



COMMONWEALTH OF PENNSYLVANIA  
PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Date: April 24, 2020  
Subject: Naloxone for First Responders Program  
To: Interested Parties  
From: Michael Pennington  
Executive Director

A handwritten signature in blue ink, appearing to read "Michael D. Pennington".

The Pennsylvania Commission on Crime and Delinquency (PCCD), in collaboration with the Pennsylvania Department of Drug and Alcohol Programs (DDAP), announces the availability of at least \$4 million, in federal State Opioid Response (SOR) funds, to continue to support the Naloxone for First Responders Program (*NFRP*).

Launched in 2017, the *NFRP* supports provision of intranasal naloxone to priority first responder groups across Pennsylvania utilizing designated points of contact known as Centralized Coordinating Entities (CCEs). Since the program's launch in November 2017, CCEs have distributed more than 63,402 kits (2 doses each) of naloxone to eligible first responder agencies. These collective efforts have resulted in more than 12,688 overdose reversals reported to date.

As with the current *NFRP* program design, PCCD will designate **one** CCE per county or region to receive intranasal naloxone kits to be distributed locally to priority first responder groups and other eligible entities within their service area. These **County/Regional CCEs** will serve as the primary point of contact for first responders within their communities to request and receive naloxone at no cost. In addition to these designated County/Regional CCEs, PCCD is also inviting statewide agencies and/or organizations to serve as a **Statewide CCE** to provide intranasal naloxone to a specific first responder group and/or priority population.

Note: No funds will be released under this solicitation. PCCD will serve as the purchasing agent pursuant to a state procured contract. Intranasal naloxone kits will be provided directly to each approved applicant in accordance with a state procured contract and through a state procured vendor.

Eligible applicants are invited to apply to serve as either a County/Regional CCE or a Statewide CCE using the application form included in the enclosed Program Guidelines and Request for Applications document.

**Please note that all applications must be submitted electronically to [RA-PCCD\\_ExecutiveOfc@pa.gov](mailto:RA-PCCD_ExecutiveOfc@pa.gov) no later than May 22, 2020. Questions should also be directed to the [RA-PCCD\\_ExecutiveOfc@pa.gov](mailto:RA-PCCD_ExecutiveOfc@pa.gov) email account.**

We look forward to receiving applications under this funding opportunity. Your interest in this opportunity is greatly appreciated.



**Office of Justice Programs – Criminal Justice System  
Improvement**

**FY 2020-21 Naloxone for First Responders**

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**Program Guidelines and Request for Applications**

**Application Deadline:**  
May 22, 2020

**Applicants are encouraged to print a copy of this document, fully review it, and use it to assist them in the completion of their applications.**

**PCCD Program Staff will field questions to clarify this announcement. Questions must be sent via email to [RA-PCCD\\_ExecutiveOfc@pa.gov](mailto:RA-PCCD_ExecutiveOfc@pa.gov).**

# PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

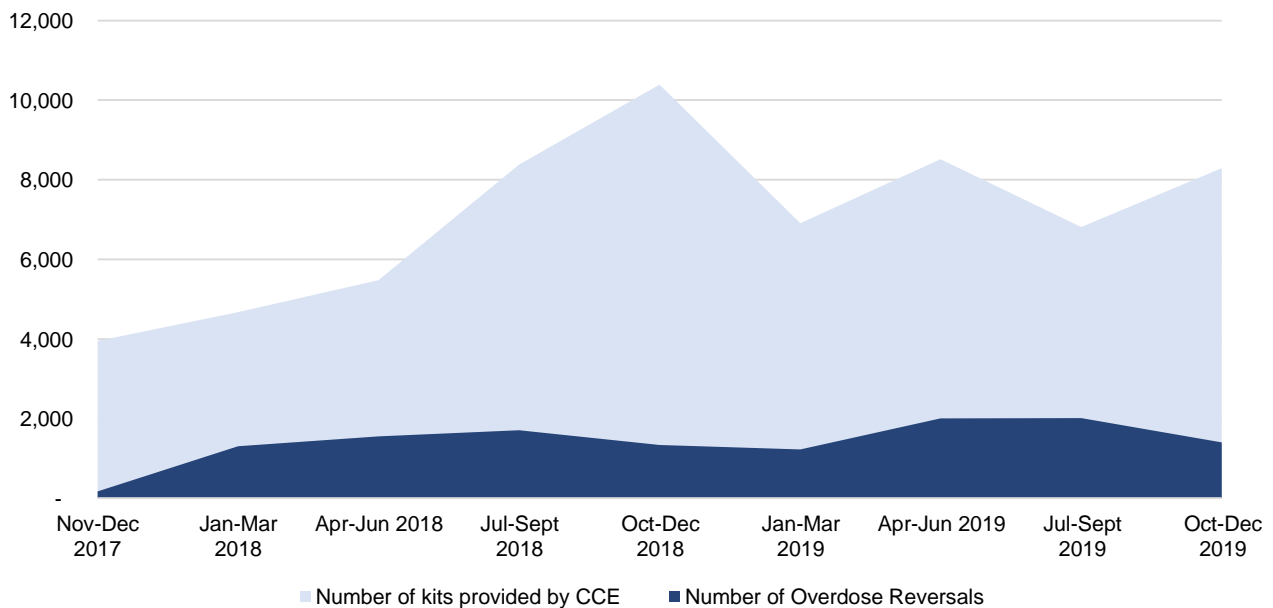
## FY 2020-2021 Naloxone for First Responders Program Guidelines & Request for Applications (RFA)

