

Non-Profit Security Grant Fund Application Form

[Act 83 of 2019](#) established the Nonprofit Security Grant Fund Program at the Pennsylvania Commission on Crime and Delinquency (PCCD). Act 83 directs PCCD to administer grants to nonprofit organizations who primarily serve individuals, groups, or institutions that are included within a bias motivation category for single bias hate crime incidents as defined by the FBI's [Hate Crime Statistics publication](#). Nonprofit organizations with a 501(c)(3) designation are eligible for funds to be used for security enhancements designed to protect the safety and security of the users of a facility located in the Commonwealth that is owned or operated by the nonprofit organization.

This survey/form serves as an applicant's initial request for Nonprofit Security Grant Funds. You are not required to complete this request in one sitting. However, to continue working on your request, you must utilize the same computer/system that the initial request was started on. Once you hit the "Submit" button, you will not be able to modify your request.

Please refer to [PCCD's Non-Profit Security Grant Fund webpage for further information about the survey, the grant process, and FAQs](#). Questions regarding this initial request can be sent to RA-CD-NPSEC-GRANT@pa.gov. Due to the competitive nature of the Nonprofit Security Grant Program, PCCD staff are unable to answer questions about specific proposals.

If your initial request is approved, you will be contacted by PCCD staff to complete a final, more robust application via PCCD's EGrants system.

Questions marked with an asterisk are required.

1. *ONLY nonprofit organizations based in the Commonwealth of Pennsylvania designated as exempt under section 501(c)(3) of the Internal Revenue Code of 1986 are eligible to apply.* Are you a registered 501(c)(3) nonprofit organization, or an organization that meets the definition of a church as described in [IRS Publication 1828](#) and claims an automatic exemption from applying for and obtaining recognition of 501(c)(3) status?*

 - a. Yes
 - b. No

2. What is your organization's name?
3. What is your organization's Employer Identification Number (EIN)?*
4. Organization Address Line 1*
5. Organization Agency Address Line 2
6. Organization City*
7. Organization State*

8. Organization ZIP Code*
9. Organization Phone Number*
10. Organization County*

PCCD will be using the below contact information to reach your organization if you are approved to start the final application process. Please make sure that all information provided is typed accurately.

10. Primary Contact Person Name*
11. Primary Contact Person's Email Address*
12. Primary Contact Person's Preferred Phone Number*
13. Primary Contact Role/Title*
14. Secondary Contact Person Name*
15. Secondary Contact Person's Email Address*
16. Secondary Contact Person's Preferred Phone Number*
18. Secondary Contact Role/Title*
19. Please select the category that best represents your organization type:
 - a. Religious Organization
 - b. Educational Institution
 - c. Mental Health/Human Services Organization
 - d. Medical Provider
 - e. Historical Site/Museum
 - f. Other, please describe.
20. Was your organization awarded a security-related grant from PCCD, the PA Emergency Management Agency (PEMA), or any other source within the past two years? [NOTE: Applicants receiving a prior award are still eligible to apply. However, a prior award may be taken into consideration during the review process and the applicant must clearly state, in the narrative section, why additional resources are needed.]
Yes
No
21. *Please note that eligible applicants must **principally** serve individuals, groups, or institutions that are included within a bias motivation category for single bias hate crime incidents identified by the [Federal Bureau of Investigation in its Hate Crime Statistics Publication](#) under the Uniform Crime Reporting program. For more information on these*

categories and what constitutes a hate crime, please see the FAQ page of the FBI's UCR Hate Crime website at <https://www.fbi.gov/services/cjis/ucr/hate-crime>.

While we understand that organizations may serve a diverse group of people, applicants should select the target population of your organization. For example, if you are a synagogue, the principal population you serve would be people of the Jewish faith even though your membership may include people of various race/ethnicities and some of your members may have a physical and/or mental disability. Therefore, you would only select "Jewish" under the Religion category. However, if your organization's target population/membership focuses on Black members of the LGBTQ+ community, you would select both "Black and African American" under Race/Ethnicity/Ancestry and all applicable groups under Sexual Orientation.

