<p style="text-align:center">**Non-Profit Security Grant Fund Application Form –**
PDF Version for Reference Purposes ONLY</p>

Act 83 of 2019 established the Nonprofit Security Grant Fund Program at the Pennsylvania Commission on Crime and Delinquency (PCCD). Act 83 directs PCCD to administer grants to nonprofit organizations who primarily serve individuals, groups, or institutions that are included within a bias motivation category for single bias hate crime incidents as defined by the FBI's Hate Crime Statistics publication. Nonprofit organizations with a 501(c)(3) designation are eligible for funds to be used for security enhancements designed to protect the safety and security of the users of a facility located in the Commonwealth that is owned or operated by the nonprofit organization.

This survey/form serves as an applicant's initial request for Nonprofit Security Grant Funds. You are not required to complete this request in one sitting. However, to continue working on your request, you must utilize the same computer/system that the initial request was started on. Once you hit the "SUBMIT" button, you will not be able to modify your request.

Please refer to PCCD's Non-Profit Security Grant Fund webpage for further information about the survey, the grant process, and FAQs. Questions regarding this initial request can be sent to RA-CD-NPSEC-GRANT@pa.gov. Due to the competitive nature of the Nonprofit Security Grant Program, PCCD staff are unable to answer questions about specific proposals.

If your initial request is approved, you will be contacted by PCCD staff to complete a final application via PCCD's EGrants system.

Questions marked with an asterisk are required.

1. *ONLY nonprofit organizations based in the Commonwealth of Pennsylvania designated as exempt under section 501(c)(3) of the Internal Revenue Code of 1986 are eligible to apply.* Are you a registered 501(c)(3) nonprofit organization, or an organization that meets the definition of a church as described in IRS Publication 1828 and claims an automatic exemption from applying for and obtaining recognition of 501(c)(3) status?*
   a. Yes
   b. No

2. What is your organization's name?

3. What is your organization's Employer Identification Number (EIN)?*

4. Organization Address Line 1*

5. Organization Agency Address Line 2

6. Organization City*

7. Organization State*

8. Organization ZIP Code*

9. Organization Phone Number*

10. Organization County*

PCCD will be using the below contact information to reach your organization if you are approved to start the final application process. Please make sure that all information provided is typed accurately.

11. Primary Contact Person Name*

12. Primary Contact Person's Email Address*

13. Primary Contact Person's Preferred Phone Number*

14. Primary Contact Role/Title*

15. Secondary Contact Person Name*

16. Secondary Contact Person's Email Address*

17. Secondary Contact Person's Preferred Phone Number*

18. Secondary Contact Role/Title*

19. Please select the category that best represents your organization type:
    a. Religious Organization
    b. Educational Institution
    c. Mental Health/Human Services Organization
    d. Medical Provider
    e. Historical Site/Museum
    f. Other, please describe.

20. Has your organization been awarded a security-related grant within the last three years? Please select one or more of the following:
    a. I received a 2020 PCCD non-profit security grant.
    b. I received a 2021 PCCD non-profit security grant.
    c. I received a Spring 2022 PCCD non-profit security grant.
    d. I received a Fall 2022 PCCD non-profit security grant.
    e. I received a 2020 Pennsylvania Emergency Management Agency (PEMA) security grant.
    f. I received a 2021 Pennsylvania Emergency Management Agency (PEMA) security grant.

> g. I received a 2022 Pennsylvania Emergency Management Agency (PEMA) security grant.
> h. None of the above apply to my organization.
> i. Other security related funding (text box).[1]

20.1. If yes, please provide detail on what your agency has received (e.g., Grant ID number, items purchased, date of grant, etc.)

21. For PCCD informational purposes only, has your organization completed a physical security or facility safety assessment? Please select one or more of the following:
   a. A Risk and Vulnerability Assessment Team (RVAT) assessment was conducted by the Pennsylvania State Police.
   b. A physical security assessment was conducted by provider included in the registry of physical security assessors (see Home - School Safety Provider Registry (pa.gov)).
   c. A physical security assessment was conducted by an individual not included in the registry of physical security assessors but is a physical security specialist (e.g., local law enforcement, etc.).
   d. A self-assessment was completed using a facility or physical security self-assessment tool (e.g., US Homeland Security assessment tool).
   e. Our organization has never conducted a physical security assessment.
   f. Other (Please describe).

21.1. If you have conducted an assessment, what was the date of your most recent physical security or facility safety assessment?

