



pennsylvania

**COMMISSION ON CRIME
AND DELINQUENCY**

**DEPUTY SHERIFFS' EDUCATION
AND TRAINING BOARD
2008 ANNUAL REPORT**

**Walter M. Phillips, Jr., Esq.
Chairman**

**Edward G. Rendell
Governor**

DEPUTY SHERIFFS' EDUCATION AND TRAINING BOARD

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A Message from the Chairman

This report on the Deputy Sheriffs' Education and Training Board's activities during 2008 serves as a review of the Board's accomplishments and future goals. It is my pleasure to present this report to you.

In February 1984, the Deputy Sheriffs' Education and Training Board was created by Act 1984-2, the Deputy Sheriffs' Education and Training Act, to train and certify deputy sheriffs employed by the commonwealth's 67 county sheriffs' offices. The Board operates with the oversight and staff support of the Pennsylvania Commission on Crime and Delinquency (PCCD). As you will see, the Board has continued to implement and improve the training and certification processes delineated by the Act.

The Board also strives to stay current with the changing needs of the Commonwealth's sheriffs as well as their role in the criminal justice system as it is defined by the Legislature and the courts.

During 2008, the Board has made significant strides to enhance the Deputy Sheriffs' Training and Certification Programs. A number of new subjects were developed as well and revisions have been made to the existing curriculum. Multiple online and residential merit courses were also offered to supplement the programs mandated by Act 1984-2. The Board is also exploring offering sheriffs their own training capabilities.

Given the goals achieved during the past 24 years, the Board will continue to meet not only the training needs of the commonwealth's sheriffs and their deputies but also continue moving forward with the development of new and innovative training programs.

Carmen C. DeLuca, Chairman



BOARD MEMBERSHIP

Carmen Deluca, Chairman
Retired Commander, Allegheny County

Chester Hawkins, Vice Chairman
Sheriff, Clearfield County

Harry Forbes
Commissioner, Pike County

Roger Gunesch
Deputy, Erie County

Kurt E. Montz *
Deputy Chief, Bureau of Criminal Investigations
Office of Attorney General

William H. Romine, Jr.
Sheriff, Mercer County

Dr. William G. Pettigrew, Jr.
Superintendent
Mars Area School District

Jody S. Smith
Sergeant, Cumberland County

D. Webster Keogh
Judge, Court of Common Pleas
Philadelphia County

Michael J. Barrassé
Judge, Court of Common Pleas
Lackawanna County

* Representing Attorney General Thomas W. Corbett, Jr.

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Walter M. Philips Jr., Esq.
Chairman, PCCD

Michael J. Kane, Esq.
Executive Director, PCCD

Bureau of Training Services

John Pfau
Manager

Donald Numer
Training Supervisor

Douglas O. Hummel
Planner

BOARD ORGANIZATION

The Deputy Sheriffs' Education and Training Board was created as an advisory board to the Pennsylvania Commission on Crime and Delinquency (PCCD) by Act 1984-2, the Deputy Sheriffs' Education and Training Act. The 10-member Board is composed of two Common Pleas Court judges, two sheriffs, three current or former deputy sheriffs, one educator, one county commissioner and the Pennsylvania Attorney General.

Act 1984-2 directed the Board to establish, implement and administer a program of basic and continuing education training for deputy sheriffs. The Act requires that newly hired deputy sheriffs attend basic training in order to be certified as a deputy sheriff. In addition, all deputies are required to renew their certification through biennial continuing education.

The Board has the power to make rules and regulations encompassing all matters related to the operation of the training program and the certification of deputy sheriffs. The Board operates under the review and approval of PCCD, which provides the requisite administrative structure and staff support.

During 2008, the Board continued to offer the expanded basic training program (760 hours). Merit training was offered, including several web-based training programs. The Board continues to focus on revising the continuing education program.

