



In this Issue

CJAB Digital Dashboard
Page 1 & 2

2013 CCAP Honoring Excellence Awards
Page 3 & 4

Act 81
Page 5

CJAB Facilitator Workshop Update
Page 6

Coming Soon:
2013 CJAB Conference – “One System, Many Pieces”
Page 7

PCCD Egrants Tips

For assistance using Egrants, please remember you can contact the PCCD Egrants Help Desk at ra-EgrantsSupport@pa.gov or at either (717) 787-5887 or toll-free in Pennsylvania at (800) 692-7292.

For those new to Egrants, learn how to use the system by visiting [PCCD Egrants Training Site](#).

PCCD Office of Research, Evaluation, & Strategic Policy Development
CJAB Digital Dashboard Initiative

PCCD is committed to improving administration of justice at the state and local level through the implementation of innovative solutions. At the county level, these efforts have been facilitated through the county Criminal Justice Advisory Boards (CJABs), which consist of a broad continuum of county officials from the courts, corrections, law enforcement, community-based justice organizations, executive branch agencies, health and human service agencies, victims’ service agencies, and the faith-based community.

CJABs use a collaborative approach to justice planning and problem solving. Historically, the CJABs have often lacked ready access to formal performance metrics needed to track local justice measures and to drive programmatic decision-making. PCCD believed that county CJABs would benefit from utilizing near, real-time dashboards to obtain snapshots of programs and services so that managers could make data-driven decisions.

A dashboard is defined as, *a graphical display of critical business information strategically organized to assist executives and managers to assess organizational performance against strategic objectives.*

The over-arching goals of PCCD’s CJAB Dashboards are to:

- Improve intra- and inter-agency communications
- Enhance program assessment
- Enable data-driven decision-making

Program Description

While Pennsylvania's justice community has used performance measurements, on a limited basis to monitor grant and budgetary performance, most of the Commonwealth's justice community has not had access to dashboards or other proactive tools to make data-driven decisions.

As a result, PCCD in collaboration with the Pennsylvania State Data Center (PaSDC), implemented the CJAB Dashboard and the associated business intelligence software. The CJAB Dashboards are built using *iDashboards*, an industry leader in business intelligence software.

Pennsylvania's county CJAB Dashboard initiative was first piloted with six county CJABs to validate the benefits and test the functionality along with getting suggestions for improvement. After the pilot process was completed, the system was enhanced and additional funds were secured through the US Bureau of Justice Statistics to implement the system statewide.

Dashboard Functionality

The CJAB Dashboard contains dashboards for six different areas - Law Enforcement, Courts, Sentencing, County Jails, Probation & Parole and Victims. The dashboard allows users to view data for the specific areas identified above in time snapshots and/or at different geographic slices. Additionally, users can produce reports in HTML (web based) and PDF (Adobe Acrobat) formats for individual dashboards and/or for select graphics within a dashboard. Users also have the option to generate PDF reports which show all of the data that lies "behind" each dashboard.

The website can be accessed at: <http://PaCJABDash.net>.

The CJAB Dashboard tracks key metrics from across county justice continuum as identified by the pilot counties including: law enforcement indicators, courts indicators, sentencing indicators, jail indicators, probation/parole indicators, and victim indicators.

Data are imported from the following agencies to produce the dashboards:

- Pennsylvania State Police for the Law Enforcement Dashboard
- Administrative Office of Pennsylvania for the Courts Dashboard
- Pennsylvania Commission on Sentencing for the Sentencing Commission Dashboard
- Pennsylvania Board of Probation and Parole (PBPP) for the State Parole Dashboard
- Pennsylvania Justice Network (JNET) for the County Probation Dashboard
- PCCD's APPRISS for the County Jails Dashboard.
- PCCD's Statewide Automated Victim Information and Notification system (SAVIN) for the Victims Dashboard.

