

PCCD FY 2021 GUN VIOLENCE REDUCTION GRANT PROGRAM
Initial Funding Request Form (SurveyMonkey) Questions
May 2021

PLEASE NOTE: This document provides an overview of the questions and information asked in PCCD's FY 2021 Gun Violence Reduction Grant Program Initial Funding Request Form (Survey Monkey) as a reference tool/resource. This document is not intended to serve as an application/request form. All initial funding requests must be completed using the Initial Funding Request Form in Survey Monkey:

<https://www.pccd.pa.gov/criminaljustice/GunViolence/Pages/Grants-and-Funding.aspx>

The deadline for Initial Funding Request Form responses is June 30, 2021.

PAGE 1 – SURVEY/FORM INSTRUCTIONS

Background – Funding Opportunity & Initial Request Form

The Pennsylvania Commission on Crime and Delinquency (PCCD) is now accepting requests for funding under the FY 2021 Gun Violence Reduction Grant Program. This grant program will support projects over 33 months with a start date of October 1, 2021. **Please read and review the “FY 2021 Gun Violence Reduction Grants” summary document (PDF) available on PCCD’s website for more information about this specific funding opportunity:**

<https://www.pccd.pa.gov/criminaljustice/GunViolence/Pages/Grants-and-Funding.aspx>

PLEASE READ CAREFULLY

This survey/form serves as an eligible organization’s initial request for FY 2021 Gun Violence Reduction Grants funding. This request form does not need to be completed in one sitting or session; however, to continue working on your response form, you must use the same computer, system, and web browser the survey form was started on. Please note that you must hit “Next” on each section in order for SurveyMonkey to save your information for the previous screen. Once you hit the “Submit” button, your request form will be officially submitted to PCCD and you will not be able to modify your request.

Questions regarding this funding opportunity and request form can be sent to PCCD staff at RA-PCCD_ExecutiveOfc@pa.gov with “FY 2021 Gun Violence Reduction Grants” in the subject line.

Responses to questions will be posted on PCCD’s Gun Violence webpage here:

<https://www.pccd.pa.gov/criminaljustice/GunViolence/Pages/Grants-and-Funding.aspx>

Due to the competitive nature of this funding opportunity, PCCD staff are unable to answer questions about specific proposals or projects.

If your initial funding request is selected, PCCD staff will contact you in July 2021 to complete a final, formal application via PCCD’s Egrants System. If your initial request is selected, it will be recommended for approval at the September 9, 2021 Commission meeting.

Awarded projects will have an October 1, 2021 start date. Only one request per organization can be submitted as the applicant.

PAGE 2 – ORGANIZATION INFORMATION

Nonprofit organizations and local units of government are eligible to apply for funds under the FY 2021 Gun Violence Reduction Grant Program. More specific eligibility criteria/information is outlined in the “FY 2021 Gun Violence Reduction Grants” summary document (PDF) available on PCCD’s website: <https://www.pccd.pa.gov/criminaljustice/GunViolence/Pages/Grants-and-Funding.aspx>

Please provide information about your organization in the fields below.

1. * Which of the following best describes your organization? (Please select all that apply.)
[multiple choice]
 - Nonprofit organization (501(c)3 status)
 - Community/neighborhood organization
 - Faith-based organization
 - Coalition
 - Local unit of government
 - Other (please describe): _____

2. Organization Information
 - a. Name of Organization *[open text]*
 - b. Street Address *[open text]*
 - c. City/Town *[open text]*
 - d. County *[dropdown menu]*
 - e. State *[open text]*
 - f. ZIP/Postal Code *[open text]*
 - g. Website (if applicable) *[open text]*
 - h. Phone Number *[open text]*

3. Organization Point of Contact
 - a. Name *[open text]*
 - b. Title *[open text]*
 - c. Phone Number *[open text]*
 - d. Email Address *[open text]*

PAGE 3 – FINANCIAL & OPERATIONS INFORMATION

4. What is your organization’s annual operating budget?
[multiple choice]
 - a. Less than \$100,000
 - b. \$100,000-\$249,999
 - c. \$250,000-\$499,999
 - d. \$500,000-\$999,999
 - e. More than \$1 million

