks County STOP Initiative" – 26387-2
\$125,000
- Victim Outreach Intervention Center, Inc., "STOP Violence Against Women in Butler County" – 26390-2
\$125,000
- Women's Help Center, Inc., "Cambria County STOP 2016-2018" – 26389-2
\$125,000
- Centre County Commissioners, "STOP Violence Against Women Project" – 26314-2
\$125,000
- Clinton County Women's Center, Inc., "Services Coordination Project" – 26369-2
\$125,000
- Crawford County Commissioners, "Crawford County STOP Abuse Project" – 26303-2
\$125,000
- Cumberland County Commissioners, "Cumberland County STOP Grant" – 26332-2
\$125,000
- Safenet: Domestic Violence Safety Network, Inc., "STOP Violence Against Women Erie Collaborative" – 26391-2
\$125,000
- Community Resources of Fayette County, Inc., "Fayette County STOP Grant" – 26358-2
\$125,000

- Franklin County Commissioners, “STOP Franklin” – 26330-2
\$125,000
- Women In Need, “STOP Fulton” – 26320-2
\$125,000
- Women’s Resource Center, Inc., “Lackawanna County DV/SA Crisis Services” – 26376-2
\$125,000
- Lancaster County Commissioners, “Lancaster County STOP Violence Against Women Project” –
26297-2
\$125,000
- Lehigh County Chief Executive Officer, “STOP Violence Against Women” – 26305-2
\$125,000
- Luzerne County Chief Executive Officer, “Luzerne County STOP Project 2016” – 26313-2
\$125,000
- AWARE, Inc., “Mercer County STOP Project” – 26298-2
\$125,000
- Women Against Abuse, Inc., “Philadelphia STOP Collaborative” – 26385-2
\$125,000
- Transitions of Pennsylvania, “Snyder County STOP Violence Against Women 2016-2018” –
26293-2
\$125,000
- Transitions of Pennsylvania, “Union County STOP Violence Against Women 2016-2018” –
26373-2
\$125,000
- Venango County Commissioners, “Community Response to STOP Violence Against Women” –
26344-2
\$125,000
- Domestic Violence Services of Southwestern Pennsylvania, “Washington County STOP Grant
Project” – 26346-2
\$125,000
- Victims’ Intervention Program, “Wayne County STOP Project” – 26349-2
\$125,000
- Westmoreland County Commissioners, “Total Response” – 26375-2
\$125,000
- Victims Resource Center, “STOP Violence Against Women in Wyoming County” – 26296-2
\$125,000

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, Mulvey, Petrarca, Rieland, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzell, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner McConnell, Michalik, Rumburg

2. *Commissioner Delaney made a motion to approve four (4) STOP targeted applications for up to \$585,976 in federal STOP grant funds for the second year of three-year projects under the 2016*

STOP Training and Technical Assistance Project. The motion was seconded by Commissioner Wechsler.

- Administrative Office of the Pennsylvania Courts (AOPC), “STOP Judicial 2017” – 26422-2
\$247,976
- Pennsylvania Coalition Against Domestic Violence (PCADV), “2017 STOP Statewide Training and Technical Assistance” – 26416-2
\$185,000
- Pennsylvania Coalition Against Rape (PCAR), “2017 Statewide Training and Technical Assistance” – 26420-2
\$120,000
- Pennsylvania Chiefs of Police Association (PCPA), “2017 STOP Online Training Project” – 26396-2
\$33,000

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Darr, Rumburg

Commissioner Delaney yielded the floor to Commissioner Storm for the next action item due to conflict of interest.

3. *Commissioner Storm made a motion to approve applications submitted for the 2017-2018 Rights and Services Act (RASA)/Victims of Juvenile Offenders (VOJO) funding cycle, not to exceed \$24.3 million, for a period of two years beginning January 1, 2017. The motion was seconded by Commissioner Wechsler.*

Grant listings can be found on the attached chart.

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, McConnell, Mulvey, Petrarca, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Delaney, Marsico, Michalik, Rieland

Commissioner Storm yielded the floor back to Commissioner Delaney.

4. *Commissioner Delaney made a motion to approve one (1) application not to exceed \$81,773 in federal Victims of Crime Act (VOCA) Discretionary Training Funds. The motion was seconded by Commissioner Turner.*

- Pennsylvania Department of Aging, “Protective Services Project” – 27515
\$81,773

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzler, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro

5. *Commissioner Delaney made a motion to approve two (2) applications for up to \$208,591 in Justice Assistance Grant (JAG) funds. The motion was seconded by Commissioner Anderson.*

- Women’s Resource Center, Inc., “WRC Crisis Program Expansion” – 27159
\$58,593
- Pennsylvania Coalition Against Domestic Violence (PCADV), “Lethality Assessment Program Implementation” – 27149
\$149,998

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzler, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro

6. *Commissioner Delaney made a motion to approve one (1) application to for up to \$636,981; \$48,000 in Rights and Services Act (RSA) funds, \$158,996 in state compensation funds, \$81,049 in federal Victims of Crime Act (VOCA) Discretionary Training funds, and \$348,936 in federal VOCA funds. The motion was seconded by Commissioner Wechsler.*

- Pennsylvania District Attorney’s Institute (PDAI), “PDAI Victim/Witness Training Project 2017” – 27468
\$636,981

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Marsico, Zapp

7. *Commissioner Delaney made a motion to approve an application to continue support for Pennsylvania’s automated victim notification system (PA SAVIN) in an amount not to exceed \$279,264; \$100,000 in Rights and Services Act (RSA) funds, and \$179,264 in state appropriated funds. The motion was seconded by Commissioner Rumburg.*

- Pennsylvania District Attorneys Institute (PDAI), “PA SAVIN I Maintenance (2017)” – 27474 \$279,264

Commissioner Marsico noted that this money passes through PDAI to a company called Appriss which maintains SAVIN. Appriss’s costs have recently increased significantly, and Commissioner Marsico asked if any progress has been made on taking this in-house. Mr. Myers said there have been several meetings and PCCD has been in touch with Appriss. If it turns out Appriss is unable or unwilling to reduce their costs, there are other options available to the Commonwealth.

