AGENCY REGISTRATION GUIDE

A guide to registering a new agency in Egrants
COMPLETE EGRANTS AGENCY REQUEST FORM

1. Print out a copy of the Egrants Agency Registration Request Form.

2. Complete each form section.

3. Obtain a signature from an Authorized Official. Authorized Officials are persons with contract signing authority; generally, the Executive Director or Head Administrator of the Agency.

4. Submit the completed and signed form:
   
   Fax: (717) 783-7165
   Email: ra-eGrantsSupport@pa.gov

Roles requests can’t be processed without the submission of this completed form.