If you have any questions on how to leverage the CJAB Dashboard to better manage activities in your county, please contact your regional CJAB Representative:

Western Representative – Bobby Juip
c-bjuip@pa.gov or 412-605-2315

South-central Representative – Karri Hull
c-khull@pa.gov or 570-263-0809

Northeast Representative – Jenn McConnell
c-jemconn@pa.gov or 570-753-2659

Southeast Representative – Kim Mackey
c-kimackey@pa.gov or 484-332-2362

For additional information on the CJAB Dashboard initiative, contact PCCD's Office of Research, Evaluation & Strategic Policy Development at 717-265-8522.

For questions on CJAB Dashboard functions, contact Ms. Sue Copella, Director of the Pennsylvania State Data Center at sd3@psu.edu or 717-948-6427.

PCCD Honors Susan Schellenberg of Lehigh County and the Franklin County CJAB at the County Commissioners Association of Pennsylvania's (CCAP) 2013 Awards Ceremony – Honoring Excellence in County Government, Jail Programming and Juvenile Detention Centers.

2013 Judge Linda K. M. Ludgate CJAB Excellence in Leadership Award



Pictured left to right – Bob Merwine, Director of PCCD's Office of Criminal Justice System Improvements, award recipient Susan Schellenberg, and award namesake, Honorable Linda K. M. Ludgate, (retired).

PCCD awarded Susan Schellenberg, Lehigh County Court Administrator (retired), with the annual "Judge Linda K.M. Ludgate CJAB Excellence in Leadership Award". This honor is bestowed annually upon someone who in leading their county CJAB, exhibits Judge Ludgate's brand of enthusiasm and passion for increasing the effectiveness of the local criminal justice system.

The "Judge Ludgate Award" was first given to its namesake, the Honorable Linda K.M. Ludgate, Judge of the Court of Common Pleas in Berks County, in May 2011. The award was created to honor Judge Ludgate for her exemplary leadership of the Berks County CJAB, which has allowed it to stay on the cutting edge of new statewide CJAB initiatives since its inception in the 1990s. A member of PCCD's Criminal Justice Advisory Committee, Judge Ludgate has always exhibited remarkable dedication and determination in promoting and supporting the concept of county planning through organized, collaborative CJABs. In 2012, PCCD honored Judge Richard Walsh (retired) of Franklin County with the "Judge Ludgate Award" for his excellence in leading the Franklin County CJAB since its inception.

Susan Schellenberg was a driving positive influence in the creation and evolution of the Lehigh County CJAB. Schellenberg was one of the original Lehigh County team members who visited the Berks County CJAB in 2002 to gain insight into its success. Schellenberg has been the first, and only, CJAB Coordinator and Co-chair for Lehigh County since the inception of the Lehigh County CJAB in 2002. Schellenberg retired from her position with the county in March 2013.

Since inception and until her retirement in March, Schellenberg was responsible for the day-to-day operations of the Lehigh County CJAB, in addition to performing her other full-time court administration duties and chairing the Lehigh County Children's Roundtable. She was also responsible for establishing the CJAB's existing subcommittee structure and has been a member of virtually all subcommittees. Without minimizing the hard work put in by all the other committee members involved, Susan has had a hand at just about every significant development in the Lehigh County criminal justice system in an eleven year period.

Under Schellenberg's Chairmanship and in collaboration with two very strong judicial leaders, former President Judge William H. Platt and current CJAB Chair Judge Kelly Banach, this CJAB has become one of the leading CJABs in the state. It is the product of years of experience, dedication and collaboration by a group of people who are truly committed to the system and to working with each other. It is a full-bodied complement of criminal justice agencies, courts, social service and treatment providers, as well as community-based groups. The CJAB meets monthly and includes active engagement from agencies that address specific offender and victim needs.

The CJAB culture cultivated by Susan Schellenberg and her partners provides a rich forum for exchange of ideas that has led to the creation of innovative programs such as a Veteran mentorship program, Team MISA (Mental Illness and Substance Abuse) and the state's first Regional Intelligence and Information Center. The partnerships and programs of the Lehigh County CJAB, under Susan Schellenberg's dedicated leadership and in partnership with her judicial co-chairs, have allowed the CJAB to achieve its overall goal – the effective administration of justice.