With no further discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Marsico, Zapp

8. *Commissioner Delaney made a motion to approve an application for up to \$497,319 in Compensation funds to support the Victims Compensation Assistance Program. The motion was seconded by Commissioner Rumburg.*

- Pennsylvania Chiefs of Police Association (PCPA), “Victims Compensation Assistance Program Support” – 27492 \$497,319

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico,

McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Blocker

9. *Commissioner Delaney made a motion to approve the new standards for Forensic Interviewers and for Counseling/Supportive Counseling and Credentialed Therapy. The motion was seconded by Commissioner Wechsler.*

Commissioner Mulvey asked if VSAC had discussions beyond the creation of the standards, to determine if these services are achieving the expected outcomes. Commissioner Delaney said the Committee has not looked at standards that gauge the effectiveness of these services. The goal is to ensure the people providing a service are appropriately trained and are adhering to appropriate procedures, not that the services arrive at a specific outcome.

With no further discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro

The next item on the agenda was the Juvenile Justice and Delinquency Prevention Committee (JJJPC) Report. Commissioner Anderson said JJJPC was fortunate to host Bob Listenbee, Administrator of the federal Office of Juvenile Justice and Delinquency Prevention, and one of his chief deputies at its November 17, 2016 quarterly meeting. The Committee is putting the finishing touches on the 2017 Pennsylvania Juvenile Justice and Delinquency Prevention Plan for Governor Wolf, which will be summarized for the Commission at the March meeting.

1. *Commissioner Anderson made a motion for the approval of four (4) initial applications requesting up to \$489,062 in federal Justice Assistance Grant (JAG) funds to support the implementation of new programs under the PCCD Strategic Framework 2016-2020. The four projects responded to the competitive solicitation under the Objectives: Solutions for Justice Involved Individuals with Mental Health/Substance Abuse/Co-Occurring Disorders, and Evidence-Based Programming, Practices, and Innovations. The motion was seconded by Commissioner Rieland.*

- Family Service of Montgomery County, “MontCo Youth Aid Panel” – 27144
\$148,430
- Lebanon County Commissioners, “MST as an Evidence-Based Program/Practice” – 27042
\$46,058
- Big Brothers Big Sisters Independence Region, “Back on Track Philly Girls” – 27170
\$144,574
- United Way of Laurel Highlands, “Nurse-Family Partnership” – 27197

\$150,000

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzels, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro

2. *Commissioner Anderson made a motion to approve three (3) ongoing applications requesting a total of \$1,306,845 in federal Juvenile Justice and Delinquency Prevention (JJDP) funds for projects that focus on the provision of trainings and specialized technical assistance designed to support Pennsylvania’s Juvenile Justice System Enhancement Strategy (JJSES), reinforce integration of the juvenile justice system goals of balanced and restorative justice, and ensure continued compliance with the federal mandates of the Juvenile Justice and Delinquency Prevention Act. The motion was seconded by Commissioner Rieland.*

- Pennsylvania Council of Chief Juvenile Probation Officers, “2017 JJSES Training and Technical Assistance Project” – 27488
\$426,904
- Shippensburg University/Center for Juvenile Justice Training and Research, “2017 BARJ Training and Technical Assistance Project” – 27531
\$79,941
- Shippensburg University/Center for Juvenile Justice Training and Research, “Secure Detention Monitoring Project” – 27547
\$800,000

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Storm, Turner, Vereb, Ward, Wechsler, Wetzels, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Steele

3. *Commissioner Anderson made a motion to approve five (5) initial applications requesting a total of \$1,498,500 in combined federal Second Chance Act and state Violence Prevention Programs (VPP) funds. The motion was seconded by Commissioner Steele.*

- Allegheny County Chief Executive Officer, “Second Chance Pilot Project: Allegheny County” – 27519

- \$498,380
- Berks County Commissioners, “Berks County Second Chance Pilot Project” – 27535
\$173,256
- Lehigh County Chief Executive Officer, “Lehigh County Second Chance-Reintegration Specialist” – 27523
\$250,616
- Philadelphia City Treasurer, “Philadelphia County-Vocational Coordinators” – 27521
\$500,004
- University of Pittsburgh/Western Psychiatric Institute, “Evaluating the PA Second Chance Act Pilot Programs” – 27520
\$76,244

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzler, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Michalik, Mulvey

4. *Commissioner Anderson made a motion to approve an augmentation requesting a total of \$87,118 in state Violence Prevention Programs (VPP) funds and Department of Human Services (DHS) funds to two (2) projects at the Pennsylvania State University. The motion was seconded by Commissioner Kolar.*

- Pennsylvania State University, “EPISCenter for Prevention Initiatives Project” – 26796
\$78,669
- Pennsylvania State University, “EPISCenter for SPEP Project” – 26885
\$8,449

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzler, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro

5. *Commissioner Anderson made a motion to delegate authority to the PCCD Executive Director to approve, with approval of the Chairman of PCCD and the Chairman of JJDPC, the redistribution of any unexpended of voluntarily returned Violence Prevention Programs (VPP) funds prior to the expiration of the state fiscal year (June 30, 2017), and to use these funds to augment existing projects*

that have demonstrated a need, provide booster/refreshers trainings for evidence-based programs, stipend Communities That Care sites to off-set the cost of attending the annual Commonwealth Prevention Alliance Conference regularly scheduled each June, or off-set the cash match requirement for the five projects within the Second Chance Act pilot initiative. The motion was seconded by Commissioner Rieland.