- f. Don't know
5. Has your organization ever received a state or federal grant before?
[Yes / No]
 - a. *If yes, please describe source of grant, amount of funding, purpose of the funds, and when funds were received.*
 6. How many employees does your organization currently employ? (Note: This should not include independent contractors.)
[open text]
 7. Has your organization ever been audited or monitored by an external agency?
[Yes / No / Unsure]
 - a. *If "Yes" or "Unsure," please describe.*
 8. Does your organization have written financial policies and procedures (for example, Standard Operating Procedures, Conflict of Interest Policy, etc.)?
[Yes / No / Unsure]
 - a. *If "Yes" or "Unsure," please describe.*

PAGE 4 – GEOGRAPHIC INFORMATION

9. *Is your organization seeking funding to support project activities within the City of Philadelphia? [Yes / No]
 - a. *If "yes," skip logic will move to questions on Page 5 (Philadelphia). If "no," skip logic will move to questions on Page 6 (Statewide).*

PAGE 5 – (PHILADELPHIA) OVERVIEW OF PROPOSED PROJECT/PROGRAM

This section asks for additional information about your organization as well as the proposed project or activities you are seeking funding to support.

10. Please provide a brief overview of your organization, its mission, and the types of initiatives, programs, or services that you currently provide. *(Responses limited to 500 characters or less.)*
[open text]
11. How many people does your organization currently serve each year?
[open text]
12. **Neighborhood(s)/Geographic Area(s):** What neighborhood(s) are you trying to support through your proposed project? *(Please select up to 3 neighborhoods from the dropdown menus below. Note: If you don't see your neighborhood name in the dropdown menu, please write it in the "Other" comment box below.)*
 - a. Neighborhood/Area #1
 - b. Neighborhood/Area #2
 - c. Neighborhood/Area #3

13. **Target Populations/Community:** Within the neighborhood(s) you identified above, please describe who your proposed project would engage and reach. Please include information such as demographics (age, race/ethnicity, gender, socioeconomic status, etc.), as well as any other information you think is relevant for the program's design. If possible, please provide the source(s) you used to get this information. *(Responses limited to 500 characters or less.)*
[open text]
14. Please describe any recent trends in gun violence (e.g., increase in number of shootings) over the past year in the neighborhood(s) your project would serve. *(Responses limited to 500 characters or less.)*
[open text]
15. What are the primary factors contributing to gun violence in the neighborhood(s) your organization's project would serve? *(Responses limited to 500 characters or less.)*
[open text]
16. Has your community engaged in gun violence prevention/intervention efforts previously? If so, please describe, including how those efforts succeeded and/or where those initiatives fell short. *(Responses limited to 500 characters or less.)*
[open text]
17. What type of gun violence prevention, intervention, or response strategy/ies would your organization like to implement using PCCD funding? *(Please select all that apply.)*
- Street outreach and violence interruption programs utilizing credible messengers to provide immediate crisis response services and long-term supports for individuals, families, and neighborhoods impacted by gun violence.
 - Community-designed strategies to increase availability of safe routes and transportation options for youth and adults in areas with high rates of gun violence (e.g., *Safe Corridors, Safe Passages preventing incidents to/from schools, recreation centers, etc.*).
 - Identification, outreach, and engagement of individuals who are most likely to be victims and/or perpetrators of gun violence and providing tailored supports (e.g., case management, service planning, providing referrals to community-based agencies and partners focused on meeting individual education, employment, behavioral health, and other basic needs).
 - Improve coordination of care for individuals who have experienced firearm-related injuries using a healing-centered, trauma-informed "Warm Handoff" model (e.g., *hospital-based violence intervention*).
 - Strengthen pre-release interventions, services, and supports for individuals convicted of firearm-related offenses and provide comprehensive reentry programs for returning citizens.
 - Trauma-informed approaches to support gun violence victims/survivors and their family, friends, and loved ones.
 - Community-driven crime prevention through environmental design (CPTED) strategies that invest in a neighborhood's physical environment and create safe and healthy spaces for community members (e.g., *low cost blight reduction, treatment of vacant lots, etc.*).