Activities of the Board, and its staff, as well as training programs, are supported independent of the PCCD General Fund budget. This is accomplished through a surcharge on all legal papers served by sheriffs' offices. PCCD is responsible for making disbursements from the Deputy Sheriffs' Education and Training Account, a restricted receipts account maintained by the Office of State Treasurer, for the costs of the training program, its administration, and the expenses of the Board.

In addition, the Act provides for reimbursement to each county for the expenses associated with the training of deputy sheriffs. The Board provides 100% of the tuition and allowable living and travel expenses during training. Also, counties are reimbursed 100% for each deputy's salary while he or she attends training.

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
DEPUTY SHERIFFS' EDUCATION AND TRAINING ACCOUNT
COMBINED STATEMENT OF CASH RECEIPTS, EXPENDITURES, AND COMMITMENTS
FOR STATE FISCAL YEAR 2008-2009 AS OF DECEMBER 31, 2008

RECEIPTS	RECEIPTS	TOTAL	BALANCE
Balance from Previous Year			\$ 10,424,627.90
Fee Collections			
7/1/08-12/31/08	\$ 2,417,585.25		
Estimated Collections 1/1/09-6/30/09	\$ 2,082,414.75	<u>\$ 4,500,000.00</u>	
ESTIMATED TOTAL FUNDS AVAILABLE *			<u><u>\$ 14,924,627.90</u></u>
EXPENDITURES AND COMMITMENTS	EXPENDITURES	COMMITMENTS	TOTAL
Administration:	\$ 99,723.91	\$ 63,195.11	\$ 162,919.02
Education:			
Pennsylvania State University			
<i>PO4300065762-Basic Training</i>	1,704,870.46	4,017,464.54	\$ 5,722,335.00
<i>1/1/08 - 12/31/09</i>			
Temple University			
<i>FC400005431-Continuing Education</i>	18,748.07	0	\$ 18,748.07
<i>10/24/03 - 9/30/07</i>			
Temple University			
<i>PO45000405822-Curriculum Development</i>	276,854.84	311,284.87	\$ 588,139.71
<i>3/1/07 - 2/28/09</i>			
Temple University			
<i>PO4300040781-Continuing Education</i>	338,144.59	539,562.91	\$ 877,707.50
<i>10/1/07 - 9/30/09</i>			
Reimbursements to Counties	928,634.46		\$ 928,634.46
			\$
TOTAL EXPENDITURES AND COMMITMENTS	3,366,976.33	4,931,507.43	<u>\$ 8,298,483.76</u>
ESTIMATED BALANCE *			<u><u>\$ 6,626,144.14</u></u>

* Includes estimated fee collections through June 30, 2009.

2008: Training Overview

Since its inception, the Deputy Sheriffs' Education and Training Board has trained and certified 4,490 deputy sheriffs through basic training and has renewed the certification of all deputies through its biennial continuing education program. 2008 was the 24th year of deputy sheriffs' training administered by the Board and the Pennsylvania Commission on Crime and Delinquency (PCCD) under the provisions of Act 1984-2, the Deputy Sheriffs' Education and Training Act.

During 1999 and 2000, the Board and its training development contractor, Temple University's Department of Criminal Justice, produced and delivered a core 560-hour curriculum. The Board's basic training delivery contractor, Pennsylvania State University's Justice and Safety Institute, presented the first pilot basic program in July 2000. During that and subsequent basic and waiver programs, Temple University, with feedback from Pennsylvania State University, revised and fine-tuned the curriculum into its present form. Additionally, during the development process, the Board reviewed and revised its regulations, policies and procedures, which support the training programs and provide direction to staff, sheriffs' offices, and deputy sheriffs on issues related to training and certification. The Board is actively engaged in these tasks, which will continue through 2009.

The passage of Act 1998-10 has provided a positive future for the Board's training programs. Specifically, it provided an increase in the surcharge collection, which is the sole source of funds supporting Board training, and provided the Board the opportunity to expand the hours allotted for training. Since the fall of 1998, the Board has proceeded with its plan for the development and implementation of expanded basic training, under the capability provided by Act 10.

