



County Probation and Parole Officers' Firearm Education and Training Commission (FETC)

SPECIAL COMMISSION MEETING MINUTES

October 29, 2018, 9:00 am

PBPP Central Office, 1101 South Front Street
Harrisburg, PA 17104

The following Commissioners and other individuals were present:

Chairman Keith Graybill
Commissioner John Chilleri (via phone)
Commissioner Erik Christensen (via phone)
Commissioner Tim Heitzman (via phone)
Commissioner Chad Libby (via phone)
Commissioner Russell Shurtleff (via phone)

Executive Director Joe MacLaughlin
John Manning, Legal Advisor (PBPP)
Ian Rowles, Recorder (PBPP)

Those not in attendance:

Commissioner Michelle Beaver
Commissioner Larry Maggi

Helene Placey, Advisor
Tim Dougherty, Advisor (PBPP)
Greg Young, Advisor (PBPP)

1. Call to Order

- Chairman Graybill announced that Commissioners Chilleri, Christensen, Heitzman, Libby and Shurtleff will be attending via telephone conference.

2. New Business

- Executive Director MacLaughlin discussed the various changes in the Course 3 which involves changing targets from Q to TQ21 and adding certain drills, which includes box drills.
- Executive Director MacLaughlin mentioned the reason they want to hold a Train-The-Trainer for Course 3 is for safety purposes since there is more movement included with the box drills.
- Commissioner Libby asked about the distance between the box drills, since two will be running at the same time on the line. Executive Director MacLaughlin replied that it would be up to the range. Hopefully as far away as possible on the

shooting line, but if the range can't accommodate two drills running at one time they can run one.

- Executive Director MacLaughlin also wanted to mention a certified firearms instructor will be behind the shooters at all times when on the line for added safety precautions.
- Executive Director MacLaughlin clarified that the shooters will never be crossing paths nor will their line of fire. They will both be shooting downrange from themselves and not across the range diagonally.
- Commissioner Libby mentioned there could be a possible pushback in the future since the round count has increased from around 180 to 300.
- Executive Director MacLaughlin reiterated that the proposed Course 3 changes have gone through the changes through the Curriculum Committee.

MOTION: 1810:01

Commissioner Libby made a motion that the Curriculum Committee proceed with the new changes on Course 3, Officer Survival Mindset and Range Exercises, with a Train-The-Trainer program. Once it's completed, to finalize any recommended changes to the course to the Commission at that time but preceding with the 2019 fall trainings for Course 3.

Commissioner Shurtleff seconded.

- Commissioner Libby wanted to amend the motion to approve the submitted changes and adding the following verbiage "approve the submitted Course 3" for the motion to read:

MOTION: 1810:01 (Amended)

Commissioner Libby made a motion to approve the submitted Course 3 from the Curriculum Committee for Course 3, Officer Survival Mindset and Range Exercises, and proceed with a Train-The-Trainer program. Once it's completed, to finalize any recommended changes to the course to the Commission before proceeding with the 2019 fall trainings for Course 3.

Commissioner Shurtleff approved the amended motion.

Motion carried by unanimous voice vote.

- Executive Director MacLaughlin stated the signups for the Train-The-Trainer will go out in the next few days to start getting people signed up for the November 13th and 14th trainings.
- Chairman Graybill announced he will not attend the next Commission meeting due to a previously scheduled event.
- Commissioner Christensen, who is the Vice-Chairman, agreed to lead the meeting.
- Chairman Graybill appointed Greg Young, Tom Dougherty and Helene Placey to the Tellers Committee for the January 2019 meeting.

3. Public Comment and Questions

No public attendance.

4. Adjournment

MOTION: 1810:02

Commissioner Libby made a motion to adjourn.

Commissioner Christensen seconded.

Motion carried by unanimous voice vote.

Meeting adjourned at 9:34 am.

In accordance with The Sunshine Act, a notice announcing this meeting was placed in The Patriot News on October 18, 2018.

Minutes submitted by Ian Rowles, Recorder, PBPP