- Other violence prevention, intervention, and/or response strategies that demonstrate promise in meeting the goals of this program.

18. Please describe your organization’s proposed approach(es) to address gun violence in the neighborhood(s)/area(s) you identified, including activities that would be funded using a grant from PCCD. *(Responses limited to 500 characters or less.)*

[open text]

19. What goals or outcomes does your organization expect to achieve through these efforts? How will you know if you have succeeded? *(Responses limited to 500 characters or less.)*

[open text]

PAGE 6 – (STATEWIDE) OVERVIEW OF PROPOSED PROJECT/PROGRAM

This section asks for additional information about your organization as well as the proposed project or activities you are seeking funding to support.

20. Please provide a brief overview of your organization, its mission, and the types of initiatives, programs, or services that you currently provide. *(Responses limited to 500 characters or less.)*

[open text]

21. How many people does your organization currently serve each year?

[open text]

22. **Geographic Area(s):** What municipality/ies are you trying to support through your proposed project?

- a. Municipality #1: _____
- b. Municipality #2: _____
- c. Municipality #3: _____
- d. Municipality #4: _____
- e. Municipality #5: _____

23. **Target Populations/Community:** Within the municipality you identified above, please describe who your proposed project would engage and reach. Please include information such as demographics (age, race/ethnicity, gender, socioeconomic status, etc.), as well as any other information you think is relevant for the program’s design. If possible, please provide the source(s) you used to get this information. *(Responses limited to 500 characters or less.)*

[open text]

24. How does gun violence impact the community your organization’s project would serve? *(Responses limited to 500 characters or less.)*

[open text]

25. What are the primary factors contributing to gun violence in the community your organization’s project would serve? *(Responses limited to 500 characters or less.)*

[open text]

26. Has your community engaged in gun violence prevention/intervention efforts previously? If so, please describe, including how those efforts succeeded and/or where those initiatives fell short. *(Responses limited to 500 characters or less.)*

[open text]

27. What type of gun violence prevention, intervention, or response strategy/ies would your organization like to implement using PCCD funding? *(Please select all that apply.)*

- Street outreach and violence interruption programs utilizing credible messengers to providing immediate crisis response services and long-term supports for individuals, families, and neighborhoods impacted by gun violence.
- Community-designed strategies to increase availability of safe routes and transportation options for youth and adults in areas with high rates of gun violence *(e.g., Safe Corridors, Safe Passages preventing incidents to/from schools, recreation centers, etc.)*.
- Identification, outreach, and engagement of individuals who are most likely to be victims and/or perpetrators of gun violence and providing tailored supports *(e.g., case management, service planning, providing referrals to community-based agencies and partners focused on meeting individual education, employment, behavioral health, and other basic needs)*.
- Improve coordination of care for individuals who have experienced firearm-related injuries using a healing-centered, trauma-informed “Warm Handoff” model *(e.g., hospital-based violence intervention)*.
- Strengthen pre-release interventions, services, and supports for individuals convicted of firearm-related offenses and provide comprehensive reentry programs for returning citizens.
- Trauma-informed approaches to support gun violence victims/survivors and their family, friends, and loved ones.
- Community-driven crime prevention through environmental design (CPTED) strategies that invest in a neighborhood’s physical environment and create safe and healthy spaces for community members *(e.g., low-cost blight reduction, treatment of vacant lots, etc.)*.
- Other violence prevention, intervention, and/or response strategies that demonstrate promise in meeting the goals of this program.

28. Please describe your organization’s proposed approach(es) to address gun violence in the geographic area/community you identified, including activities that would be funded using a grant from PCCD. *(Responses limited to 500 characters or less.)*

[open text]

29. What goals or outcomes does your organization expect to achieve through these efforts? How will you know if you have succeeded? *(Responses limited to 500 characters or less.)*

[open text]

PAGE 7 – COMMUNITY BUY-IN & SUPPORT

This section asks you to describe your organization’s connection to the community your project would serve, including how you have and will work with stakeholders, partners, and members of the

community in the neighborhood(s)/area(s) your project would support as part of planning and implementation efforts.