PCCD congratulates Susan Schellenberg on her award and retirement!

2013 CJAB Best Practices Award



Pictured left to right are John Wetzel, Secretary, Department of Corrections; Elizabeth Grant, Grants Associate, Franklin County; Lionel Pierre, Central Booking Administrator, Franklin County Jail; Honorable Richard Walsh, (retired); Melyssa Flud, Director of Specialized Services, Franklin County Jail; David Keller, Franklin County Commissioner Chairman and Co-chair of the Franklin County CJAB; Carrie Gray, Assistant County Administrator; Karri Hull, CJAB Representative for the South-central Region with PCCD, and Bob Merwine, Director of PCCD's Office of Criminal Justice System Improvements.

PCCD awarded the Franklin County CJAB with the 2013 CJAB Best Practices Award. The Franklin County CJAB was established in 1999 as a joint effort of the Franklin County Board of Commissioners and the 39th Judicial District Court of Common Pleas Judges.

The project that arguably put this CJAB on the map was the new Franklin County Jail and Day Reporting Center. The CJAB Facilities Committee was instrumental in researching options and recommending the new jail size and function. The objective was not simply to build a larger jail to house the local inmate population, as was recommended by national experts, but to attack recidivism and reduce the number of bed spaces needed by the criminal justice system.

The Franklin County CJAB reviewed courts and corrections with an eye on how to function optimally while maintaining public safety. As a result, the CJAB implemented successful alternatives to incarceration, including Intermediate Punishment, Jail Diversion and the Day Reporting Center, which collectively relieved the burden on the local jail. Both the jail and Franklin County Day Reporting Center have gained national recognition. Through the efforts of the CJAB, Franklin County was able to attract public support for the new jail project and the programs necessary to achieve the goals of the project. As a result of these efforts, the CJAB reversed the historic trend- the jail is almost half the size of what was originally recommended and only at 80 percent capacity, five years after it was constructed.

The purpose of the Franklin County CJAB is to achieve consensus on methods to create efficiencies and improve the effectiveness of the administration of criminal justice in the county. To achieve this, the CJAB established the following subcommittees: Case Flow Management; Technology; Behavioral Health; Facilities Planning; Central Booking; and Juvenile Justice. Some of the successful accomplishments of these committees include: increased usage of video conferencing; the County Central Booking Center; Jail Diversion Program; Day Reporting Center; and the updated Sequential Intercept Model mapping.

The CJAB would not have been nearly as influential or capable without the efforts of its number one fan, and former Chairman since inception, Judge Richard Walsh. Judge Walsh took the task of chairing the CJAB like he takes on every challenge – with unparalleled dedication and commitment. In 2012, PCCD honored Judge Richard Walsh with the Judge Linda K. M. Ludgate CJAB Excellence in Leadership Award. Judge Walsh has had a major impact on the local criminal justice system and according to his peers, Judge Walsh has an unflinching belief that the judicial system works.

The Franklin County CJAB is now under the great leadership of the Honorable Judge Douglas Herman who is prepared to continue to lead this exceptional group of professionals in the years to come. Congratulations to Franklin County!

Another Look at Act 81 of 2008

Following the adoption of a countywide booking center plan, a person may, in addition to any other fines, penalties or costs imposed by law, be required by the Court to pay a booking center fee not to exceed \$300.

The fee shall be paid to the county and deposited into a special central or regional booking center account established by the county. Funds in the designated account shall be used solely for the implementation of a countywide booking center plan and the start-up, operation or maintenance of a booking center.

Under section 1725.5, the county may use up to 5% of the funds collected for administrative costs related to the collection of the fees.

For more information on Act 81 or information on how to submit a Central Booking Plan to PCCD, please contact:
Bob Ardner
Law Enforcement Unit
rdner@pa.gov or
717-265-8456

Links of Interest

U.S. DOJ Publication for Courts and Indigent Defense Providers - This publication provides court-related resources on funding opportunities, training and technical assistance, and how to write a grant application.
<http://www.justice.gov/atj/resource-publication-4-17-12-rev.pdf>

Summer is a great time to plan for an assessment of your CJAB. Complete the assessment before the upcoming Holiday Season, in preparation for 2014.