21.2. Are the expenses listed within this application related to the gaps identified within your physical security or facility safety assessment?

22. *Please note that eligible applicants must principally serve individuals, groups, or institutions that are included within a bias motivation category for single bias hate crime incidents identified by the Federal Bureau of Investigation in its Hate Crime Statistics Publication under the Uniform Crime Reporting program. For more information on these categories and what constitutes a hate crime, please see the FAQ page of the FBI's UCR Hate Crime website at* https://www.fbi.gov/services/cjis/ucr/hate-crime.

> While we understand that organizations serve a diverse group of people, applicants should select the target population of your organization. For example, if you are a synagogue, the principal population you serve would be people of the Jewish faith even though your membership includes people of various race/ethnicities and some of your members may have a physical and/or mental disability. Therefore, you would only select "Jewish" under the Religion category. However, if your organization's target population/membership focuses on Black members of the LGBTQ+ community, you

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[1] NOTE: Applicants receiving a prior award are still eligible to apply. However, a prior award may be taken into consideration during the review process and the applicant should clearly state, in the narrative section, why additional resources are needed.

would select both "Black and African American" under Race/Ethnicity/Ancestry and all applicable groups under Sexual Orientation.

What individuals, groups or institutions that are included within a bias motivation category for single bias hate crime incidents does your organization *principally* serve (please select all that apply)?

a. **Race/Ethnicity/Ancestry**
   - American Indian or Alaska Native
   - Arab
   - Asian
   - Black or African American
   - Hispanic or Latino
   - Multiple Races, Group
   - Native Hawaiian or Other Pacific Islander
   - Other Race/Ethnicity/Ancestry
   - White
b. **Religion**
   - Buddhist
   - Catholic
   - Eastern Orthodox (Russian, Greek, Other)
   - Hindu
   - Islamic
   - Jehovah's Witness
   - Jewish
   - Mormon
   - Multiple Religions, Group
   - Other Christian
   - Other Religion
   - Protestant
   - Atheism/Agnosticism/etc.
c. **Sexual Orientation**
   - Bisexual
   - Gay (Male)
   - Heterosexual
   - Lesbian
   - Lesbian, Gay, Bisexual, or Transgender (Mixed Group)
d. **Disability**
   - Mental Disability
   - Physical Disability
e. **Gender**
   - Male
   - Female
f. **Gender Identity**
   - Transgender
   - Gender Non-Conforming

23. *A hate crime, as defined by the Department of Justice, is a criminal offense against a person or property motivated in whole or in part by an offender's bias against a race, religion, disability, sexual orientation, ethnicity, gender, or gender identity. While not inclusive of all crimes, the top three bias motivated offenses reported in the FBI UCR Program's hate crime data set are destruction/damage/vandalism, intimidation, and simple assault.* Has your organization, or an individual that is a member of or is served by your organization, been a victim of a hate crime in the past?* [NOTE: You are not required to be a victim of a hate crime to be eligible for these funds.]
    a. Yes
    b. No

    NOTE: If you select YES, you will be directed to question #2~~4~~3. If NO, you will be directed to question #26.

24. When did the most recent incident occur? Select one:
    a. 0-6 months ago
    b. 6-12 months ago
    c. 1-3 years ago
    d. 3-5 years ago
    e. More than 5 years ago

25. Please provide a brief description of the most recent incident directly impacting your organization, and any description of other incidents that may have also occurred in the past to your organization. [Limited to 2500 characters or less.]

26. Narrative*
    Using the following script, please summarize your request, the need for your request, and link how the funds you are requesting meet or solve that need. Please include any information that relates to a credible and immediate threat to your organization due to the population served. [NOTE: This section is limited to 5000 characters or less].

    The [name of applicant] is requesting $[insert grant amount request here] for the following: [provide bullet points of the requested items].

    Funding for the proposed project is being requested due to: [provide a 3-5 sentences that justify your funding request]. [Include a description of how your organization serves the populations identified earlier in the survey.]

    By funding this project, [describe how the requested funds will help meet or solve the need identified].

27. Please provide any documentation you may have to support your narrative. (e.g. police report of an incident, pictures, newspaper articles, board/meeting minutes, etc.)

28. Budget*

According to Act 83 guidelines, eligible applicants may request a minimum of $5,000 up to a maximum of $150,000 in state funding. Applicants requesting $25,001 to $150,000 will be required to provide non-state financial participation based on the size of the grant request.