What individuals, groups or institutions that are included within a bias motivation category for single bias hate crime incidents does your organization *principally* serve (please select all that apply)?

a. **Race/Ethnicity/Ancestry**

- American Indian or Alaska Native
- Arab
- Asian
- Black or African American
- Hispanic or Latino
- Multiple Races, Group
- Native Hawaiian or Other Pacific Islander
- Other Race/Ethnicity/Ancestry
- White

b. **Religion**

- Buddhist
- Catholic
- Eastern Orthodox (Russian, Greek, Other)
- Hindu
- Islamic
- Jehovah's Witness
- Jewish
- Mormon
- Multiple Religions, Group
- Other Christian
- Other Religion
- Protestant
- Atheism/Agnosticism/etc.

c. **Sexual Orientation**

- Bisexual
- Gay (Male)
- Heterosexual
- Lesbian
- Lesbian, Gay, Bisexual, or Transgender (Mixed Group)

- d. **Disability**
 - Mental Disability
 - Physical Disability
- e. **Gender**
 - Male
 - Female
- f. **Gender Identity**
 - Transgender
 - Gender Non-Conforming

22. *A hate crime, as defined by the Department of Justice, is a criminal offense against a person or property motivated in whole or in part by an offender's bias against a race, religion, disability, sexual orientation, ethnicity, gender, or gender identity. While not inclusive of all crimes, the top three bias motivated offenses reported in the FBI UCR Program's hate crime data set are destruction/damage/vandalism, intimidation, and simple assault. Has your organization, or an individual that is a member of or is served by your organization, been a victim of a hate crime in the past?** [NOTE: You are not required to be a victim of a hate crime to be eligible for these funds.]
- a. Yes
 - b. No

If yes – go to question #23. If no – go to question #25.

23. When did the most recent hate crime incident occur? Select one:
- a. 0-6 months ago
 - b. 6-12 months ago
 - c. 1-3 years ago
 - d. 3-5 years ago
 - e. More than 5 years ago

24. Please provide a brief description of the most recent hate crime incident directly impacting your organization, and any description of other hate crime incidents that may have also occurred in the past to your organization. [Limited to 2500 characters or less.]

25. Narrative*

Using the following script, please summarize your request, the need for your request, and link how the funds you are requesting meet or solve that need. Please include any information that relates to a credible and immediate threat to your organization due to the population served. [NOTE: This section is limited to 5000 characters or less].

The [name of applicant] is requesting \$[insert grant amount request here] for the following: [provide bullet points of the requested items].

Funding for the proposed project is being requested due to: [provide a 3-5 sentences that justify your funding request]. [Include a description of how your organization serves the populations identified earlier in the survey.]

By funding this project, [describe how the requested funds will help meet or solve the need identified].

26. Please provide any documentation you may have to support your narrative. (e.g. police report of an incident, pictures, newspaper articles, board/meeting minutes, etc.)

27. Budget*

According to Act 83 guidelines, eligible applicants may request a minimum of \$5,000 up to a maximum of \$150,000 in state funding. Applicants requesting \$25,001 to \$150,000 will be required to provide non-state financial participation based on the size of the grant request.

“Non-state financial participation” is the applicant’s share of the total cost of the project. Funding for the non-state financial participation can come from any source (e.g., fundraising dollars, federal or local government funds, etc.) except state funding. The applicant must provide non-state financial participation (cash match) for the requested grant amount at the required percentage with non-state financial support. In-kind matches (i.e., donations of goods, services or time instead of cash) do not satisfy the non-state financial participation requirement. Previous expenditures for security enhancements are not eligible to satisfy the non-state financial participation requirement.

The following chart contains the non-state financial participation requirements, which are based on the amount of state grant funding requested:

State Funding Requested by Applicant	% Non-State Financial Participation Requirement	Range of Cost to Applicant
Equal to or less than \$25,000	0%	\$0
Between \$25,001 and up to \$75,000	33% of the requested grant amount	\$8,250 - \$24,750
Between \$75,001 and up to \$150,000	50% of the requested grant amount	\$37,500- \$75,000

NOTE: PCCD is not liable for any costs incurred prior to the start date of the award. Applicants are required to follow PCCD’s procurement guidelines (see page 16 of [PCCD’s Applicant Manual for more on this](#)).

