Pennsylvania Commission on Crime and Delinquency

Summary Information on Juveniles Held at Police Departments

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Police Department |       | County |       | ORI # |       | Reporting Period |       |
| Chief of Police |       | Point of Contact |       | Telephone |       |
| Chief of Police Email |       | Point of Contact Email |       |  |  |

Complete the following information for each juvenile held at your department. Please spell out “Yes” or “No”

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Identifying Number, Case Number, etc. | Name | Reason Held(Enterstatute number only,e.g. 5503, 6103, etc.) | Race:AsianBlackN. AmerN.PacificWhite | HispanicYesNo | D.O.BandSex(m/f) | In Station |  Securely Detained | Outcome (Released to:) | ChildLine Reporting |
| Date | Time Entered Dept | Time Left Dept  | Time in Secure Custody | Time Out Secure Custody | Total Time (Hrs. & Mins.) | Was it necessary to securely detain juvenile to a stationary object or hold in a locked room/cell? | P = parent/responsible adultSH = shelter facilityJD = juvenile detentionJP = juvenile probationCYS = county youth servicesO = other (specify) | If Juvenile was held over 6 hours, was this reported to ChildLine? 800-932-0313 YesNo |
| YesNo | Location Held |
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 Telephone reporting system information is provided on the reverse side of this form.

Please submit electronically or print, using ink

Pennsylvania Commission on Crime and Delinquency

Telephone Reporting System Information

*If it appears that a securely held juvenile at your Police Department will not be released within the six (6) hour limit,*

*please call the Department of Human Services ChildLine toll-free number (800) 932-0313 and report the following basic information:*

* Your Name
* Your Telephone Number
* Name and Location of your Police Department

When you call ChildLine, a staff person will answer and take the basic report information noted above. The ChildLine toll‑free number has coverage 24 hours a day, seven days a week.

By the fifth day of the month following the month for which the log (*JH2016*) is being submitted, please submit electronically or return the original log form (please make a copy for your departmental records) to PCCD at the below listed address:

Wendy Poston

Office of Juvenile Justice and Delinquency Prevention

Pennsylvania Commission on Crime and Delinquency

 P.O. Box 1167

Harrisburg, PA 17108-1167

Email: ra-pdjuvreports@state.pa.us

If you have any questions concerning completion of this form, please call Seth Bloomquist at (717) 477-1704.

If you do not already have the log form electronically, please contact Wendy Poston at (717) 265-8459 or (800) 692‑7292, or via email at: ra-pdjuvreports@state.pa.us.