30. Please describe your organization's connection to the community/neighborhood(s) where your proposed project would take place. *(Responses limited to 500 characters or less.)*

[open text]

31. Who are the community members, stakeholders, and/or partners (organizations, individuals, agencies, etc.) that will support your organization in implementing your proposed project, if funded? (Examples: schools, youth-serving organizations, faith community leaders, public health and safety, local government, coalitions, law enforcement, etc.)

[open text]

32. Are there other people or organizations you need as part of this proposed effort but have had difficulty engaging in the past? *[Yes / No]*

a. *If "Yes," please describe, including some of the reasons you have had difficulty engaging these individuals/organizations.*

PAGE 8 – BUDGET

33. How much funding is your organization requesting from PCCD to support these efforts? (Note: Organizations selected for funding will need to develop and submit a detailed Budget to PCCD in Egrants outlining specific costs and expenditures.)

- a. *Personnel*
- b. *Employee Benefits*
- c. *Travel (including Training)*
- d. *Equipment*
- e. *Supplies & Operating Expenses*
- f. *Consultants*
- g. *Other*
- h. *TOTAL*

PAGE 9 - ATTACHMENTS

34. Please attach any documents that provide examples of the work your organization has done to address gun violence or other issues within the neighborhood(s) and/or area(s) your project would serve. *(Examples: Annual Reports, event flyers, Board meeting minutes, newsletters, social media posts, etc.)*

35. **Letters of Support:** Although not required, letters of support from relevant community stakeholders will be considered as part of PCCD's review process. Please attach any relevant stakeholder letters of support for this initiative below.

PAGE 10 – ASSURANCES & ACKNOWLEDGMENTS

NOTE: Please refer to the “FY 2021 Gun Violence Reduction Grants” summary document (PDF) available on PCCD’s website: <https://www.pccd.pa.gov/criminaljustice/GunViolence/Pages/Grants-and-Funding.aspx>

36. *Please read through and check the boxes below to confirm that you understand the following:
- As part of this process, the organization agrees to support the administrative and fiscal process of the grant.
 - As part of this process, the applicant agrees to work with PCCD staff and other relevant partners to align activities and share information.
 - As part of this process, the applicant commits to investing in this process and supporting the project with other support staff/individuals/resources as needed.

PAGE 9 – FORM SUBMISSION PAGE

Thank you for participating in the initial request for an FY 2021 Gun Violence Reduction Grant. Please read through and check the boxes below to confirm that you understand the following and sign the final Acknowledgment/Attestation on the following page.

- Once you click the SUBMIT button on the next page, your initial request will be submitted to PCCD and you will not be able to make any edits to this version of your request. SurveyMonkey will not provide you with an acknowledgment/confirmation your initial request was received. Please be assured that once you hit the SUBMIT button, PCCD has received your request. Do not contact us for a copy of your submitted request.
- Only one initial request per organization will be reviewed. PCCD will use the last submitted request in the review process and will not consider any earlier submissions.
- If you are selected to move forward in the process, you will receive an email from PCCD staff outlining the next steps in submitting a final application in PCCD’s Egrants System.

Final Acknowledgment

By signing below, I acknowledge that should this initial request for funding be accepted to move forward to the final application stage, my organization must work with PCCD staff to meet all further programmatic and fiscal requirements related to the final application and eventual award. If approved for funding, I acknowledge that I will be required to complete a full final application via PCCD’s Egrants System prior to receiving the official award.

**Signed (Type in information)*

Name of person filling out request form:

Date:

By submitting this final acknowledgment, you agree that your initial request will be submitted to PCCD for consideration.

Please note, by clicking “NEXT” your initial request will be complete and submitted to PCCD for review. SurveyMonkey will not generate a confirmation of your submission.