Further, grant recipients will be required to submit financial reports in PCCD's Egrants system and PCCD will reimburse grantees for reported, eligible expenditures. PCCD understands that all grantees may not have enough cash on hand to be able to purchase more expensive items or services on a reimbursement basis and PCCD will work with grantees in those situations to provide funding in a timely manner.

Grants awarded under PCCD's Nonprofit Security Grant Program are one-year projects. However, awarded grantees will have the option of submitting a project modification request to extend their grant if needed.

Please select your state funding budget amount request (not including match) from the choices below:

- a. Equal or less than \$25,000
- b. Between \$25,001 and up to \$75,000
- c. Between \$75,001 and up to \$150,000

28. If applicant selects (a) from Question 27 – they go to this page:

- a. You have selected a state funding request of 'equal or less than \$25,000.' Budgets under this selection must be a minimum of \$5,000 and may not exceed \$25,000. Please provide the total amount that you are requesting here: [box]
- b. Act 83 contains a list of eligible security enhancements designed to protect the safety and security of the users of a facility located in the Commonwealth that is owned or operated by a nonprofit organization. From the list below, please enter the cost or best estimate for items/activities of your proposed project into the appropriate category(ies) below.

NOTE: The total costs entered into the categories below should equal the total budget request in (a). Also, due to the competitive nature of these funds, PCCD staff are unable to provide guidance on whether an item or activity fits within one of these categories. It is up to the requester to determine which items to apply for under which category. Putting expenses under the wrong category will not disqualify you from funding.

- Safety and security planning [box]
- Purchase of safety and security equipment [box]
- Purchase of security-related technology, which may include, but is not limited to:
 - Metal detectors [box]
 - Protective lighting [box]
 - Surveillance equipment [box]
 - Special emergency communications equipment [box]
 - Electronic locksets [box]
 - Deadbolts [box]
 - Trauma kits [box]
 - Theft control devices [box]
- Safety and security training [box]
- Threat awareness and response training [box]
- Upgrades to existing structures that enhance safety and security [box]
- Vulnerability and threat assessments [box]
- Specialty-trained canines [box]

- Any other safety or security-related project that enhances safety or security of the non-profit organization [box]

You may also attach additional information (e.g., estimates, product specs, etc.) to supplement the information provided in your budget.

29. If applicant selects (b) from Question 27 – they go to this page:

- a. You have selected a state funding request of ‘between \$25,001 and up to \$75,000.’ Please provide the state funding amount that you are requesting here: [box]
- b. A state funding request between \$25,001 to \$75,000 requires a 33% non-state financial participation match. Taking the state funding request in (a), please multiply that figure by .33 and enter your non-state financial participation match here: [box]
- c. Please add the state funding request in (a) with your non-state financial participation match in (b) and enter that figure here. This is your total project budget: [box]
- d. Act 83 contains a list of eligible security enhancements designed to protect the safety and security of the users of a facility located in the Commonwealth that is owned or operated by a nonprofit organization. From the list below, please enter the cost or best estimate for items/activities of your proposed project into the appropriate category(ies) below.

NOTE: The total costs entered into the categories below should equal the total budget request in (c). Also, due to the competitive nature of these funds, PCCD staff are unable to provide guidance on whether an item or activity fits within one of these categories. It is up to the requester to determine which items to apply for under which category. Putting expenses under the wrong category will not disqualify you from funding.

- Safety and security planning [box]
- Purchase of safety and security equipment [box]
- Purchase of security-related technology, which may include, but is not limited to:
 - Metal detectors [box]
 - Protective lighting [box]
 - Surveillance equipment [box]
 - Special emergency communications equipment [box]
 - Electronic locksets [box]
 - Deadbolts [box]
 - Trauma kits [box]
 - Theft control devices [box]

- Safety and security training [box]
- Threat awareness and response training [box]
- Upgrades to existing structures that enhance safety and security [box]
- Vulnerability and threat assessments [box]
- Specialty-trained canines [box]
- Any other safety or security-related project that enhances safety or security of the non-profit organization [box]

You may also attach additional information (e.g., estimates, product specs, etc.) to supplement the information provided in your budget.

