

# **COUNTY PROBATION AND PAROLE OFFICERS' FIREARM EDUCATION AND TRAINING COMMISSION**

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**ANNUAL REPORT  
FISCAL YEAR 2005-2006  
(July 1, 2005 – June 30, 2006)**

**Commissioners**

Hon. Catherine C. McVey (Chairman PBPP)  
Larry J. Straitiff, Chairman  
Gregory A. Young, Vice Chairman  
Thomas R. Schuster  
Hon. Janet F. Lewis  
R. Scott Schlechter  
Hon. Thomas K. Kistler  
Robert L. Repard  
P. Beth Dombrowsky



**Executive Director**

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September 29, 2006

Section 5. (6) of the County Probation and Parole Officers' Firearm Education and Training Law (Act Number 1994-158), which created the County Probation and Parole Officers' Firearm Education and Training Commission (FETC), provides for the issuance of, ...*"an annual report to the Governor and to the General Assembly concerning: (i) the administration of the program; and ii) the activities of the commission together with any recommendations for executive or legislative actions."*

This report, which is prepared and submitted in accordance with Act 158, contains statistics and data, which are current as of the end of Fiscal Year 2005-06

Respectfully Submitted,

Larry J. Straitiff  
Chairman

Henry L. Van Brederode  
Executive Director

# COUNTY PROBATION AND PAROLE OFFICERS' FIREARM EDUCATION AND TRAINING COMMISSION

## FY 2005-2006 ANNUAL REPORT

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## 1.0 Mission Statement

The County Probation and Parole Officers' Firearm Education and Training Commission is committed to providing county probation and parole departments of the Commonwealth quality firearms education and training programs; to improving the probation and parole officers' knowledge and competence with firearms; thereby, enhancing the safety and security of the citizens in the Commonwealth.

## 2.0 Personnel

### 2.1 Commissioners

| TITLE         | CATEGORY (Section 4. (a) Act 1994-158)   | COMMISSIONER  | ORIGINALLY APPOINTED | CURRENT TERM EXPIRES |
|---------------|--|---|----------------------|----------------------|
| Member        | Chairman, Pennsylvania Board of Probation and Parole   | Hon. Catherine C. McVey   | July 11, 2005        | N/A                  |
| Chairman      | County Adult Probation Officer   | Larry J. Straitiff (Jefferson County)                                       | December 5, 1995     | Mar 23, 2008         |
| Member        | County Adult Probation Officer   | R. Scott Schlechter (Lehigh County)   | March 23, 2005       | Mar 23, 2008         |
| Member        | County Adult Probation Officer   | Robert L. Repard (Tioga County)   | March 23, 2005       | Mar 23, 2008         |
| Member        | Member PA Council of Chief Juvenile Probation Officers   | Thomas R. Schuster (Bradford County)  | March 23, 2005       | Mar 23, 2008         |
| Vice Chairman | Representative of Juvenile Court Judges Commission   | Gregory A. Young  | July 11, 2001        | Sept. 30, 2007       |
| Member        | Judge, Court of Common Pleas   | Hon. Thomas King Kistler (49 <sup>th</sup> Judicial District) Centre County | May 2, 2006          | April 23, 2007       |
| Member        | A Director qualified under the Municipal Police Education and Training Law (P.L. 359, No. 120) | Jim Fox   | September 12, 2003   | Sept. 12, 2006       |
| Member        | County Commissioner  | Hon. Janet F. Lewis (Bradford County)                                       | September 12, 2003   | Sept. 12, 2006       |

### 2.2 Commission Advisors

- Mr. A. Gary Scicchitano, Director, Office of Administrative Services, Pennsylvania Board of Probation and Parole.
- Ms. Linda J. Laub, Deputy Chief Counsel, Office of the Chief Counsel, Pennsylvania Board of Probation and Parole.

- Mr. William J. McDevitt, Jr., Director, Bureau of Probation Services, Pennsylvania Board of Probation and Parole.

### 2.3 Commission Staff

- Mr. Henry L. Van Brederode, Executive Director of the Commission
- Mr. Todd D. Burns, Administrative Officer of the Commission
- Mrs. Dianne M. Schaeffer, Secretary of the Commission

### 2.4 Committees

#### A. Curriculum Committee

1. Commissioner R. Scott Schlechter, Chairman.
2. Commissioner Gregory A Young
3. Commissioner Robert L. Repard
4. Thomas V. Benge, Meadville, PA Police Department
5. Erik D. Christensen, Erie County Adult Probation
6. William R. Erickson, Jr., Erie County Adult Probation
7. Paul A. Foltz, Erie County Adult Probation
8. Michael J. Guido, Carlisle PA Police Department
9. Ronnie L. Millward, Centre County Probation and Parole
10. Mr. Henry L. Van Brederode, Executive Director of the Commission
11. Todd D. Burns, Administrative Officer of the Commission