April 24, 2020

### 1. Background

In November 2017, the Pennsylvania Commission on Crime and Delinquency (PCCD), in partnership with the Pennsylvania Department of Drug and Alcohol Programs (DDAP) and the Pennsylvania Department of Health (DOH), launched the *Naloxone for First Responders Program (NFRP)*. *NFRP* provides life-saving intranasal naloxone (Narcan®) at no cost for first responder groups using a regional distribution network comprised of Centralized Coordinating Entities (CCEs). Since the launch of the program, CCEs have provided more than 63,402 kits (126,804 doses) of Narcan® to first responders ranging from public safety and law enforcement officers to emergency medical services (EMS) to community-based overdose prevention organizations and shelter personnel. These collective efforts have resulted in more than 12,688 reported overdose reversals to date statewide, including 6,633 reversals reported in 2019.

**Figure 1. NFRP Naloxone Distribution & Reported Reversals by Quarter (November 2017-December 2019)**



### 2. Strategic Priorities for Naloxone Distribution in Pennsylvania in FY 2020-21 and Beyond

PCCD and its partners are committed to building upon the successes of the first three fiscal years of the *NFRP* initiative and aligning the next phase of the program's operations with the strategic priorities and goals adopted by

the Pennsylvania Opioid Command Center in 2020. Specifically, these FY 2020-21 *NFRP* Guidelines and Request for Applications (RFA) will support the OCC's Strategic Plan's Rescue priority and related goals:

***PA Opioid Command Center Strategic Plan Priority Area:***

**RESCUE: Establish sustainable methods to provide life saving measures and increase access to harm reduction services.**

- Goal #1: Ensure the availability, procurement, and deployment of naloxone.

These FY 2020-21 *NFRP* Guidelines have been revised with updated responsibilities and eligibility criteria for organizations seeking to serve as CCEs, as well as identifying priority first responder groups that have been identified by members of the Pennsylvania Opioid Command Center as high-need and/or high-impact statewide.

In addition to updates that reflect strategic priorities at the state level, the FY 2020-21 *NFRP* Guidelines were also developed to enhance efficiency and efficacy of core program operations. This includes updated eligibility criteria for CCEs as well as new systems designed to streamline the process of requesting and obtaining naloxone through a new online, direct-order platform.

**1. Program Goal:**

The goal of the *Naloxone for First Responders Program* is to increase availability of lifesaving medication for individuals at greatest risk of opioid overdose as well as the systems most likely to interact with these individuals.

**2. Priority First Responder Groups and Eligible Program Activities:**

To meet the Program's goal, CCEs will distribute available naloxone to the following priority first responder groups:

- a. Organizations that provide services and supports to individuals who are currently using substances, such as harm reduction organizations;
- b. Individuals with substance use disorder (SUD) and/or opioid use disorder (OUD) leaving county or state correctional facilities;
- c. Individuals leaving an SUD/OUD treatment facility;
- d. Individuals receiving care in emergency departments for an overdose;
- e. Probation and Parole Officers;
- f. Law enforcement agencies (including municipal police, sheriff's offices, campus police, campus security, school resource officers, and park rangers);
- g. Fire Fighters (to include both volunteer and paid fire fighters);
- h. Emergency medical services, advanced life support, basic life support, and emergency medical technicians; and/or

- i. Other first responder organizations serving individuals and communities impacted by substance use that are legally organized and trained to respond to overdose emergencies and administer intranasal naloxone.

CCEs will receive a maximum allocation, calculated using a formula based on population, risk, need, and other factors, and will be able to receive an immediate supply of naloxone beginning in August 2020. Additional naloxone will be available for direct order using an online platform (Narcan® Direct) beyond August 2020, contingent upon available funding.

### **3. Naloxone Availability:**

Up to 53,328 naloxone kits are being made immediately available to support this initiative between July 1, 2020 and September 29, 2020. Each naloxone kit will contain two 4 mg intranasal injectors, or doses.

PCCD expects to be able to provide additional kits to approved CCEs beyond the initial three-month period, subject to availability of funds. Applicants are encouraged, but not required, to consider strategies for leveraging additional sources of funding to support distribution of naloxone within their communities and should describe those approaches, if applicable.

### **4. FY 2020-21 Request for Applications (RFA) for Centralized Coordinating Entities (CCEs)**

As the *Naloxone for First Responders Program* enters its fourth fiscal year in operation, PCCD is releasing updated program guidelines and requesting applications for eligible organizations to serve as Centralized Coordinating Entities (CCEs), including entities currently serving in that capacity.

#### **A. Role and Responsibilities of CCEs:**

As with the current *NFRP* program design, PCCD will designate **one** CCE per county or region to receive intranasal naloxone kits to be distributed locally to priority first responder groups and other eligible entities within their service area. These **County/Regional CCEs** will serve as the primary point of contact for first responders within their communities to request and receive naloxone at no cost.