30. If applicant selects (c) from Question 27 – they go to this page:

- a. You have selected a state funding request of ‘between \$75,001 and up to \$150,000.’ Please provide the state funding amount that you are requesting here: [box]
- b. A state funding request between \$75,001 to \$150,000 requires a 50% non-state financial participation match. Taking the state funding request in (a), please multiply that figure by .50 and enter your non-state financial participation match here: [box]
- c. Please add the state funding request in (a) with your non-state financial participation match in (b) and enter that figure here. This is your total project budget: [box]
- d. Act 83 contains a list of eligible security enhancements designed to protect the safety and security of the users of a facility located in the Commonwealth that is owned or operated by a nonprofit organization. From the list below, please enter the cost or best estimate for items/activities of your proposed project into the appropriate category(ies) below.

NOTE: The total costs entered into the categories below should equal the total budget request in (c). Also, due to the competitive nature of these funds, PCCD staff are unable to provide guidance on whether an item or activity fits within one of these categories. It is up to the requester to determine which items to apply for under which category. Putting expenses under the wrong category will not disqualify you from funding.

- Safety and security planning [box]
- Purchase of safety and security equipment [box]
- Purchase of security-related technology, which may include, but is not limited to:
 - Metal detectors [box]
 - Protective lighting [box]
 - Surveillance equipment [box]

- Special emergency communications equipment [box]
- Electronic locksets [box]
- Deadbolts [box]
- Trauma kits [box]
- Theft control devices [box]
- Safety and security training [box]
- Threat awareness and response training [box]
- Upgrades to existing structures that enhance safety and security [box]
- Vulnerability and threat assessments [box]
- Specialty-trained canines [box]
- Any other safety or security-related project that enhances safety or security of the non-profit organization [box]

You may also attach additional information (e.g., estimates, product specs, etc.) to supplement the information provided in your budget.

26. Submission of your Initial Request*

Thank you for participating in the initial request for a Nonprofit Security Grant Fund Program grant. Please read through and check the boxes to confirm that you understand the following, and sign the final attestation:

- Once you click the submit button on the next page, your initial request will be submitted to PCCD and you will not be able to make any other edits to your request. SurveyMonkey will not provide you with an acknowledgement that your initial request was received. Please be assured that once you hit “Submit”, PCCD has received your request. Do not contact us for a copy of your initial request. [check box]
- In the event you accidentally submit an incomplete request, or if you want to add more information to a request, you are able to resubmit a request in SurveyMonkey at any time during the open request period. Ultimately, only one application per organization will be reviewed. PCCD will use the last submitted request from a nonprofit organization in the review process and will not consider earlier submissions. [check box]
- Support letters are not required for this initial request. [check box]
- If you are selected to move forward in the process, you will receive an email from PCCD staff outlining the next steps in submitting a final application in PCCD’s Egrants system in April 2022. [check box]

Final Acknowledgement

By signing below, I acknowledge that should this initial request be accepted for an award by the Commission, my organization will work timely with PCCD staff to meet all further programmatic and fiscal requirements related to the award. If approved for

funding, I acknowledge that I will be required to complete a final application via PCCD's EGrants system prior to receiving the official award. Failure to work timely with PCCD to execute the formal grant agreement may result in the applicant being disqualified for this requested funding allocation.

Signed: (name of person filling out application)

Date: _____

By submitting this final acknowledgement, you agree that your initial request will be submitted to PCCD for consideration. Please bookmark and visit our webpage at <https://www.pccd.pa.gov/schoolsafety/Pages/Non-Profit-Security-Grant-Fund.aspx> for any updates about future funding opportunities under this Program.

Please note, by clicking "Next" your initial request will be complete. Survey Monkey will not generate a confirmation of your submission.