#### B. Policy Committee

1. Commissioner Larry J. Straitiff
2. Commissioner Thomas R. Schuster
3. Ms. Linda J. Laub, Deputy Chief Counsel, Office of the Chief Counsel, Pennsylvania Board of Probation and Parole
4. W. Conway Bushey, Executive Director, County Chief Adult Probation and Parole Officers' Association of Pennsylvania
5. Henry L. Van Brederode, Executive Director of the Commission
6. Todd D. Burns, Administrative Officer of the Commission

#### C. Officer Safety Committee

1. Commissioner Gregory A Young
2. Commissioner Thomas R. Schuster
3. Commissioner Larry J. Straitiff
4. Gerald P. Davis, Lackawanna County Adult Probation
5. Erik D. Christensen, Erie County Adult Probation
6. Henry L. Van Brederode, Executive Director of the Commission
7. Todd D. Burns, Administrative Officer of the Commission

## 3.0 Program Administration

The Commission meets every other month of the calendar year, usually in State College, Pennsylvania. Commissioners receive announcements and updates

from the Chairperson and Executive Director on topics and issues of interest to the Commission and conduct the general business functions of the Commission. The Executive Director and Chairpersons of the various committees report on their activities and, as necessary, comment and make recommendations on business items before the Commission.

#### 4.0 Summary of Commission Activities

4.1 Commission Meetings: July 19, 2005, September 13, 2005, November 15, 2005, January 24, 2006, March 21, 2006, May 23, 2006.

4.2 Basic Firearms Training Academies (FETC Course 1):

| Class                | Dates                            | Officers Trained |
|----------------------|----------------------------------|------------------|
| 37 <sup>th</sup> BTA | 9/28/05-10/07/05                 | 23               |
| 38 <sup>th</sup> BTA | 4/05/06-4/14/06                  | 28               |
| 39 <sup>th</sup> BTA | 4/05/06-4/07/06, 4/18/06-4/21/06 | 27               |
| 40 <sup>th</sup> BTA | 6/07/06-6/16/06                  | 20               |
| Total                |                                  | 98               |

4.3 Critical Incident/Report Writing (FETC Course 2):

| Class Code | Date    | Officers Trained |
|------------|---------|------------------|
| CECX001005 | 5/23/06 | 19               |
| CECX001007 | 6/06/06 | 10               |
| CECX001008 | 6/13/06 | 30               |
| CECX001024 | 6/19/06 | 23               |
| CECCOMM007 | 6/27/06 | 18               |
| CECSOAJ001 | 6/28/06 | 25               |
| CECX001010 | 6/29/06 | 16               |
| Total      |         | 141              |

4.4 Officer Survival Mindset/Cover and Concealment/Immediate Action Drills (FETC Course 3):

| Class      | Date    | Officers Trained |
|------------|---------|------------------|
| CECX001006 | 5/24/06 | 15               |
| CECX001009 | 6/14/06 | 11               |
| CECX001026 | 6/26/06 | 18               |
| CECX001011 | 6/30/06 | 15               |
| Total      |         | 59               |

#### 4.5 Simunition® Training (FETC Course 5):

| Class | Dates           | Officers Trained |
|-------|-----------------|------------------|
| 06-01 | 2/28/06-3/02/06 | 23               |
| 06-02 | 5/09/06-5/11/06 | 24               |
| Total |                 | 47               |

#### 4.6 Total Number of Officers Trained:

| TOTAL CLASSES | OFFICERS TRAINED |
|---------------|------------------|
| 17            | 345              |

### 5.0 End-of-Year Financial Status

5.1 Fiscal Year 2004-2005 Fund Balance: \$1,262,939

5.2 Fiscal Year 2005-2006 Personnel Costs

| DESCRIPTION |           |
|-------------|-----------|
| SALARIES    | \$147,292 |
| BENEFITS    | \$52,225  |
| TOTAL       | \$199,517 |

5.3 Fiscal Year 2005-2006 Operating Costs

|       |                                   |
|-------|-----------------------------------|
| TOTAL | \$169,828 (Including commitments) |
|-------|-----------------------------------|

5.4 Fiscal Year 2005-2006 Total Expenditures: \$369,345\*

5.5 Fiscal Year 2005-2006 Total Revenues: \$380,129\*

5.6 Fiscal Year 2005-2006 Fund Balance: \$1,273,722\*

\* Note: These figures have been rounded.

### 6.0 Recommendations for Executive or Legislative Actions

The Commission has no recommendations for either executive or legislative initiatives.