On December 12, 2002, the state Independent Regulatory Review Commission approved the regulations of the Deputy Sheriffs' Education and Training Board, which included the expansion of the Deputy Sheriffs' Basic Training Program from 560 hours to 760 hours. The increased hours included the topics of Patrol Procedures and Operations, Motor Vehicle Code/Accident Investigation, D.U.I. Enforcement, Criminal Investigation, and Drug-Related Investigations. The first 760-hour (19-week) basic training began in August 2003.

As indicated, the accomplishments of the Deputy Sheriffs' Education and Training Board included the expansion of the Deputy Sheriffs' Basic Training Program. A further look into the future goals of the Board's training programs includes the continual enhancement of the curriculum and certification process, including the integration of progressive Internet technology and the flexibility to meet that changing authority and needs of today's deputy sheriff. A detailed review of the Basic, Continuing Education, and Supervisory Training Programs is presented within the following pages.

DEPUTY SHERIFFS BY COUNTY: CERTIFIED VS. GRANDFATHERED

COUNTY	CERTIFIED*	GRAND-FATHERED	TOTAL	COUNTY	CERTIFIED*	GRAND-FATHERED	TOTAL
Adams	8	1	9	Juniata	8	0	8
Allegheny	146	6	152	Lackawanna	80	2	82
Armstrong	9	0	9	Lancaster	54	0	54
Beaver	46	0	46	Lawrence	17	0	17
Bedford	16	0	16	Lebanon	22	0	22
Berks	94	1	95	Lehigh	90	1	91
Blair	22	0	22	Luzerne	40	1	41
Bradford	9	0	9	Lycoming	6	3	9
Bucks	60	0	60	McKean	7	0	7
Butler	29	0	29	Mercer	20	1	21
Cambria	31	0	31	Mifflin	7	0	7
Cameron	2	0	2	Monroe	20	1	21
Carbon	11	1	12	Montgomery	100	0	100
Centre	20	0	20	Montour	10	0	10
Chester	70	1	71	Northampton	64	0	64
Clarion	14	0	14	Northumberland	9	0	9
Clearfield	8	0	8	Perry	11	1	12
Clinton	9	0	9	Philadelphia	209	7	216
Columbia	15	0	15	Pike	19	0	19
Crawford	8	0	8	Potter	2	0	2
Cumberland	31	1	32	Schuylkill	12	1	13
Dauphin	49	2	51	Snyder	7	0	7
Delaware	56	2	58	Somerset	11	0	11
Elk	12	0	12	Sullivan	9	0	9
Erie	37	1	38	Susquehanna	6	0	6
Fayette	5	0	5	Tioga	6	0	6
Forest	7	0	7	Union	9	0	9
Franklin	18	0	18	Venango	14	0	14
Fulton	3	0	3	Warren	12	1	13
Greene	5	0	5	Washington	35	0	35
Huntingdon	17	0	17	Wayne	17	0	17
Indiana	16	1	17	Westmoreland	78	1	79
Jefferson	19	0	19	Wyoming	5	0	5
				York	98	1	99
				TOTAL	2016	38	2054

* Number of certified deputies reported includes deputies certified as of 2008 and those scheduled for training in 2009

TRAINING AND CERTIFICATION PROGRAMS

Basic Training

By the end of 2008, the Deputy Sheriffs' Education and Training Board and the Pennsylvania Commission on Crime and Delinquency, in accordance with the provisions of Act 1984-2, had completed the 24th year of providing initial certification to newly hired deputies. To provide this initial certification, the Board has held 59 basic training classes and 54 waiver classes, certifying a total of 4,496 deputy sheriffs since 1985.