<http://www.portal.state.pa.us/portal/server.pt?open=512&objID=5280&&PageID=493381&level=3&css=L3&mode=2>

Center of Excellence Intercept 2 – Initial Detention & Initial Court Hearings Resources
http://www.pacenterofexcellence.pitt.edu/document_libraryint.html#sequential2

PCCD Sponsored CJAB Coordinators/ Facilitators Training Workshop – “Building CJAB Success”

On May 8 & 9, PCCD sponsored its first training workshop – “Building CJAB Success” – for CJAB Coordinators/Facilitators. The workshop included topics on grant writing and management, strategic planning, enhancement of CJAB communications, and CJAB capacity building.

With 60 people in attendance representing 36 different counties, workshop discussions were designed to encourage attendees to network and share best practices, as well as any struggles.

Workshop attendees also learned the “12 Strategies for Building a High Functioning CJAB Culture”, presented by Archer-Simmons Consulting Group, allowing attendees to talk about actual CJAB situations that may occur and how to manage them constructively and effectively.

In addition, PCCD and the Penn State Data Center, launched the Digital Dashboard, giving attendees the first look at the project.

A special thanks to Catharine Kilgore (Dauphin County CJAB), Brendan Harker (Berks County CJAB), and Phil Damiani (Chairman of PCCD’s Criminal Justice Advisory Committee), for their dedication, insight and invaluable assistance to PCCD in putting together this successful event.

SAVE THE DATE! We are busy organizing the next PCCD statewide CJAB Conference on October 28-30, 2013. Please see the last page of this newsletter for more information.



PCCD’s CJAB Representative for the Western Region, Bobby Juip, talks to workshop attendees about the Digital Dashboard.

**View
workshop
materials
here.**

“Examining real CJAB scenarios during the capacity building portion was extremely valuable.”

**Quotes from
Workshop
Attendees!**

“Good to have an opportunity to connect with other CJAB

“This was a very informative workshop.”

PCCD Quick Links

The **EPISCenter** is a project of the Prevention Research Center, College of Health & Human Development, and Penn State University, with funding and support from PCCD and the PA Department of Public Welfare as a component of the Resource Center for Evidence-Based Prevention and Intervention Programs and Practices.

What’s New At PCCD ...

**PA Supreme Court Issues
New Rules on Constables**



PCCD's Mission and Vision

The mission of the Pennsylvania Commission on Crime and Delinquency is to enhance the quality of criminal and juvenile justice systems, facilitate the delivery of services to victims of crime and assist communities to develop and implement strategies to reduce crime and victimization.

The Pennsylvania Commission on Crime and Delinquency strives to be a state and national leader by providing innovative services and programs that promote justice for all citizens and communities of Pennsylvania.

Get Out Your Calendar – Upcoming Event

2013 Criminal Justice Advisory Board Conference

“One System, Many Pieces”

A three-day event

October 28- 30, 2013 at Days Inn – State College

Conference topics will include:

- Mark Carey presenting on Evidence-Based Practices
- Housing for Justice-Involved Individuals
- Re-Entry
- Victim's Compensation
- Child Advocacy Centers
- Human Trafficking
- Juvenile Justice System Enhancement Strategies (JJSES)
- Cost-Contempt Court
- Strategies for Effective CJAB Leadership
- And many more informative sessions!

*Look for the “Save the Date” card in your email inbox!
Registration information coming soon.*

Plan to Attend!

To submit your event to PCCD's Calendar of Events, complete and submit this [form](#).

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To receive notices about PCCD grant opportunities as they become available, sign up at

https://www.pccdegmis.state.pa.us/pccd_egmis/Public/Subscribe.aspx

Click here for Current [PCCD Open Funding Opportunities](#)

Pennsylvania Commission on Crime and Delinquency

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Questions or future story ideas can be directed to:
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Jennifer McConnell at c-jemconn@pa.gov