Commissioner McConnell requested that a summary of expenditures of all the delegations of authority granted throughout the year be provided to the Commission for review. Chairman Shapiro said that information is provided, but is obviously not being disseminated well. Staff will ensure every Commission member is provided with that information.

With no further discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzler, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro

Commissioner Rumburg noted that the Centers for Disease Control (CDC) released a Comprehensive Technical Package for the Prevention of Youth Violence and Associated Risk Behaviors. Commissioner Rumburg shared this information with Commissioner Anderson and encourages all Commission members to read it as well. Commissioner Anderson said there are some very familiar concepts in the technical package, because PCCD is already doing much of what is recommended. A link will be disseminated to the members of the Commission for their review.

The next item on the agenda was the Children’s Advocacy Center Advisory Committee (CACAC) Report. Commissioner Storm said CACAC held its quarterly meeting on November 3, 2016.

1. *Commissioner Storm made a motion for the approval of eight (8) continuation applications requesting a total of \$297,797 in state Children’s Advocacy Center (CAC) funds for CAC and Multidisciplinary Investigative Team (MDIT) development. The motion was seconded by Commissioner Vereb.*

- Helping All Victims In Need, Inc., “Armstrong County’s MDIT Enhancement Project” – 27340 \$40,000
- Sto-Rox Neighborhood Health Council, Inc., “Beaver Satellite Development” – 27328 \$40,000
- Cen-Clear Child Services, Inc., “Clearfield County MDIT and CAC Development” – 27324 \$40,000
- Sto-Rox Neighborhood Health Council, Inc., “Fayette Satellite Development 2017” – 27410 \$40,000
- Pinnacle Health Hospitals, “CAC and MDIT Development Grant” – 27487 \$40,000
- Mercer County Behavioral Health Commission, Inc., “Mercer County CAC” – 27494 \$39,382

- Warren County Commissioners, “Security and Safety” – 27477
\$18,385
- Sto-Rox Neighborhood Health Council, Inc., “Westmoreland County Satellite Development” –
27411
\$40,000

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzell, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Marsico, McConnell

2. *Commissioner Storm made a motion to approve twenty-eight (28) continuation applications requesting a total of up to \$1,348,253 in state Children’s Advocacy Center (CAC) funds for 2017 Accredited/Associate CACs. The motion was seconded by Commissioner Damiani.*

- Adams County Children’s Advocacy Center, “2016 NCA Member CAC” – 27336
\$50,000
- Sto-Rox Neighborhood Health Council, Inc., “Allegheny County CAC Regional Development 2017” – 27327
\$25,000
- Opportunity House, “Children’s Alliance Center of Berks County” – 27354
\$26,061
- The Children’s House, ‘Enhance and Strengthen the Fidelity of Evidence’ – 27332
\$50,000
- Network of Victim Assistance, “CAC Enhance Standards Grant” – 27438
\$50,000
- Centre County Children’s Advocacy Center, “Building the CAC and MDITs Sustainability” –
27419
\$50,000
- Pinnacle Health Hospitals, “CAC Support Grant – Non-Competitive” – 27486
\$50,000
- Family Support Line of Delaware County, Inc., “Delaware County Children’s Advocacy Center”
– 27315
\$50,000
- Children’s Advocacy Center of Erie County, Inc., “CAC Support Grant for Calendar Year 2017”
– 27472
\$50,000
- The Care Center of Indiana County, “The CARE Center of Indiana County” – 27406
\$50,000
- Children’s Advocacy Center of Northeastern Pennsylvania, “Development of Evidence Based Treatment Programs” – 27466
\$47,220
- Children’s Advocacy Center of Lawrence County, “CAC Service Continuation” – 27473

- \$50,000
- Child Advocacy Center of Montgomery County, “NCA Accredited Services for Child Abuse Victims” – 27320
\$50,000
- Geisinger Clinic, “Victim Advocacy Services and Expansion” – 27405
\$50,000
- Philadelphia Children’s Alliance, “Lead Forensic Interviewer Specialist” – 27436
\$50,000
- York County Children’s Advocacy Center, “York CAC Forensic Services Continuation/Expansion” – 27489
\$50,000
- Washington County Commissioners, “Washington County NCA Satellite 2017” – 27478
\$50,000
- Butler County Alliance for Children, “NCA Child Advocacy Center Associate Member” – 27493
\$50,000
- Cambria County Child Advocacy Center, Inc., “Cambria County Child Advocacy Center” – 27444
\$49,972
- Franklin County Commissioners, “2016 NCA Member Child Advocacy Centers” – 27395
\$50,000
- Friends of Western PA CARES for Kids, “Child Advocacy Center” – 27347
\$50,000
- Lehigh Valley Hospital, Inc., “Healing from Abuse Through Family Engagement” – 27469
\$50,000
- Luzerne County Child Advocacy Center, “CAC Executive Director Funding” – 27467
\$50,000
- McKean County Commissioners, “CAC of McKean Operations and Service Access” – 27325
\$50,000
- CAC of Monroe County, “Monroe CAC Project 2017” – 27497
\$50,000
- Family Service Association of NEPA, “NCA Standards” – 27491
\$50,000
- Family Services, Inc., “Blair County Child Advocacy Center-NCA Member” – 27445
\$50,000
- Safe Haven of Pike County, Inc., “Safe Haven of Pike County CAC” – 27371
\$50,000

