



SHERIFF AND DEPUTY SHERIFF TRAINING BULLETIN

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COMMONWEALTH OF PENNSYLVANIA

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2015 TRAIN THE TRAINER PROGRAM

The Sheriff and Deputy Sheriff Education and Training Board (SDSETB) is pleased to announce the 2015 training schedule for the Train the Trainer Program. This voluntary program is designed to develop in-house trainers that will be certified by the (SDSETB) to train Pennsylvania Sheriffs and Deputy Sheriffs across the Commonwealth. Each Sheriff's office may elect to participate and send the staff they would like to develop as a trainer. Deputies must have the approval of their Sheriff to be eligible for participation.

The Train the Trainer Program is comprised of an Instructor Development Course and content-specific courses. As a prerequisite to registering and attending any content-specific course, each candidate must complete or have previously completed any of the SDSETB sponsored Instructor Development Courses.

The **Instructor Development Course** in Monroeville, PA (M-15-01) will be held at the Holiday Inn Monroeville, 2750 Mosside Blvd., Monroeville, PA, 15146, (412) 372-1022. The second course in Grantville, PA (M-15-02) will be held at the Holiday Inn Grantville, 604 Station Road, Grantville, PA 17028, (717) 469-0661. Class size is limited to twenty (20) attendees. Arranging travel, lodging and meals are the responsibility of the attendees. The SDSETB will provide reimbursement for salary, lodging, mileage and meals. Upon course completion, a Training Expense Voucher will be mailed to the sheriff.

The **Firearms Instructor Course** is being hosted by the Sheriff and Deputy Sheriff Training Academy, State College, PA. This is a five day course (40 hours). On the first day of class, attendees are required to pass a qualification course of fire to remain in the course. Class size is limited to twenty (20) attendees. Ammunition will be provided. You will be contacted to provide us with your make, model and caliber of duty weapon you will be using. Lodging and meals will be provided by the academy. The SDSETB will provide reimbursement for salary and mileage through issuing Training Expense Vouchers. Any Deputy Sheriff that previously completed the Firearms Instructor Course is not required to repeat the course. A separate Re-Certification Course is required to maintain certification.

The **Firearms Instructor Re-Certification Course** is a two day class (16 hours) that sheriffs and deputies are required to complete once every two years. Anyone that was certified or re-

certified as a Firearms Instructor by the SDSETB during 2013 is required to successfully complete one of the Re-Certification Courses during 2015. Deputies that were certified or re-certified during 2014 are permitted to attend, but are not required to re-certify until 2016. Priority will be given to those that were certified or re-certified in 2013. The Re-Certification Course is being hosted by the Sheriff and Deputy Sheriff Training Academy, State College, PA. Attendees are required to pass a qualification course of fire to remain in the course. Class size is limited to twenty (20) attendees. Ammunition will be provided. You will be contacted to provide us with your make, model and caliber of duty weapon you will be using. Lodging and meals will be provided by the academy. The SDSETB will provide reimbursement for salary and mileage through issuing Training Expense Vouchers.

The **Patrol Rifle Instructor Course** is a four and a half day course (36 hours) being hosted by the Sheriff and Deputy Sheriff Training Academy, State College, PA. As a prerequisite to attending the Patrol Rifle Instructor Course, the sheriffs and deputies must have successfully completed the Firearms Instructor Course. Attendees must pass a qualification course of fire to remain in the course. Class size is limited to twenty (20) attendees. Patrol rifles will **not** be supplied. Weapons must be chambered to use .223 caliber ammunition. Ammunition will be provided. You will be contacted to provide us with the make and model of the patrol rifle you will be using. Lodging and meals will be provided by the academy. The SDSETB will provide reimbursement for salary and mileage through issuing Training Expense Vouchers.

The **Patrol Rifle Instructor Re-Certification Course** is a two day class (16 hours) that sheriffs and deputies are required to complete once every two years. Attendees must maintain current SDSETB certification as a Firearms Instructor to be eligible to attend the Patrol Rifle Instructor Re-Certification Course. Anyone that was certified as a Patrol Rifle Instructor by the SDSETB during 2013 is required to successfully complete the Re-Certification Course during 2015. Deputies that were certified or re-certified during 2014 are permitted to attend, but are not required to re-certify until 2016. Priority will be given to those deputies that were certified or re-certified in 2013. The Re-Certification courses are being hosted by the Sheriff and Deputy Sheriff Training Academy, State College, PA. Attendees are required to pass a qualification course of fire to remain in the course. Class size is limited to twenty (20) attendees. Patrol rifles will **not** be supplied. Weapons must be chambered to use .223 caliber ammunition. Ammunition will be provided. You will be contacted to provide us with the make and model of the patrol rifle you will be using. Lodging and meals will be provided by the academy. The SDSETB will provide reimbursement for salary and mileage through issuing Training Expense Vouchers.

The **Court Security Instructor Training** will be hosted by Temple University. This is a three (3) day/twenty-four (24 hour) course. The course is comprised of five (5) training modules. The modules include: Courthouse Entry Security Procedures, Courtroom Security and Safety, Critical Incident Response, Hostage Response, and Improvised Explosive Device (IED) Response. Class size is limited to twenty (20) attendees. There is no registration fee. Attendees are responsible for arranging lodging if needed. Lodging, meals, mileage, and salary will be eligible for reimbursement in accordance with the SDSETB Policy. Training Expense Vouchers will be issued after the completion of the course.

Below is the 2015 Train the Trainer Course Schedule. All course registrations are to be completed using the Sheriff and Deputy Sheriff Information System (SDSIS).

Course Code	Course Title	Date(s)	Registration Deadline	Location
M-15-01	Instructor Development	March 16 – 18, 2015	February 27, 2015	Monroeville, PA
M-15-02	Instructor Development	April 27 – 29, 2015	April 10, 2015	Grantville, PA
M-15-07	Firearms Instructor Certification	May 11 – 15, 2015	February 27, 2015	State College, PA
M-15-08	Firearms Instructor Re-Certification	May 18 – 19, 2015	February 27, 2015	State College, PA
M-15-09	Court Security Instructor Certification	June 1 – 3, 2015	May 15, 2015	State College, PA
M-15-10	Patrol Rifle Instructor Certification	July 13 – 17, 2015	April 30, 2015	State College, PA
M-15-11	Patrol Rifle Instructor Re-Certification	August 24 – 25, 2015	May 29, 2015	State College, PA

If you have any questions, please contact:

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