"Non-state financial participation" is the applicant's share of the total cost of the project. Funding for the non-state financial participation can come from any source (e.g., fundraising dollars, federal or local government funds, etc.) except state funding.   The applicant must provide non-state financial participation (cash match) for the requested grant amount at the required percentage with non-state financial support. In-kind matches (i.e., donations of goods, services or time instead of cash) do not satisfy the non-state financial participation requirement. Previous expenditures for security enhancements are not eligible to satisfy the non-state financial participation requirement.

The following chart contains the non-state financial participation requirements, which are based on the amount of state grant funding requested:

State Funding Requested by Applicant	% Non-State Financial Participation Requirement	Range of Cost to Applicant
Equal to or less than $25,000	0%	$0
Between $25,001 and up to $75,000	33% of the requested grant amount	$8,250 - $24,750
Between $75,001 and up to $150,000	50% of the requested grant amount	$37,500 - $75,000

NOTE: PCCD is not liable for any costs incurred prior to the start date of the award. Applicants are required to follow PCCD's procurement guidelines (see page 16 of PCCD's Applicant Manual for more on this).

Further, grant recipients will be required to submit financial reports in PCCD's Egrants system and PCCD will **reimburse** grantees for reported, eligible expenditures. PCCD understands that all grantees may not have enough cash on hand to be able to purchase more expensive items or services on a reimbursement basis and PCCD will work with grantees in those situations to provide funding in a timely manner.

Grants awarded under PCCD's Nonprofit Security Grant Program are one-year projects. However, awarded grantees will have the option of submitting a project modification request to extend their grant if needed.

Please select your state funding budget amount request (not including match) from the choices below:
    a. Equal or less than $25,000
    b. Between $25,001 and up to $75,000

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c. Between $75,001 and up to $150,000

29. If the applicant selects answer (a) from Question 28 – they go to this page:

　　　　a. You have selected a state funding request of 'equal or less than $25,000.' Budgets under this selection must be a minimum of $5,000 and may not exceed $25,000. Please provide the total amount that you are requesting here: [box]

　　　　b. Act 83 contains a list of eligible security enhancements designed to protect the safety and security of the users of a facility located in the Commonwealth that is owned or operated by a nonprofit organization. From the list below, please enter the cost or best estimate for items/activities of your proposed project into the appropriate category(ies) below.

　　　　NOTE: The total costs entered into the categories below should equal the total budget request in (a). Also, due to the competitive nature of these funds, PCCD staff are unable to provide guidance on whether an item or activity fits within one of these categories. It is up to the requester to determine which items to apply for under which category. Putting expenses under the wrong category will not disqualify you from funding.

- Safety and security planning [box]
- Purchase of safety and security equipment [box]
- Purchase of security-related technology, which may include, but is not limited to:
  - Metal detectors [box]
  - Protective lighting [box]
  - Surveillance equipment [box]
  - Special emergency communications equipment [box]
  - Electronic locksets [box]
  - Deadbolts [box]
  - Trauma kits [box]
  - Theft control devices [box]
- Safety and security training[box]
- Threat awareness and response training [box]
- Upgrades to existing structures that enhance safety and security [box]
- Vulnerability and threat assessments [box]
- Specialty-trained canines [box]
- Any other safety or security-related project that enhances safety or security of the non-profit organization [box]

You may also attach additional information (e.g., estimates, product specs, etc.) to supplement the information provided in your budget.

30. If the applicant selects answer (b) from Question #28 – they go to this page:

a. You have selected a state funding request of 'between $25,001 and up to $75,000.' Please provide the state funding amount that you are requesting here: [box]

b. A state funding request between $25,001 to $75,000 requires a 33% non-state financial participation match. Taking the state funding request in (a), please multiply that figure by .33 and enter your non-state financial participation match here: [box]

c. Please add the state funding request in (a) with your non-state financial participation match in (b) and enter that figure here. This is your total project budget: [box]

d. Act 83 contains a list of eligible security enhancements designed to protect the safety and security of the users of a facility located in the Commonwealth that is owned or operated by a nonprofit organization. From the list below, please enter the cost or best estimate for items/activities of your proposed project into the appropriate category(ies) below.

   NOTE: The total costs entered into the categories below should equal the total budget request in (c). Also, due to the competitive nature of these funds, PCCD staff are unable to provide guidance on whether an item or activity fits within one of these categories. It is up to the requester to determine which items to apply for under which category. Putting expenses under the wrong category will not disqualify you from funding.