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzell, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Delaney, Doyle

3. *Commissioner Storm made a motion to approve one (1) application requesting a total of \$400,000 to support the Pennsylvania Chapter of Children’s Advocacy Centers and Multidisciplinary Teams in providing training and technical assistance to CACs and MDITs. The motion was seconded by Commissioner Anderson.*

- *Pennsylvania State Chapter of CACs and MDITs, “Pennsylvania Chapter Develop/Sustain MDITs and CACs” – 27422
\$400,000*

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Doyle

4. *Commissioner Storm made a motion to approve twenty-one (21) initial applications requesting a total of \$993,125 in state Endowment Act funds to support Child Advocacy Centers. The motion was seconded by Commissioner Vereb.*

- Bedford County Commissioners, “Child Advocacy Center” – 27291
\$47,000
- Family Services, Inc., “Blair County Child Advocacy Center” – 27313
\$50,000
- The Children’s House, “Enhance and Strengthen the Fidelity of Evidence” – 27309
\$45,761
- Network of Victim Assistance, “Bucks County CAC Endowment Grant” – 27438
\$50,000
- Butler County Alliance for Children, “CAC of Butler County-Program Support” – 27323
\$49,972
- Cambria County Child Advocacy Center, Inc., “Cambria County Child Advocacy Center” – 27352
\$50,000
- Cen-Clear Child Services, Inc., “Clearfield County CAC” – 27287
\$50,000
- Crawford County Commissioners, “MDIT Coordinator/Child and Family Advocate” – 27378
\$49,186
- Family Support Line of Delaware County, Inc., “Delco Children’s Advocacy Center Service Expansion” – 27314
\$49,612
- Children’s Advocacy Center of Erie County, Inc., “2017 Endowment Act for CAC Program Enhancement” – 27447
\$13,598
- Franklin County Commissioners, “2016 CAC Endowment Act” – 27392
\$50,000

- Friends of Western Pennsylvania CARES for Kids, “Child Advocacy Center” – 27321
\$50,000
- Children’s Advocacy Center of Lawrence County, “CAC of Lawrence County Outreach” – 27432
\$50,000
- Luzerne County Child Advocacy Center, “CAC Expansion of Services for Abused Children” –
27292
\$49,920
- McKean County Commissioners, “CAC of McKean Advocacy Service Access” – 27289
\$48,694
- Mercer County Behavioral Health Commission, Inc., “Mercer County CAC” – 27434
\$39,382
- Child Advocacy Center of Montgomery County, “Reducing Child Trauma through Forensic
Interviews” – 27303
\$50,000
- Philadelphia Children’s Alliance, “Forensic Interviewer Position” – 27425
\$50,000
- Safe Haven of Pike County, Inc., “Safe Haven of Pike County CAC” – 27370
\$50,000
- Somerset County Commissioners, “Somerset County Child Advocacy Center” – 27369
\$50,000
- York County Children’s Advocacy Center, “Child Forensic Interviewing Services Expansion” –
27433
\$50,000

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzels, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Delaney, Doyle, McConnell

5. *Commissioner Storm made a motion to approve fifteen (15) initial applications requesting a total of \$710,474 in state Endowment Act funds to support victim service organizations that provide services to children subjected to sexual abuse. The motion was seconded by Commissioner Turner.*

- Center for Victims, “Child Advocacy at CAC UPMC Children’s Hospital” – 27343
\$48,657
- Women’s Center of Beaver County, “WCBC Child Therapy Project” – 27242
\$45,541
- The Children’s House, “Strengthening and Enhancing Our Communities” – 27245
\$38,815
- Network of Victim Assistance, “NOVA In-Home Trauma Support Counseling Program” – 27356
\$50,000
- Victim Outreach Intervention Center, “A Child’s VOICE” – 27330
\$46,585

- Victim Services, Inc., “CAC Victim Advocate” – 27296
\$46,969
- Centre County Women’s Resource Center, “Victim Services at Children’s Advocacy Center” – 27255
\$50,000
- Family Support Line of Delaware County, Inc., “Expansion of Direct Services” – 27250
\$49,999
- Women In Need, “CAC Advocacy” – 27295
\$50,000
- Luzerne County Child Advocacy Center, “Child Advocacy Center Forensic Examiner Salary” – 27254
\$50,000
- AWARE, Inc., “Mercer Child Sexual Assault Services Project” – 27225
\$44,000
- Montgomery Child Advocacy Project, “Sex Trafficking Program” – 27232
\$50,000
- Newport Counseling Center, “Extended Comprehensive Specialized Trauma Informed” – 27259
\$39,908
- Philadelphia Children’s Alliance, “Family Mental Health Care Coordinator” – 27260
\$50,000
- Support Center For Child Advocate, “Direct Services to Victims of Child Sexual Abuse” – 27367
\$50,000

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion, Marsico, Michalik, Mulvey, Petrarca, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzler, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro, Commissioner Delaney, McConnell, Rieland

The Bureau of Training Services Report was next on the agenda. Mr. Merwine said the Sheriff and Deputy Sheriff Education and Training Board Report consists of five informational items. The Constables’ Education and Training Board Report includes one unusual action item, as it is a request to not allocate funds.