In addition to these designated County/Regional CCEs, PCCD is also inviting targeted statewide agencies and/or organizations whose missions align with the priority populations and areas identified in these Program Guidelines and RFA (see pages 3-4) to apply to serve as a **Statewide CCE**. Unlike county/regional CCEs, a statewide CCE must identify a specific first responder group and/or priority population that they will focus on in their naloxone distribution strategy. For instance, a statewide law enforcement organization could apply to serve as a statewide CCE to provide naloxone to local law enforcement agencies across Pennsylvania.

Note: No funds will be released under this solicitation. PCCD will serve as the purchasing agent pursuant to a state procured contract.

- **FY2020-21 Ordering Protocols for CCEs:** All CCEs will be responsible for making order requests directly using an online platform, with approval authority provided by PCCD. All successful applicants who are serving as CCEs must participate in a training webinar on July 15, 2020 hosted by PCCD and Emergent BioSolutions to walk through the online platform (Narcan® Direct). Trainings will take place at 10:00 AM and 2:00 PM. Registration details will be provided to selected CCEs.
- **Priority First Responder Groups:** Each CCE will be required to provide PCCD with a list of first responders (as defined on pages 3-4 of these guidelines) who will receive naloxone pursuant to this application.
- **Selection of CCEs:** Notification will be issued to agencies/entities who are selected as the county or regional CCE. CCEs will also be notified of the approximate shipping date of the naloxone kits available to their county/region.
- **Performance Measures and Quarterly Data Reporting:** CCEs must submit quarterly data reports to PCCD using a designated spreadsheet. Required quarterly performance measures include:
  - Total number of naloxone kits distributed by the CCE
  - Number of kits remaining at CCE by expiration date
  - Number of kits provided to each recipient
  - Number of doses of naloxone administered to individuals\*
  - Number of individuals to whom naloxone was administered\*
  - Number of naloxone administrations resulting in overdose reversal\*
  - Number of naloxone kits provided through leave behind programs\*

*\* Your CCE will be required to develop a mechanism for gathering this data from first responder groups that received naloxone pursuant to this application.*

**B. Eligible Applicants:**

This application is open to entities or agencies interested in serving as a CCE within a specific county or region or providing naloxone to priority first responder groups through statewide networks. The CCE will be responsible for documenting and meeting community needs for naloxone, including ensuring availability for priority recipients described on pages 3-4 (Eligible Program Activities).

Eligible applicants include County Commissioners, Single County Authorities, District Attorney's Offices, Local Health Offices, Local Medical Directors, Emergency Medical Service Agencies, Nonprofit Organizations, and/or Public Agencies that demonstrate ability to effectively serve as CCEs within their county and/or region.

PCCD encourages applicants to utilize existing county coalitions or boards (i.e., Criminal Justice Advisory Boards, Health Coalitions, Overdose Reduction Coalitions) to determine the most appropriate location for a CCE in their county or region. Applicants must demonstrate ability to work effectively with other partners and agencies within their respective county or region.

County/Regional CCE applicants must include a letter of support from their Single County Authority. Applicants that include a letter of designation from the County Commissioners will also be given preferential consideration.

Statewide CCE applicants must demonstrate ability to effectively mobilize distribution through state/regional/local partnership by providing relevant letters of support and/or MOUs from organizations or entities that will be critical to delivering naloxone to priority first responder groups across the Commonwealth.

Preference will also be given to applicants that have previously served in good standing as a CCE through NFRP.

C. Non-Supplantation:

Intranasal naloxone provided through this program must not be used to supplant/replace kits that are currently provided for using state, federal or local funds that would otherwise be available to provide for program-related services. PCCD funded naloxone kits are to be used in addition to other available sources of this lifesaving medication.

D. Project Dates:

Projects will have a start date of July 1, 2020. Approved CCEs will remain active and eligible to receive naloxone, assuming available funding, for up to 24-months (July 1, 2020 through June 30, 2022).

**5. Submission Requirements for Applications:**

Eligible entities are invited to complete and submit an application using the FY 2020-21 CCE Application Form and emailing a PDF copy, along with relevant supplemental documents (such as letters of support), to [RA-PCCD\\_ExecutiveOfc@pa.gov](mailto:RA-PCCD_ExecutiveOfc@pa.gov).

- **Due Date** – All applications must be submitted electronically via email to [RA-PCCD\\_ExecutiveOfc@pa.gov](mailto:RA-PCCD_ExecutiveOfc@pa.gov) no later than May 22, 2020 by 11:59 p.m., Eastern Time.

**6. Required Attachments and Attestations**

All applications must include required attachments. Applicants must also complete and submit a signed Attestations Page.

**7. PCCD Contact Information and Resources**

For further information regarding this RFA or the FY2020-21 *NFRP* Guidelines, please contact Samantha Koch, Senior Project Manager, at (717) 265-8474 or by email at [RA-PCCD\\_ExecutiveOfc@pa.gov](mailto:RA-PCCD_ExecutiveOfc@pa.gov).