From 1985 to 1999, basic training consisted of 160 hours of instruction presented during a four-week course and included major subject areas related to the duties of a deputy sheriff: civil and criminal law and procedure, court security, prisoner transport, mechanics of arrest, crisis intervention, professional development, self-defense, first aid and firearms. During 2000, the Board implemented delivery of an expanded, 560-hour basic training program under the provisions of Act 1998-10, which provided a significant expansion of instruction in the basic training topics noted above and related topics. In 2003, basic training was expanded to its current 19-week, 760-hour level. In 2005, the Board also established minimum fitness standards for certification under the basic training program.

Waivers of basic training are issued for a limited class of deputies with prior Pennsylvania-based law enforcement experience and training. Prior to 2000, deputies eligible for a waiver of basic training were required to attend a 40-hour, one-week waiver course, which covered the topics of civil law and procedure, court security, and prisoner transport. During 2000, the Board implemented an expanded, 101-hour waiver course to parallel the expansion of basic training. After several classes, it was identified that the waiver students required less time to assimilate the same information, due to their prior training and experience. In 2001, the Board approved a reduction in the waiver course to 80 hours although the same information is provided.

Between 1985 and 1999, the Board's basic training delivery contractor, the Dickinson School of Law, annually provided two, four-week basic training courses and two, one-week waiver training courses. Under the present phase of the expanded training, Pennsylvania State University delivers three, 19-week basic training classes and four, two-week waiver classes on a year-round basis. During 2008, 190 deputies successfully completed training; 78 in basic training and 112 in the waiver courses.

The Board, working with the Pennsylvania Department of Education, Division of Veterans/Military Education, has obtained recognition as an educational program under Title 38, United States Code, Section 3676 (GI Bill of Rights). This approval allows eligible deputy sheriffs who are also veterans, dependents, or National Guard and Reserve members to receive educational benefits for attendance at the Board's expanded basic or waiver training programs. Eligible deputies could qualify for tax-free benefits up to \$1,101 per month.

Continuing Education

As a means of re-certifying deputies, Act 1984-2 requires attendance of continuing education every two years. The Deputy Sheriffs' Education and Training Board has organized continuing education into two-year training cycles, with the training conducted in 16 locations across the Commonwealth during each cycle. During 2008, 906 deputies attended scheduled continuing education courses. The Board's continuing education training delivery contractor, Temple University's Department of Criminal Justice, provides the biennial training.

The 2007-2009 training cycle began in September 2007 and offers one core curriculum including the following subjects: Legal Updates, Professional Responsibility and Liability, and Tactical Communications.

Supervisory Training

The Board has long recognized the need for more advanced training for chief deputies and veteran deputies in supervisory positions. During 2008, the Board, through its continuing education training delivery contractor, Temple University, provided supervisory training to 50 supervisory deputies. Both Basic and Advanced Supervisory Skills courses were offered, each including Legal Updates.