1. *Commissioner Vereb made a motion for the approval that based on the current status of the Constables’ Education and Training Account, no payments under Title 44, Section 7149(f) be made to constables or deputy constables for Training Year 2016. The motion was seconded by Commissioner Delaney.*

With no discussion or public comment on the motion, Chairman Shapiro called for a vote. The motion carried with the Commissioners voting as noted:

Voting Aye: Commissioner Aguilar, Anderson, Bergstrom, Blocker, Bowes, Damiani, Darr, Delaney, Doyle, Fitzgerald, Goldstein, Haverstick, Jones, Kolar, Marion,

Marsico, McConnell, Michalik, Mulvey, Petrarca, Rieland, Rumburg, Ryan, Steele, Storm, Turner, Vereb, Ward, Wechsler, Wetzel, Wolf, Zapp

Voting Nay: None

Abstaining: Chairman Shapiro

Next on the agenda was the Research, Evaluation and Data Analysis Advisory Committee (REDAAC) Report. Commissioner Bergstrom said REDAAC held its semi-annual meeting on November 15, 2016. The focus of the meeting was a presentation by Dr. Alexander Holsinger of the University of Missouri at Kansas City on his study of Pretrial Practices and Decision Making in the Commonwealth of Pennsylvania. There were several take-aways which were consistent with JRIs findings. Dr. Holsinger recommended the creation of a stakeholder committee to oversee pretrial reform, decision-making, goals and vision throughout Pennsylvania; the development of a statewide actuarial risk assessment tool that would be adopted statewide and validated; and the performance of a jurisdiction-based needs assessment to map the pretrial decision-making process.

Chairman Shapiro asked if there is any Other Business. Commissioner Fitzgerald said the Pennsylvania Commission on Judicial Independence held a presentation on diversionary treatment courts at the University of Pittsburgh on November 17, 2016. This presentation was carried by the Pennsylvania Cable Network (PCN), and has become a training video.

Next on the agenda, Chairman Shapiro asked if there was anyone present at the meeting who wanted to make a public comment during the Public Voice portion of the meeting. No one stepped forward to exercise their rights under the Sunshine Law.

The next Commission meeting will be held at 10:00 a.m. on Wednesday, March 8, 2017 at the PCCD Offices.

Commissioner Vereb made a motion to adjourn which was seconded by Commissioner Anderson. The motion carried unanimously and the meeting concluded at 11:39 a.m.

RASA/VOJO 2017-2018

Grant ID	Applicant Agency	County	RASA Allocation	VOJO Allocation	Total Budget Based on Allocated Amounts
<u>27363</u>	Adams County Commissioners (V/W)	Adams	121,882.00	49,976.00	171,858.00
<u>27359</u>	Alle-Kiski Area Hope Center	Allegheny	31,541.00		31,541.00
<u>27360</u>	Pittsburgh Action Against Rape	Allegheny	39,272.00	125,344.00	164,616.00
<u>27374</u>	Womens Center & Shelter of Greater Pittsburgh	Allegheny	110,548.00		110,548.00
<u>27379</u>	Crisis Center North Inc	Allegheny	38,653.00		38,653.00
<u>27437</u>	Center for Victims	Allegheny	1,326,128.00	451,774.00	1,777,902.00
<u>27288</u>	Armstrong County Commissioners	Armstrong	93,880.00	30,756.00	124,636.00
<u>27269</u>	Beaver County Commissioners	Beaver	209,124.00	76,180.00	285,304.00
<u>27290</u>	Your "Safe Haven" Inc	Bedford	70,126.00	17,948.00	88,074.00
<u>27380</u>	Berks County Commissioners (V/W)	Berks	517,744.00		517,744.00
<u>27389</u>	Berks County Commissioners (JPO)	Berks		210,158.00	210,158.00
<u>27349</u>	Blair County Commissioners (JPO)	Blair		69,226.00	69,226.00
<u>27394</u>	Blair County Commissioners (V/W)	Blair	197,425.00		197,425.00
<u>27388</u>	Bradford County Commissioners (V/W)	Bradford	76,674.00	24,606.00	101,280.00
<u>27335</u>	Bucks County Commissioners (JPO)	Bucks		249,434.00	249,434.00
<u>27351</u>	Bucks County Commissioners (V/W)	Bucks	285,483.00		285,483.00
<u>27361</u>	Network of Victim Assistance	Bucks	298,460.00		298,460.00
<u>27387</u>	A Womans Place	Bucks	64,882.00		64,882.00
<u>27400</u>	Butler County Commissioners (V/W)	Butler	275,322.00	73,304.00	348,626.00
<u>27305</u>	Cambria County Commissioners (JPO)	Cambria		71,742.00	71,742.00
<u>27316</u>	Victim Services, Inc. (Somerset/Cambria)	Cambria	214,633.00		214,633.00
<u>27417</u>	Women's Help Center Inc (Somerset/Cambria)	Cambria	30,352.00		30,352.00
<u>27446</u>	Carbon County Commissioners (V/W)	Carbon	91,526.00		91,526.00
<u>27355</u>	Centre County Commissioners (V/W)	Centre	243,951.00	61,010.00	304,961.00
<u>27277</u>	The Crime Victims' Center of Chester County, Inc.	Chester	485,494.00	199,266.00	684,760.00
<u>27448</u>	Domestic Violence Center of Chester County	Chester	53,944.00		53,944.00
<u>27391</u>	Clarion County Commissioners (V/W)	Clarion	78,254.00	20,192.00	98,446.00
<u>27339</u>	Clearfield County Commissioners (V/W)	Clearfield	120,609.00	31,172.00	151,781.00

