Pennsylvania Commission on Crime and Delinquency

Summary Information on Juveniles Held at Police Departments

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Police Department |       | County |       | ORI # |       | Reporting Period |       |
| Chief of Police |       | Point of Contact |       | Telephone |       |
| Chief of Police Email |       | Point of Contact Email |       |  |  |

Complete the following information for each juvenile held at your department. Please spell out “Yes” or “No”

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name | Reason Held(Enterstatute number only,e.g. 5503, 6103, etc.) | Race:AsianBlackN. AmerN.PacificWhite | HispanicYesNo | D.O.B | Sex(m/f) | In Station |  Securely Detained | Outcome (Released to:) | ChildLine Reporting |
| Date | Time Entered Dept | Time Left Dept  | Time in Secure Custody | Time Out Secure Custody | Total Time (Hrs. & Mins.) | Was it necessary to securely detain juvenile to a stationary object or hold in a locked room/cell? | P = parent/responsible adultSH = shelter facilityJD = juvenile detentionJP = juvenile probationCYS = county youth servicesO = other (specify) | If Juvenile was held over 6 hours, was this reported to ChildLine? 800-932-0313 YesNo |
| YesNo | Location Held |
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 Telephone reporting system information is provided on the reverse side of this form.

Please submit electronically in the JHELD System

Pennsylvania Commission on Crime and Delinquency

Telephone Reporting System Information

*If a juvenile is held securely at your police department longer than the 6-hour limit, please call the Department of Human Services ChildLine toll-free number (800) 932-0313 and report the following basic information:*

* Your Name
* Your Telephone Number
* Name and Location of your Police Department

When you call ChildLine, a staff person will answer and take the basic report information noted above. The ChildLine toll‑free number has coverage 24 hours a day, seven days a week.

By the 10th day of the month following the month for which the Form (*JH2017*) is being submitted, please submit electronically in the JHELD System at [www.pccdjheld.pa.gov](http://www.pccdjheld.pa.gov). Do not mail or fax paper copies.

If you have any questions concerning completion of this form online, please call Seth Bloomquist at (717) 477-1704 or Monica Iskric at (717) 477-1709.

(10-22-2018)