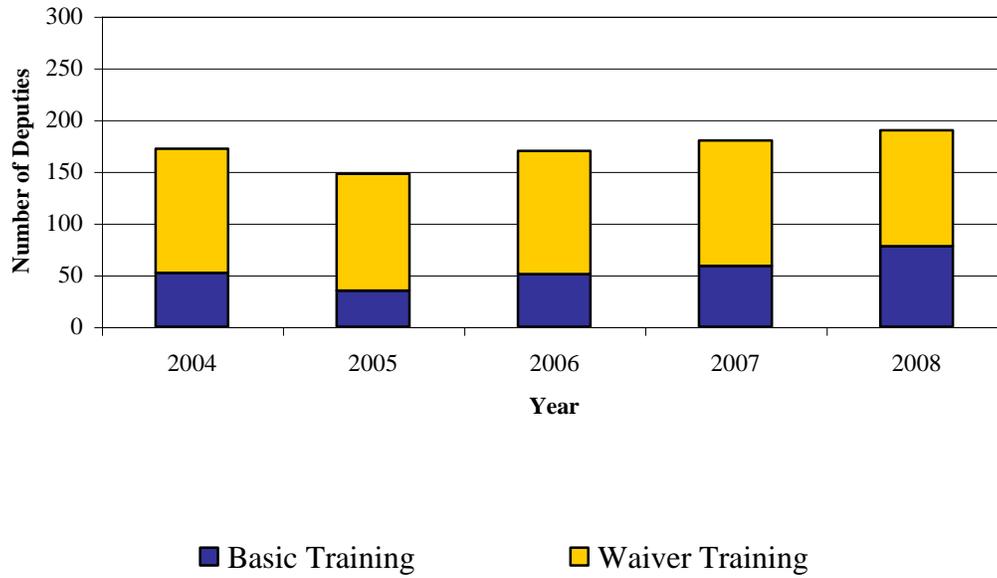
Merit Courses

In addition to the training required by Act 1984-2, the Board identified a number of training programs needed by only a select number of sheriffs' offices or deputies. The Board developed a series of merit courses to better meet these specific needs. It was also determined that a number of delivery methods, including online, CD ROM based, and residential trainings would be utilized.

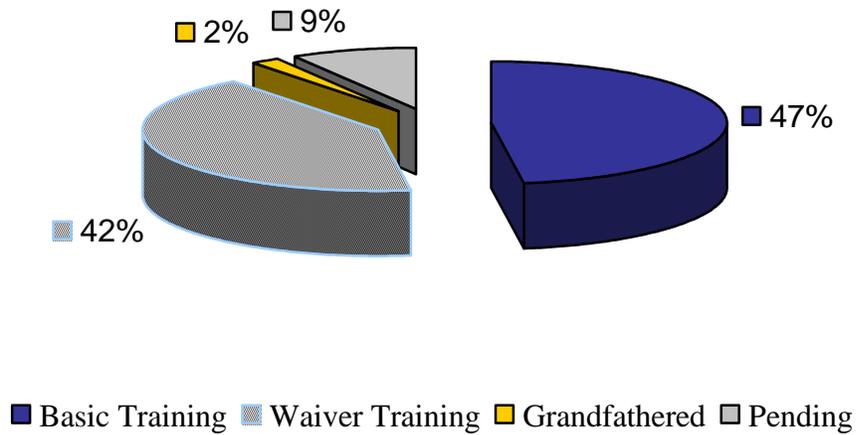
Both Temple University and the Pennsylvania State University offered a residential Train the Trainer course in Soft Target Awareness. The Pennsylvania State University also offered a Firearms Instructor Development Seminar. Temple University has offered Advanced Physical and Judicial Security, Criminal Law Review, Infectious Disease Prevention, Legal Updates and Use of Force, in a distance-learning format.

DEPUTY SHERIFF CERTIFICATIONS

Deputies Certified Per Year Through Basic And Waiver Training



STATUS OF CURRENTLY EMPLOYED DEPUTIES By Method of Certification





DEPUTY SHERIFFS' TRAINING BULLETINS

During 2008, the Deputy Sheriffs' Education and Training Board continued to issue its periodical newsletter, the Deputy Sheriffs' Training Bulletin, which serves as a conduit to share information between the Board and sheriffs' offices concerning the training programs and activities of the Board. In addition, information and forms related to the deputy sheriffs' training programs of the Board are available on PCCD's website at www.pccd.state.pa.us.

Number 84, January 2008

This bulletin announced the Distance Learning Courses for 2008. These courses were offered on-line and included: Advanced Physical and Judicial Security, Criminal Law Review, Infectious Disease Prevention, Legal Updates 2008 and Use of Force.

Number 85, July 2008

This bulletin announced the Deputy Sheriffs' Basic Training and Basic Training Waiver course schedules for 2009.

Number 86, December 2008

This bulletin announced the mandatory use of the online training registration process through the Deputy Sheriffs' Information System (DSIS).

Number 87, December 2008

This bulletin announced the Distance Learning Courses for 2009. These courses are offered on-line and include: Civil and Criminal Liability, Cultural Diversity, Drug Identification, Legal Updates 2009 and Use of Force.