RASA/VOJO 2017-2018

27421	Clinton County Commissioners (V/W)	Clinton	68,133.00	17,628.00	85,761.00
27393	Columbia County Commissioners (V/W)	Columbia	90,217.00	31,946.00	122,163.00
27402	Crawford County Commissioners (JPO)	Crawford		40,142.00	40,142.00
27456	Crawford County Commissioners (V/W)	Crawford	127,378.00		127,378.00
27385	Cumberland County Commissioners (V/W)	Cumberland	287,254.00	108,342.00	395,596.00
27283	YWCA of Greater Harrisburg (Perry)	Dauphin	69,923.00	21,376.00	91,299.00
27302	Dauphin County Commissioners (VWAP)	Dauphin	655,718.00	173,394.00	829,112.00
27333	Domestic Abuse Project of Delaware County, Inc.	Delaware	204,836.00		204,836.00
	Delaware County Executive Director (V/W and Court Financial Services)				
27381	Delaware County Executive Director (JPO)	Delaware	267,610.00		267,610.00
27386	Delaware County Women Against Rape	Delaware	274,068.00	41,878.00	315,946.00
27424	C A P S E A Inc (Citizens Against Physical, Sexual And Emotional Abuse, Inc) (Elk/Cameron)	Delaware	183,662.00		183,662.00
27416	Emotional Abuse, Inc) (Elk/Cameron)	Elk	128,239.00	24,702.00	152,941.00
27268	Crime Victim Center of Erie County, Inc.	Erie	391,767.00	139,828.00	531,595.00
27396	Community Resources of Fayette County, Inc.	Fayette	51,465.00	65,352.00	116,817.00
27397	Fayette County Commissioners (V/W)	Fayette	154,394.00		154,394.00
27430	The Safe Place (Warren Co.)	Forest	68,732.00	18,708.00	87,440.00
27458	Forest County Commissioners (V/W)	Forest	63,157.00	10,666.00	73,823.00
27299	Women In Need	Franklin	180,929.00	77,972.00	258,901.00
27301	Fulton County Commissioners (V/W)	Fulton	63,322.00	11,678.00	75,000.00
27450	Greene County Commissioners (V/W)	Greene	68,144.00	17,884.00	86,028.00
27423	Huntingdon County Commissioners (V/W)	Huntingdon	96,066.00	17,612.00	113,678.00
27285	Indiana County Commissioners (V/W)	Indiana	132,363.00		132,363.00
27286	Alice Paul House	Indiana		35,780.00	35,780.00
27318	Jefferson County Commissioners (V/W)	Jefferson	69,026.00	22,520.00	91,546.00
27365	Juniata County Commissioners (V/W)	Juniata	65,073.00	12,522.00	77,595.00
27282	Women's Resource Center, Inc.	Lackawanna		32,408.00	32,408.00
27429	Lackawanna County Commissioners (V/W)	Lackawanna	261,958.00	48,614.00	310,572.00
27271	Lancaster County Commissioners (V/W)	Lancaster	583,051.00	218,848.00	801,899.00
27278	Lawrence County Commissioners (V/W)	Lawrence	132,727.00		132,727.00
27377	Crisis Shelter of Lawrence County	Lawrence		47,034.00	47,034.00

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27338	Lebanon County Commissioners (V/W)	Lebanon	169,419.00	61,638.00	231,057.00
27270	Crime Victims Council of Lehigh Valley, Inc.	Lehigh	42,000.00	193,696.00	235,696.00
27319	Lehigh County Chief Executive Officer (V/W)	Lehigh	455,008.00		455,008.00
27279	Luzerne County Chief Executive Officer (V/W)	Luzerne	402,010.00	138,732.00	540,742.00
27311	Victims Resource Center (Carbon Co.)	Luzerne		29,102.00	29,102.00
27375	Lycoming County Commissioners (V/W)	Lycoming	179,710.00	71,368.00	251,078.00
27408	McKean County Commissioners (V/W)	McKean	68,990.00		68,990.00
27443	McKean County Commissioners (JPO)	McKean		19,166.00	19,166.00
27304	Mercer County Commissioners (V/W)	Mercer	164,093.00	55,780.00	219,873.00
27364	Mifflin County Commissioners (V/W)	Mifflin	76,692.00	22,880.00	99,572.00
27383	Monroe County Commissioners (V/W)	Monroe	251,911.00	74,442.00	326,353.00
27366	Montgomery County Commissioners (V/W)	Montgomery	670,863.00	85,934.00	756,797.00
27399	Victim Services Center of Montgomery County, Inc.	Montgomery	321,209.00		321,209.00
27404	Montgomery County Commissioners (JPO)	Montgomery		257,802.00	257,802.00
27441	Womens Center of Montgomery County	Montgomery	85,524.00		85,524.00
27442	Montour County Commissioners (V/W)	Montour	64,026.00	11,906.00	75,932.00
27272	Northampton County Executive (V/W)	Northampton	312,603.00	136,112.00	448,715.00
27326	Northumberland County Commissioners (V/W)	Northumberland	121,120.00		121,120.00
27414	Northumberland County Commissioners (JPO)	Northumberland		60,972.00	60,972.00
27275	Philadelphia City Treasurer (V/W)	Philadelphia	2,214,140.00	430,514.00	2,644,654.00
27412	Philadelphia City Treasurer (APO)	Philadelphia	282,072.00		282,072.00
27435	Philadelphia City Treasurer (JPO)	Philadelphia		423,682.00	423,682.00
27384	Pike County Commissioners (V/W)	Pike	99,822.00	22,952.00	122,774.00
27428	Potter County Commissioners (V/W)	Potter	63,744.00	11,846.00	75,590.00
27353	Schuylkill County Commissioners (V/W)	Schuylkill	198,100.00	69,914.00	268,014.00
27415	Snyder County Commissioners (V/W)	Snyder	68,291.00	20,176.00	88,467.00
27281	Somerset County Commissioners (V/W)	Somerset	78,231.00		78,231.00
27284	Somerset County Commissioners (JPO)	Somerset		27,000.00	27,000.00
27382	Sullivan County Commissioners (JPO)	Sullivan		10,618.00	10,618.00
27413	Sullivan County Commissioners (V/W)	Sullivan	61,686.00		61,686.00
27294	Susquehanna County Commissioners (V/W)	Susquehanna	69,354.00	16,266.00	85,620.00
27357	Tioga County Commissioners (V/W)	Tioga	68,783.00		68,783.00