   - Safety and security planning [box]
   - Purchase of safety and security equipment [box]
   - Purchase of security-related technology, which may include, but is not limited to:
     - Metal detectors [box]
     - Protective lighting [box]
     - Surveillance equipment [box]
     - Special emergency communications equipment [box]
     - Electronic locksets [box]
     - Deadbolts [box]
     - Trauma kits [box]
     - Theft control devices [box]
   - Safety and security training[box]
   - Threat awareness and response training [box]
   - Upgrades to existing structures that enhance safety and security [box]
   - Vulnerability and threat assessments [box]
   - Specialty-trained canines [box]
   - Any other safety or security-related project that enhances safety or security of the non-profit organization [box]

You may also attach additional information (e.g., estimates, product specs, etc.) to supplement the information provided in your budget.

31. If the applicant selects answer (c) from Question #28 – they go to this page:

   a. You have selected a state funding request of 'between $75,001 and up to $150,000.' Please provide the state funding amount that you are requesting here: [box]

   b. A state funding request between $75,001 to $150,000 requires a 50% non-state financial participation match. Taking the state funding request in (a), please multiply that figure by .50 and enter your non-state financial participation match here: [box]

   c. Please add the state funding request in (a) with your non-state financial participation match in (b) and enter that figure here. This is your total project budget: [box]

   d. Act 83 contains a list of eligible security enhancements designed to protect the safety and security of the users of a facility located in the Commonwealth that is owned or operated by a nonprofit organization. From the list below, please enter the cost or best estimate for items/activities of your proposed project into the appropriate category(ies) below.

      NOTE: The total costs entered into the categories below should equal the total budget request in (c). Also, due to the competitive nature of these funds, PCCD staff are unable to provide guidance on whether an item or activity fits within one of these categories. It is up to the requester to determine which items to apply for under which category. Putting expenses under the wrong category will not disqualify you from funding.

      • Safety and security planning [box]
      • Purchase of safety and security equipment [box]
      • Purchase of security-related technology, which may include, but is not limited to:
         • Metal detectors [box]
         • Protective lighting [box]
         • Surveillance equipment [box]
         • Special emergency communications equipment [box]
         • Electronic locksets [box]
         • Deadbolts [box]
         • Trauma kits [box]
         • Theft control devices [box]
      • Safety and security training[box]
      • Threat awareness and response training [box]
      • Upgrades to existing structures that enhance safety and security [box]

- Vulnerability and threat assessments [box]
- Specialty-trained canines [box]
- Any other safety or security-related project that enhances safety or security of the non-profit organization [box]

You may also attach additional information (e.g., estimates, product specs, etc.) to supplement the information provided in your budget.

32. Submission of your Initial Request*

Thank you for participating in the initial request for a Nonprofit Security Grant Fund Program grant. Please read through and check the boxes to confirm that you understand the following, and sign the final attestation:

- Once you click the submit button on the next page, your initial request will be submitted to PCCD and you will not be able to make any other edits to your request. <u>SurveyMonkey will not provide you with an acknowledgement that your initial request was received. Please be assured that once you hit "Click Here to Submit Your Initial Request", PCCD has received it. Do not contact us for a copy of your initial request</u>. [check box]

- In the event you accidentally submit an incomplete request, or if you want to add more information to a request, you are able to resubmit a request in SurveyMonkey at any time during the open request period. Ultimately, only one application per organization will be reviewed. PCCD will use the last submitted request from a nonprofit organization in the review process and will not consider earlier submittals. [check box]

- Support letters are not required for this initial request. [check box]

- If you are selected to move forward in the process, you will receive an email from PCCD staff outlining the next steps in submitting a final application in PCCD's Egrants system in April 2023. [check box]

Final Acknowledgement
By signing below, I acknowledge that should this initial request be accepted for an award by the Commission, my organization is responsible for working with PCCD staff to meet all further programmatic and fiscal requirements related to the award. If approved for funding, I acknowledge that I will be required to complete a final application via PCCD's EGrants system prior to receiving the official award.

Signed: _____
Date: _____

By submitting this final acknowledgement, you agree that your initial request will be submitted to PCCD for consideration. Please bookmark and visit our webpage at

https://www.pccd.pa.gov/schoolsafety/Pages/Non-Profit-Security-Grant-Fund.aspx for any updates about future funding opportunities under this Program.

Please note, by hitting the "Click Here to Submit Your Initial Request" button below your initial request will be complete. **Survey Monkey will not generate a confirmation of your submission. Thank you.**