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27398	Union County Commissioners (V/W)	Union	68,482.00	13,764.00	82,246.00
27276	Venango County Commissioners (V/W)	Venango	92,790.00	26,984.00	119,774.00
27401	Washington County Commissioners (V/W)	Washington	264,785.00	98,212.00	362,997.00
27307	Wayne County Commissioners (V/W)	Wayne	71,020.00	19,128.00	90,148.00
27342	Westmoreland County Commissioners (V/W)	Westmoreland	429,892.00	88,176.00	518,068.00
27362	Westmoreland County Commissioners (JPO)	Westmoreland		63,852.00	63,852.00
27409	Wyoming County Commissioners (JPO)	Wyoming		14,568.00	14,568.00
27431	Wyoming County Commissioners (V/W)	Wyoming	65,804.00		65,804.00
27280	York County Commissioners (V/W)	York	1,024,679.00	173,591.00	1,198,270.00
27426	Young Womens Christian Association of Hanover Pennsylvania	York	4,548.00		4,548.00
27462	Young Womens Christian Association of York	York	30,688.00		30,688.00

FORENSIC INTERVIEWS

CORE STANDARD

Forensic Interviews are conducted in a manner that is legally sound, of a neutral, fact finding nature, and are coordinated to avoid duplicative interviewing.

PROGRAM REQUIREMENTS

1. Forensic interviews are provided by MDT (Multi-disciplinary Team)/CAC (Child Advocacy Center) staff with specialized training in conducting forensic interviews.

CAC must demonstrate that all forensic interviewer(s) have successfully completed training that includes a minimum of 32 hours instruction and practice, and at a minimum includes the following elements:

- a. Evidence supported interview protocol,
- b. Pre- and post- testing reflecting understanding of the principles of legally sound interviewing,
- c. Content includes at a minimum: Child development, question design, implementation of the protocol, dynamics of abuse, disclosure process, cultural competency, suggestibility,
- d. Practice component with a standardized review process,
- e. Required reading of current articles specific to the practice of forensic interviewing.

Curriculum must be included on NCA's approved list of nationally or state recognized forensic interview trainings or submitted with the accreditation application.

2. Individuals with forensic interviewing responsibilities must demonstrate participation in ongoing education in the field of child maltreatment and/or forensic interviewing consisting of a minimum of 10 hours of CEU/CME credits every year.
3. The CAC/MDT's protocols must reflect the following items:
 - a. Case acceptance criteria,
 - b. Criteria for choosing an appropriately trained interviewer (for a specific case),
 - c. Personnel expected to attend/observe the interview,
 - d. Preparation/information sharing & communication between the MDT and the forensic interviewer,
 - e. Use of interview aids,
 - f. Use of interpreters,
 - g. Recording and/or documentation of the interview,
 - h. Interview methodology (i.e., state or nationally recognized forensic interview training model(s)),
 - i. Introduction of evidence in the forensic interviewing process,
 - j. Sharing of information among MDT members,
 - k. A mechanism for collaborative case coordination,
 - l. Determining criteria and process by which a child has a multi-session or subsequent interview, which can include extended forensic interviews.

4. MDT members with investigative responsibilities on a case must observe the forensic interview(s) to ensure necessary preparation, information sharing, and MDT/interviewer coordination throughout the interview and post-interview process. The same person may perform the duties of both Forensic Interviewer and Victim Advocate at a CAC, but never both roles with the same child/family. However, efforts shall be made through collaboration between CACs and other local Victim Services Programs to avoid situations where it is necessary for the same person to perform in both roles, even if it is for a different child/family.
5. Individuals who conduct forensic interviews at the CAC must participate in a structured peer review process for forensic interviewers a minimum of 2 times per year, as a matter of quality assurance. Peer review serves to reinforce the methodologies utilized as well as provide support and problem-solving regarding shared challenges. Peer review includes participants and facilitators who are trained to conduct child forensic interviews. Structured peer review includes:
 - a. Ongoing opportunities to network with, and share learning and challenges with peers,
 - b. Review and performance feedback of actual interviews in a professional and confidential setting,
 - c. Discussion of current relevant research articles and materials,
 - d. Training opportunities specific to forensic interviewing of children and the CAC-specific methodologies.
6. The CAC/MDT coordinates information gathering including history taking, assessments and forensic interview(s) to avoid duplication.

STRIVING FOR EXCELLENCE

- Establish a system to provide initial training on forensic interviewing for anyone conducting a forensic interview at the CAC. Many CACs use a combination of MDT members and CAC staff to conduct forensic interviews. While many of the members of the MDT may have received general interview training, forensic interviewing of alleged victims of child abuse, and in the context of an MDT response, is considered specialized and thus requires additional specialized training prior to conducting forensic interviews.
- Provide initial and ongoing opportunities for professionals who conduct forensic interviews to receive specialized training. It is vitally important that forensic interviewers remain current on developments in the fields relevant to their delivery of services to children and families and continue to develop their expertise. All advanced FI training curriculum, including Extended Forensic Interviews, must be based on curriculum from NCA's approved list of national or state recognized forensic interview trainings.
- Describe the general forensic interview process in the agency's written guidelines or agreements. These guidelines help to ensure consistency and quality of interviews and subsequent MDT discussions and decision-making. Based upon the case acceptance criteria of the CAC, FI's may include child victims of sexual abuse, child victims of

physical abuse, child witnesses to violence, adult victims with special needs, or other special populations.

- Ensure MDT members, as defined by the needs of the case, are present for the forensic interview. This practice provides MDT member access to the information necessary to fulfill their respective professional roles. MDT members present include local, state, federal or tribal child protective services, law enforcement and prosecution; others may vary based on case assignments and the unique needs of the case.
- Participation in peer review is vitally important to assure that forensic interviewers remain current and further develop and strengthen their skills based on new research and developments in the field that impact the quality of their interviews. Peer review is a complement, not a substitute, for supervision, case review and case planning. Peer review opportunities are also available from the PA Chapter of CACs and MDTs.
- All members of the MDT need information to complete their respective assessments and evaluations. Whether it is the initial information gathered prior to the forensic interview, the history taken by the medical provider prior to the medical evaluation, or the intake by the mental health or victim services provider, every effort should be made to avoid duplication of information gathering from the child and family members and ensure information sharing among MDT members.

The Forensic Interview Standard as a whole reflects the NCA Forensic Interview Standard for CAC accreditation and the policies of the PA Chapter of CACs and MDTs. For more information contact:

PA Chapter of CACs and MDTS-www.penncac.org

National Children's Alliance: www.nationalchildrensalliance.org

COUNSELING/SUPPORTIVE COUNSELING & CREDENTIALLED THERAPY

CORE STANDARD

Supportive counseling is the provision of information, empathetic listening, feedback, clarification of options and assessment to a victim in response to the effects of victimization. Supportive counseling assists the victim/witness in managing the emotionally significant events resulting from the victimization, and assists the victim utilizing a victim-centered process, in identifying the steps necessary to address his/her concerns related to the victimization and its aftermath.

PROGRAM REQUIREMENTS

1. Any limits to confidentiality of information exchanged between the Victims' Services Program and the victim shall be explained and documented in writing prior to and throughout the provision of this service (see Confidential Communications Standard).
2. The Victims' Services Program, while in contact with a victim, shall continually assess the emotional needs of the victim/witness and/or significant other and provide supportive counseling if necessary and appropriate. The Program shall take active steps to link the victim/witness or significant other with a qualified local victim-centered counseling program(s) whenever the needs of the victim/witness or significant other are beyond the expertise, capacity, or time of the staff, or whenever the victim/witness or significant other requests additional resources or ongoing services (see Collaboration with Community Agencies).
3. The Victims' Services Program shall provide supportive counseling in a secure and safe environment where the victim/witness and/or significant other can be assured of reasonable privacy.
4. Any Victims' Services Program staff providing ongoing counseling or support group counseling shall complete the applicable training for their agency (see Training Standard).

Ongoing Counseling

For programs that choose to provide ongoing individual and/or group counseling, these additional requirements apply:

1. Counseling must be provided in a safe, secure and confidential room that has a door that closes securely and from which normal conversations cannot be overheard outside the space.
2. Each victim's file shall include documentation.
3. The Victims' Services Program shall ensure that those individuals who provide counseling are afforded supervision by a qualified professional. The Victims' Services Program

supervisor shall facilitate the staff's analysis of both successes and difficult situations as pertains to counseling.

Credentialed Therapy

For the Victims' Services Program that provides therapy, the following additional requirements apply:

1. Therapy is delivered by a licensed therapist or someone who is actively working toward their license under the supervision of a licensed therapist, and who has appropriate masters level educational and experiential knowledge. The Victims' Services Program shall ensure that the therapist maintains a professional license and malpractice insurance. A copy of the therapist's license shall be placed in their personnel file.
2. Each victim's file shall include documentation (see Program Administration- Record Keeping).
3. The Victims' Services Program shall ensure that those individuals who provide therapy are afforded clinical supervision by a qualified professional.

Support Groups

1. The Victims' Services Program shall maintain up-to-date information on support groups for victims and witnesses and make referrals as appropriate (see Collaboration with Community Agencies).
2. The Victims' Services Program shall assess with each of the victims/witnesses the need for a referral to a support group, and actively link the victims/witnesses with the appropriate resource as necessary, or upon the request of the victims/witnesses or significant others.
3. If the Victims' Services Program offers support groups, participants shall sign a confidentiality agreement. This agreement shall be kept in the victim's file.

STRIVING FOR EXCELLENCE

- The Victims' Services Program shall utilize process recording as a supervisory tool. Process recording is a clinical supervision tool that includes a report of the whole or portions of the interview with the victim, including what the Victims' Services Program, as well as the victim, contributed. The purpose of using this tool is to identify any obstacles to effective service and analyze victim-counselor interactions.
- The Victims' Services Program shall work in coordination with other Victims' Services Programs to develop a comprehensive range of counseling services for victims of all crimes within the county.